



STUDENT JOB DESCRIPTION

JOB TITLE: Even Start Assistant (America Reads)

WORK AREA: School District 518

HOURS: 10-20 per week

TYPICAL WORK HOURS Daytime Evening Weekends
 (Check all that apply)

JOB RESPONSIBILITIES/DUTIES: Assist teachers and/or personnel with the literacy or pre-literacy education to children, parent and or other caregivers of the children in the program.

QUALIFICATIONS: Responsible, honest, willing to work with the family literacy program.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?
 Yes No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: \$13.00 per hour

NUMBER OF STUDENTS NEEDED:

 1 Academic Year Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Marlen Cervantes, Minnesota West & Tara Thompson, District 518

Location: Worthington

Phone: 507-825-6854

Email Address: marlen.cervantes@mnwest.edu

Off Campus Positions:

Department: District 0518

Mailing Address: 117 11th Avenue, Suite 3, Worthington, MN 56187

Start Date: ASAP