COURSE OUTLINE

Faculty is required to have the outline submitted to the Academic Affairs Office. The course outline is the form used for approval of new courses by the Collegewide Curriculum Committee.

DEPT. Speech                                      COURSE NO. 1103

NUMBER OF CREDITS: 3

COURSE TITLE: Interpersonal Communications

CATALOG DESCRIPTION: This course assists students in improving their one-on-one communication skills in their personal, social and professional lives. Learners analyze the common variables of interpersonal communications and learn techniques to overcome barriers to effective communication.

AUDIENCE: Students needing to learn basics of human interactions both in their profession and in their personal lives.

FULFILLS MN TRANSFER CURRICULUM AREA(S) (Leave blank if not applicable)

Area 1: by meeting the following competencies: 2-7

Area 2: by meeting the following competencies: 1-4

PREREQUISITES OR NECESSARY ENTRY SKILLS/KNOWLEDGE: Must have a score of 78 or higher on the Reading portion of the Accuplacer test or completion of STSK 095 with a grade of C or higher.

LENGTH OF COURSE one semester

THIS COURSE IS USUALLY OFFERED:

Every other year X fall X spring X summer undetermined

Four goals are emphasized in course at Minnesota West Community & Technical College:

1) ACADEMIC CONTENT: Students will examine practical and theoretical concepts applicable to interpersonal communications.

2) THINKING SKILLS: Students will evaluate their personal strengths and weaknesses in depth and develop techniques to improve interpersonal relationships.

3) COMMUNICATIONS SKILLS: Focus is on the theory and practice of communications skills necessary for effective day-to-day interactions with others.
4) HUMAN DIVERSITY: Examination of social interaction includes how human diversity/culture (age, race, gender, etc.) impacts our interpersonal communications.

TOPICS TO BE COVERED: Communication theories applicable to interpersonal communication, perception of self and others, verbal/nonverbal symbols, interactive listening, assessing and resolving personal conflict, interpersonal power and influence, developing and maintaining good interpersonal relationships will be addressed.

LIST OF EXPECTED COURSE OUTCOMES: The student will demonstrate understanding and application of contemporary theories. The student will create a composite of who they are as a communicator. The student will assess strengths and weakness and assess methods to address communication issues in our personal as well as our professional lives.

LEARNING/TEACHING TECHNIQUES used in the course are:

X Collaborative Learning        X Problem Solving
X Student Presentations         X Interactive Lectures
X Creative Projects Individual Coaching
X Lecture Films/Videos/Slides    Lab
X Demonstrations Other (describe below)

ASSIGNMENTS AND ASSESSMENTS FOR THIS CLASS INCLUDE:

X Reading        X Tests        X Individual Projects
X Worksheets     Collaborative Projects
X Textbook Problems     X Papers   Portfolio
X Group Problems   X Term Paper

Other (describe below):

EXPECTED STUDENT LEARNING OUTCOMES: This course prepares students to communicate more successfully in their personal, social, and work environments. Successful students will understand that communications is a process they can learn and apply. The theory, self-analysis, and practical applications will assist them in becoming more confident and competent thinkers and communicators in all environments.

Veteran Services: Minnesota West is dedicated to assisting veterans and eligible family members in achieving their educational goals efficiently. Active duty and reserve/guard military
members should advise their instructor of all regularly scheduled military appointments and duties that conflict with scheduled course requirements. Instructors will make every effort to work with the student to identify adjusted timelines. If you are a veteran, please contact the Minnesota West Veterans Service Office.

To receive reasonable accommodations for a documented disability, please contact the campus Student Services Advisor or campus Disability Coordinator as arrangements must be made in advance. In addition, students are also encouraged to notify their instructor.

This document is available in alternative formats to individuals with disabilities by contacting the

Student Services Advisor or by calling 800-658-2330 or Minnesota Relay Service at 800-627-3529
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