MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE
COURSE OUTLINE

Faculty are required to have the outline submitted to the Academic Affairs Office. The course outline is the form used for approval of new courses by the Collegewide Curriculum Committee.

DEPT.  Speech                       COURSE NO.  1101

NUMBER OF CREDITS:  3

COURSE TITLE  Introduction to Speech

CATALOG DESCRIPTION Focuses on elementary speech training aimed at proper public speaking with practice also in extemporaneous speaking and impromptu speaking. Course emphasizes enunciation, voice improvement, organization, clearness of statement, and logical thinking.

AUDIENCE  Students needing to learn basics of speech preparation

FULFILLS MN TRANSFER CURRICULUM AREA(S) (Leave blank if not applicable)
Area 1: by meeting the following competencies: A-G
Area 2: by meeting the following competencies: A-D
Area : by meeting the following competencies:

PREREQUISITES OR NECESSARY ENTRY SKILLS/KNOWLEDGE: None

LENGTH OF COURSE one semester

THIS COURSE IS USUALLY OFFERED:
Every other year ❑ fall ❑ spring ❑ summer ❑ undetermined ❑

Four goals are emphasized in course at Minnesota West Community & Technical College:

1) ACADEMIC CONTENT: Extemporaneous, impromptu, special occasion speeches are practiced.

2) THINKING SKILLS: Research, outlining and organizational skills are practiced

3) COMMUNICATIONS SKILLS: Delivery and content are emphasized

4) HUMAN DIVERSITY: Encouragement of discussion of diversity topics

TOPICS TO BE COVERED: Informative, persuasive, demonstration, and special occasion speeches
LIST OF EXPECTED COURSE OUTCOMES: The speech student will deliver demonstration, informative and persuasive speeches as well as several smaller ones during the semester. The speaker will compose an organizational outline for each major speech. The student will develop delivery styles suitable for the speech, the environment and the speaker. Research and documentation will be required. Strategies for handling nervous tension will be practiced. Each speaker will employ various participation tactics and visual aids.

LEARNING/TEACHING TECHNIQUES used in the course are:
- Collaborative Learning
- Problem Solving
- Student Presentations
- Interactive Lectures
- Creative Projects
- Individual Coaching
- Lecture
- Films/Videos/Slides
- Demonstrations
- Other (describe below)
- Lab

ASSIGNMENTS AND ASSESSMENTS FOR THIS CLASS INCLUDE:
- Reading
- Tests
- Individual Projects
- Oral Presentations
- Worksheets
- Collaborative Projects
- Textbook Problems
- Papers
- Group Problems
- Term Paper
- Other (describe below)
- Lab
- Outlines, documentation and notetaking

EXPECTED STUDENT LEARNING OUTCOMES: Student will develop the skills and confidence to face any public speaking challenge.

The information in this course outline is subject to revision

Veteran Services: Minnesota West is dedicated to assisting veterans and eligible family members in achieving their educational goals efficiently. Active duty and reserve/guard military members should advise their instructor of all regularly scheduled military appointments and duties that conflict with scheduled course requirements. Instructors will make every effort to work with the student to identify adjusted timelines. If you are a veteran, please contact the Minnesota West Veterans Service Office.

To receive reasonable accommodations for a documented disability, please contact the campus Student Services Advisor or campus Disability Coordinator as arrangements must be made in advance. In addition, students are encouraged to notify their instructor.

This document is available in alternative formats to individuals with disabilities by contacting the Student Services Advisor or by calling 800-658-2330 or Minnesota Relay Service at 800-627-3529 or by using your preferred relay service.

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