STUDENT JOB DESCRIPTION

JOB TITLE:  Tutor

WORK AREA:  LARC

HOURS:  2-5 per week

TYPICAL WORK HOURS  
☐ Daytime  ☑ Evening  ☐ Weekends

(Check all that apply)

JOB RESPONSIBILITIES/DUTIES:  Group or individual tutoring sessions.  Work to teach and assist tutee to understand content.  Assist student by asking questions, seeking answers and thinking differently about the content.

QUALIFICATIONS:  Must have knowledge in subject matter and have successfully completed course work or comparable course work in area to tutor.  Must be able to communicate course work material to another student, have patient and professional behavior and the ability to communicate effectively.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?  
☐ Yes  ☑ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE:  $11.00 per hour

NUMBER OF STUDENTS NEEDED:

  __1-2__ Academic Year  ______Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor:  Linda Pesch, Minnesota West
Location:  Canby campus
Phone:  507-223-1325
Email Address:  linda.pesch@mnwest.edu