STUDENT JOB DESCRIPTION

JOB TITLE: Van Driver

WORK AREA: Student Services

HOURS: 10-15 per week

TYPICAL WORK HOURS
(Check all that apply)

☐ Daytime
☐ Evening
☐ Weekends

JOB RESPONSIBILITIES/DUTIES: Pick up and deliver students from the Worthington Campus to the Luverne Center & from the Luverne Center to the Worthington campus.

QUALIFICATIONS: Excellent driving record, maturity, reliability, knowledge of and signature on “State of Minnesota Model Fleet Safety Management Standards” document.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?

☐ Yes
☐ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: $15.00 per hour

NUMBER OF STUDENTS NEEDED:

☐ 5 Academic Year
☐ Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Trisha Heidebrink, Minnesota West
Location: Worthington campus/ Student Services
Phone: 507 372-3473
Email Address: trisha.heidenbrink@mnwest.edu