Contact Person: **Dawn Gordon** - **Dawn.gordon@mnwest.edu** - 507-372-3443

CAP/GOWN/TASSEL: Your cap, gown and tassel (also cords and stoles - if graduating with honors or are a member of PTK) will be available for pick-up at your respective campus AFTER you have submitted your [Application for Graduation](#) and completed your [Loan Exit Counseling](#) (if necessary).

- Gowns will be available for pickup at the following locations:
  - Granite Falls starting April 12 - 27, Monday – Thursday, 7 am – 12:00 pm, Student Services
  - Pipestone starting April 12, Monday – Thursday 8 am – 3:00 pm, Student Services
  - Worthington starting April 12, Monday – Friday, 8 am – 4:30 pm, Student Services

### Nursing Pinning & Graduation Ceremonies:

- May 4th, 2021 – 2:00 pm Nursing Pinning and Graduation – **Worthington, Gymnasium**
- May 5th, 2021 – 10:00 am Nursing Pinning and Graduation – **Pipestone, Room 103**
- May 6th, 2021 – 3:30 pm Nursing Pinning and Graduation – **Yellow Medicine East High School – gym 450 9th Avenue, Granite Falls, MN. Use Espland gym doors on the north side of the building.**

### Graduation Procedure

1. **Arrive at your campus 30 minutes prior to your assigned graduation time with cap, gown, mask, cords and stoles (if applicable) on.**
   - **Worthington students arrive at 1:30 PM on May 4th, 2021 in Worthington Student Services.**
   - **Pipestone students arrive at 9:30 AM on May 5th, 2021 in Pipestone room 103.**
   - **Granite Falls students arrive at 2:30 PM on May 5, 2021 at YME High School. Graduates meet in the cafeteria.**

   **How to wear cap & tassel:** The cap should be worn so that one of the points is directly in front, so that if looked at from above the cap would form a diamond on your head. Pull it down snugly so that the top of the cap is flat with your head. It shouldn't be pointing up or resting on top of a hairdo.

   The tassel should be placed so that it hangs on the right side of your face. Once you have received your diploma and been announced as the graduating class, grab the tassel and turn it to the left side. Leave it in this position until you remove your cap after the ceremony.

2. **Upon arrival at the campus, show your green pass from the [COVID Daily Screening Tool](#) and immediately check in to the administrative office to get your graduation information. Maintain social distancing at ALL times and have your mask on.**

3. **We will march in at:**
   - **Worthington 2:00 PM sharp.**
   - **Pipestone 10:00 AM Sharp.**
   - **Granite Falls 3:30 PM Sharp.**

4. When graduates march in to the seating area, please be seated as soon as you get to your chair.

5. Each row rises as directed to be pinned. After receiving your pin return to your row of seats...move in all the way and sit down.

6. Each row rises as directed to receive diplomas. After receiving your diploma return to your row of seats...move in all the way and sit down.

7. There will be no hand shaking after being handed your diploma cover.

8. After everyone has received their diploma cover, you will be announced as the graduating class of 2021 at which
time you will move your tassel to the left side.

9. You will then be directed to rise {one row at a time} to march out for the recessional.

10. Caps, gowns, tassels and cords are yours to keep. Congratulations on your graduation!

IMPORTANT: At the graduation ceremony, students are handed an empty diploma cover. **Mid to late June**, after grades are finished and a final degree check has been completed, students will receive their digital diploma from Parchment sent to their personal email address on file. Parchment will mail a printed diploma to the student’s permanent address on file **7 – 10 days** later. **PLEASE VERIFY BOTH YOUR PERSONAL EMAIL AND YOUR PERMANENT ADDRESS ARE VALID IN YOUR ESERVICES STUDENT ACCOUNT.**

- The Minnesota West Educational Policy 3.6 regarding Code of Conduct remains in effect. If you are under the influence of alcohol or drugs, or become disruptive, you will be asked to leave.