MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE
COURSE OUTLINE

Faculty members are required to have the outline submitted to the Academic Affairs Office. The course outline is the form used for approval of new courses by the Academic Affairs and Standards Council.

DEPT. DEN COURSE NUMBER: 1155

NUMBER OF CREDITS: ___3___ Lecture:_____ Lab:_____ OJT 3___

Course Title:
Extra-mural Clinical Experience I

Catalog Description:
This course is designed to assist the student in developing the skills initiated in the classroom, laboratory and clinic. This is accomplished by working under the supervision of the dentist and his/her staff as well as the dental assisting faculty

FULFILLS MN TRANSFER CURRICULUM AREA(S)
Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:

Prerequisites or Necessary Entry Skills/Knowledge:
Satisfactory progression in the Dental Assistant Program or permission from instructor.
### Topics to be Covered

1. Chairside assisting techniques
2. Treatment room preparation
3. Instrument Sterilization and treatment room disinfection techniques
4. Laboratory procedures
5. Business office procedures
6. Patient relations
7. Professional conduct

### Student Learning Outcomes

1. Refine dental assisting technical skills
2. Exhibit acceptable office attire and grooming
3. Apply professional ethics
4. Demonstrate cooperation, courtesy, initiative, motivation, punctuality, dependability, organization and enthusiasm
5. Demonstrate positive communication skills
6. Demonstrate time management
7. Follow office policy and procedures
8. Recognize confidentiality needs
9. Refine dental assisting patient relation skills

### Is this course part of a transfer pathway: Yes ☐ No ☒

Revised 4/2020