STUDENT JOB DESCRIPTION

JOB TITLE: Student Senate Assistant

WORK AREA: Student Senate

HOURS: 2-4 per week

TYPICAL WORK HOURS:  
[ ] Daytime  [ ] Evening  [ ] Weekends

(Check all that apply)

JOB RESPONSIBILITIES/DUTIES: Organize and assist with student activities, clean student activity areas, purchase and pick up student food and gifts.

QUALIFICATIONS: Current driver’s license

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?  
[ ] Yes  [ ] No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: $11.00 per hour

NUMBER OF STUDENTS NEEDED:

  [ ] Academic Year  [ ] Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Danylle Espenson, Minnesota West  
Location: Jackson campus  
Phone: 507-847-7944  
Email Address: Danylle.espenson@mnwest.edu