STUDENT JOB DESCRIPTION

JOB TITLE: Tutor

WORK AREA: LARC

HOURS: 2-5 per week

TYPICAL WORK HOURS  □ Daytime  □ Evening  □ Weekends

(Check all that apply)

JOB RESPONSIBILITIES/DUTIES: Group or individual tutoring sessions. Work to teach and assist students to understand content. Assist students by asking questions, seeking answers and thinking differently about the content.

QUALIFICATIONS: Must have knowledge in subject matter and have successfully completed course work or comparable course work in area to tutor. Must be able to communicate course work material to another student, have patient and professional behavior and the ability to communicate effectively.

Will this position require any driving of Minnesota West owned vehicles or a personal vehicle?

□ Yes  □ No

If you checked yes, please be aware that additional paperwork is required before the student is asked to drive.

ALL WORK STUDY EMPLOYEES WILL RECEIVE A PERFORMANCE REVIEW UPON COMPLETING 40 WORK HOURS.

WAGE RATE: $15.00 per hour

NUMBER OF STUDENTS NEEDED:

_1-2_ Academic Year  ____Summer (June-August)

TO INTERVIEW FOR THIS POSITION, CONTACT:

Supervisor: Michael Van Keulen, Minnesota West
Location: Canby campus
Phone: 507-223-1329
Email Address: Michael.VanKeulen@mnwest.edu

Canby Campus
1011 First Street West
Canby, MN 56220

Granite Falls Campus
1593 11th Avenue
Granite Falls, MN 56241

Jackson Campus
PO Box 269
Jackson, MN 56143

Pipestone Campus
1314 North Hiawatha
Pipestone, MN 56164

Worthington Campus
1450 Collegeway
Worthington, MN 56178

Luverne Site
311 N. Spring Street
Luverne, MN 56156