



STUDENT JOB DESCRIPTION

JOB TITLE: Reading Assistant

WORK AREA: District 518-West Learning Center

HOURS: 4-11 per week

TYPICAL WORK HOURS Daytime Evening Weekends
(Check all that apply)

JOB RESPONSIBILITIES/DUTIES: Assist teachers and/or personnel with literacy or pre-literacy education to children, parents and or other caregivers of the children in the program. Coordinate activities centered on reading with children during evening programming.

QUALIFICATIONS: Responsible, honest, willing to work with family literacy program.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?
 Yes No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: \$13.00 per hour

NUMBER OF STUDENTS NEEDED:

 1 Academic Year Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Rebekah Skogen, Minnesota West & Tara Thompson, District 0518

Location: District 0518

Phone: 507-223-1330

Email Address: Rebekah.skogen@mnwest.edu

Off Campus Positions:

Department: District 0518

Mailing Address: 1117 Marine Avenue, Worthington, MN 56187

Start Date: ASAP