MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE
COURSE OUTLINE

Faculty members are required to have the outline submitted to the Academic Affairs Office. The course outline is the form used for approval of new courses by the Academic Affairs and Standards Council.

DEPT.  ___HC___  COURSE NUMBER:  ____1120____

NUMBER OF CREDITS:  ___3_____  Lecture: _____2___  Lab: _____1____

Course Title:
Introduction to Healthcare Careers

Catalog Description:
Introduction to Healthcare Careers prepares students for rapidly changing healthcare careers. Students will explore a wide variety of career options and develop an awareness of workplace climate and culture. Students will participate in in-depth study of medical/health science careers, career planning, employability skills, basic terminology, ethics, wellness, common diseases, and safety.

FULFILLS MN TRANSFER CURRICULUM AREA(S)
Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:

Prerequisites or Necessary Entry Skills/Knowledge:
Topics to be Covered

- Roles of healthcare workers
- Licensure or credentialing requirements
- Behaviors suitable for the workplace
- Employer expectations
- Communication skills
- Explore diversity
- Legal and ethical issues related to healthcare
- Medical Terminology
- Job skills-resume, interview, job acquisition skills
- Universal medical skills

Student Learning Outcomes

1. Compare the different facets of health and medical careers in all areas including: administration, allied health, providers, technicians and complementary/preventative medicines.
2. Observe healthcare occupations that encompass different facets of the health care and medical fields.
3. Describe the differences between the healthcare disciplines, the required education and background as well as career opportunities.
4. Explain the importance of HIPAA and Privacy laws in the healthcare setting.
5. Describe the importance of a state and national background studies.
6. Discuss ethical and legal dilemmas from various aspects of the healthcare field.
7. Describe variations in cultural, religious, and socioeconomic dilemmas within healthcare.
8. Perform various skills utilized across the medical and health arena including but not limited to: medication dosage, heart rate measurements, blood pressure measurement, respiration measurement and skinfold measurements.
9. Describe various techniques that are unique to each facet of medicine including specialty skills, special equipment and corresponding technology.
10. Demonstrate appropriate methods for securing meet and greets, interviews, or follow up appointments with potential employers or job shadowing supervisors.
11. Demonstrate how to write resumes, cover letters and personal statements befitting to their field of choice.
12. Demonstrate interview and phone skills necessary to acquire a job shadowing experience in the medical or health fields.

Is this course part of a transfer pathway:  Yes ☐ No ☒