STUDENT JOB DESCRIPTION

JOB TITLE: Maintenance Assistant

WORK AREA: Custodial Department

HOURS: 10-20 per week

TYPICAL WORK HOURS

☐ Daytime ☑ Evening ☐ Weekends

(Check all that apply)

JOB RESPONSIBILITIES/DUTIES: Light housekeeping responsibilities and other maintenance duties.

QUALIFICATIONS: Good physical health, dependable, some mechanical skills.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?

☑ Yes ☐ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: $15.00 per hour

NUMBER OF STUDENTS NEEDED:

☐ 2-3 Academic Year ☐ Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Richard Laumb, Minnesota West

Location: Granite Falls campus

Phone: 320-564-5040

Email Address: Richard.laumb@mnwest.edu