MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE
COURSE OUTLINE

DEPT. Cosmetology

COURSE NUMBER: COSM 1220

NUMBER OF CREDITS: 1 – 18 credits

COURSE TITLE: Salon Operations VIII

CATALOG DESCRIPTION: Provides additional hours for licensure in other states along with additional hours needed to complete the Nail Technician program and prepare for licensure. This course may also be used to fulfill the hour requirements for the Cosmetology and Esthetics programs. Students will apply and practice safety/sanitation procedures along with operational requirements. Students will have an opportunity to develop the practical skills necessary for entry level salon work pertaining to the program area of study, whether it is Cosmetology, Nail Tech or Esthetics.

AUDIENCE: Cosmetology, Nail Tech, Esthetician students

FULFILLS MN TRANSFER CURRICULUM AREA(S) (Leave blank if not applicable)
Area: by meeting the following competencies:
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PREREQUISITES OR NECESSARY ENTRY SKILLS/KNOWLEDGE: Completion of Minnesota required hours in Cosmetology, Nail Tech, or Esthetician course

LENGTH OF COURSE: Varies throughout each semester

THIS COURSE IS USUALLY OFFERED:
Every other year fall X spring X summer undetermined

Four goals are emphasized in course at Minnesota West Community & Technical College:
1) ACADEMIC CONTENT: The academic objectives of this course are: a. Prepare and demonstrate sanitation procedures
b. Perform assigned quota work to industry standards
c. Recognize the importance of retail sales
d. Realize the importance of ethics in the beauty industry and professionalism in the work place
2) THINKING SKILLS: This course will help students improve the effectiveness of their thinking skills through gaining a knowledge of South Dakota law/rule, state testing and customer service techniques.

3) COMMUNICATIONS SKILLS: This course will help students improve their oral skills through demonstrating proper dialogue when servicing clients, working with fellow students and instructors.

4) HUMAN DIVERSITY: This course will assist students to recognize, understand, and appreciate human diversity as they interact with the public and their peers. The students will have an opportunity to explore the ethics of the beauty industry, professionalism in the workplace, and understand cultural differences as they interact with students, staff and clients.

TOPICS TO BE COVERED:
1. Retail Sales
2. Client Retention
3. Customer Service
4. Quota work done to industry standard

LIST OF EXPECTED COURSE OUTCOMES:
1. Identify sanitation procedures and safety precautions
2. Apply learned skills procedures

LEARNING/TEACHING TECHNIQUES used in the course are:
Collaborative Learning Problem Solving
Student Presentations Interactive Lectures
X Creative Projects X Individual Coaching
Lecture Films/Videos/Slides
X Demonstrations Other (describe below)
X Lab

ASSIGNMENTS AND ASSESSMENTS FOR THIS CLASS INCLUDE:
Reading X Tests X Individual Projects
Oral Presentations Worksheets Collaborative Projects
Textbook Problems Papers Portfolio
Group Problems Term Paper
X Other (describe below)
Assigned quota work and retail sales
EXPECTED STUDENT LEARNING OUTCOMES: see above

Veteran Services: Minnesota West is dedicated to assisting veterans and eligible family members in achieving their educational goals efficiently. Active duty and reserve/guard military members should advise their instructor of all regularly scheduled military appointments and duties that conflict with scheduled course requirements. Instructors will make every effort to work with the student to identify adjusted timelines. If you are a veteran, please contact the Minnesota West Veterans Service Office. To receive reasonable accommodations for a documented disability, please contact the campus Student Services Advisor or campus Disability Coordinator as arrangements must be made in advance. In addition, students are encouraged to notify their instructor.

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