Course Title:
Computerized Accounting Applications I

Catalog Description:
Computerized Accounting Applications I introduces the use of computers and related software used in the accounting function of the business environment.

Prerequisites or Necessary Entry Skills/Knowledge:
BUS2201

FULFILLS MN TRANSFER CURRICULUM AREA(S)
Goal 1: Communication: ____ by meeting the following competencies:
Goal 2: Critical Thinking: ____ by meeting the following competencies:
Goal 3: Natural Sciences: ____ by meeting the following competencies:
Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:
Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:
Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:
Goal 7: Human Diversity: ____ by meeting the following competencies:
Goal 8: Global Perspective: ____ by meeting the following competencies:
Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:
Goal 10: People and the Environment: ____ by meeting the following competencies:

Topics to be Covered
- Computerized general ledger accounting practices
- Computerized payroll procedures
- Accounts receivable, accounts payable, and inventory

Student Learning Outcomes
- Describe the components of the computerized accounting software package QuickBooks Pro.
- Perform computerized accounting functions for both service and merchandising enterprises using QuickBooks Pro.
Demonstrate combining competencies to complete a computerized business simulation using QuickBooks Pro.

Complete end of month, end of quarter, and end of year activities using QuickBooks Pro.

**Is this course part of a transfer pathway:** Yes ☐ No ☒

Revised Date: September, 2020