Faculty members are required to have the outline submitted to the Academic Affairs Office. The course outline is the form used for approval of new courses by the Academic Affairs and Standards Council.

DEPT: HIMC               COURSE NUMBER: 1160

NUMBER OF CREDITS: 2  Lecture: 2  Lab: 0

<table>
<thead>
<tr>
<th>Course Title:</th>
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<tbody>
<tr>
<td>Introduction to Medical Billing and Coding</td>
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<tr>
<th>Catalog Description:</th>
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<tr>
<td>This course will introduce students to the basic concepts of medical coding and billing. Topics to be covered include coding conventions and guidelines for diagnosis and procedure coding. How codes are used for reimbursement and billing.</td>
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FULFILLS MN TRANSFER CURRICULUM AREA(S)

Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:

Prerequisites or Necessary Entry Skills/Knowledge:

None
Topics to be Covered
Rules, conventions, instructions and guidelines of the billing and coding systems
Types of codes, including the history of ICD, CPT, and HCPCS code set, and explain their uses in the healthcare setting.

Student Learning Outcomes
Examine the billing considerations for codes used in the healthcare setting and evaluate the billing rules and guidelines for insurance companies and payer types.
Identify the structure and purpose of major code sets.
Explain the use of major codes sets in the healthcare setting.
Recognize and utilize the symbols, conventions, and coding guidelines for the major code sets.
Apply billing guidelines within each specialty group

Is this course part of a transfer pathway:  Yes ☐   No ☒

Revised 2/20