STUDENT JOB DESCRIPTION

JOB TITLE: Spanish to English Interpreter

WORK AREA: Student Services

HOURS: 10-15 per week

TYPICAL WORK HOURS: [ ] Daytime [ ] Evening [ ] Weekends
(Choose all that apply)

JOB RESPONSIBILITIES/DUTIES: Help student services staff and others communicate with Spanish speaking students.

QUALIFICATIONS: Must speak both English and Spanish with adequate fluency to enable effective communication.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?
[ ] Yes [ ] No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: $13.00 per hour

NUMBER OF STUDENTS NEEDED:

[ ] 2-3 Academic Year [ ] Summer

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Faith Drent, Minnesota West
Location: Worthington campus
Phone: 507-372-3460
Email Address: faith.drent@mnwest.edu