STUDENT JOB DESCRIPTION

JOB TITLE: Computer Careers Lab Assistant

WORK AREA: Computer Careers Department

HOURS: 5-10 per week

TYPICAL WORK HOURS

☐ Daytime ☐ Evening ☐ Weekends

(Check all that apply)

JOB RESPONSIBILITIES/DUTIES: Assist instructor with classroom setup for labs and lectures, research new technologies, maintain lab organization, other duties as assigned.

QUALIFICATIONS:

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?

☐ Yes ☒ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: $11.00 per hour

NUMBER OF STUDENTS NEEDED:

☐ 2 Academic Year ☐ Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Terri Pelzel, Minnesota West
Location: Jackson campus
Phone: 507-847-7931
Email Address: terri.pelzel@mnwest.edu