Faculty members are required to have the outline submitted to the Academic Affairs Office. The course outline is the form used for approval of new courses by the Academic Affairs and Standards Council.

**DEPT. ACCT COURSE NUMBER:** 1115

**NUMBER OF CREDITS:** 2  **Lecture:** 1  **Lab:** 1  **OJT** 0

<table>
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<th>Course Title:</th>
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<tr>
<td>Computerized Accounting Applications I</td>
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<th>Catalog Description:</th>
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<tr>
<td>Computerized Accounting Applications I introduces the use of computers and related software used in the accounting function of the business environment.</td>
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<th>Prerequisites or Necessary Entry Skills/Knowledge:</th>
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<tbody>
<tr>
<td>BUS2201</td>
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**FULFILLS MN TRANSFER CURRICULUM AREA(S)**

Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:
Topics to be Covered

- Computerized general ledger accounting practices
- Computerized payroll procedures
- Accounts receivable, accounts payable, and inventory

Student Learning Outcomes

1. Describe the components of the computerized accounting software package QuickBooks Pro.
2. Perform computerized accounting functions for both service and merchandising enterprises using QuickBooks Pro.
3. Demonstrate combining competencies to complete a computerized business simulation using QuickBooks Pro.
4. Complete end of month, end of quarter, and end of year activities using QuickBooks Pro.

Is this course part of a transfer pathway: Yes ☐ No ☒

Revised Date: September, 2020