**Effective November 2020, NLN testing will not be offered on-campus.**

Students that are currently signed up and have paid for on-campus exams will be issued a refund. Students will now pay for the exam online through the testing service.

The NLN NACE I Foundation of Nursing Exam is **REQUIRED** for LPNs who have graduated from practical nursing programs other than Minnesota West and those who graduated from Minnesota West more than one year prior to commencing the AS program.

Testing for the NLN NACE I Foundation entrance exam is limited to twice in an application period, one month apart. The entrance exam scores are valid for two years. Deadline to complete the test is February 15, 2021.

**Steps to complete NLN NACE I FOUNDATION OF NURSING EXAM Registration:**

1. Students are required to email Jodi.christensen@mnwest.edu at Minnesota West that they intend to take the NLN exam. Please include your full name and phone number in the email.

2. Students will be emailed the Student User Guide and URL link specific to Minnesota West. 
**IMPORTANT:** If you log in and set up an account without using the URL link specific to Minnesota West, your results WILL NOT be tied to our institution which may result in having to retake and repay for the exam.

3. Students will review the User Guide to be sure their system meets requirements. Student must have a webcam and microphone on their computer. Student will also need to use the Google Chrome browser and download the Proctorio Extension. An acceptable photo ID is also required to take the test. Your first and last name on the document must match the name on your testing account.

4. Students will click on URL link to set up a new NLN Account. This is a new NLN examination portal. Even if you have taken an NLN examination in the past, you must create a new account in this portal.

5. After setting up your account, log into www.nlntest.org to purchase the **NACE Foundation of Nursing Exam**. Please follow the instructions to pay with your credit card. Test prep material is also able to be purchased.

6. After you complete the exam, review your assessment report and notify Jodi.christensen@mnwest.edu at Minnesota West that you have completed the exam.

If you have any questions, please contact Jodi.christensen@mnwest.edu or call 507-825-6806.