Course Title:
Presentation Graphics

Catalog Description:
Presentation Graphics covers the concepts of developing electronic slide shows using a computer application program. The keys to effective presentations are covered along with various printing techniques. This course also covers more advanced presentation techniques including animation, sound, scanning, and graphics.

Prerequisites or Necessary Entry Skills/Knowledge:
None

FULFILLS MN TRANSFER CURRICULUM AREA(S) (Leave blank if not applicable)
Goal 1: Communication: ____ by meeting the following competencies:
Goal 2: Critical Thinking: ____ by meeting the following competencies:
Goal 3: Natural Sciences: ____ by meeting the following competencies:
Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:
Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:
Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:
Goal 7: Human Diversity: ____ by meeting the following competencies:
Goal 8: Global Perspective: ____ by meeting the following competencies:
Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:
Goal 10: People and the Environment: ____ by meeting the following competencies:

Student Learning Outcomes
Plan and create presentations using templates and auto-layouts
Plan and create presentations without the use of templates and auto-layouts
Create slide show using outline view
Enhance a slide show using graphics, and audio and visual effects
Modify visual elements and presentation formats
Create a self-running presentation containing interactive documents
Link and embed objects within presentations
| **Enhance a slide show with transitions and animations to presentations** |
| **Insert links to other files and Web page hyperlinks in slides with and without action buttons** |
| **Develop speaker notes** |
| **Import and Export data to and/or from a presentation** |
| **Print presentations using various print layout options** |

| **Is this course part of a transfer pathway:** | Yes ☐ | No ☒ |

Revised Date: 6/2021