MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE
COURSE OUTLINE

DEPT. OTAC **COURSE NUMBER: 1240**

NUMBER OF CREDITS: 1 **Lecture: 1 Lab:0 OJT: 0**

Course Title:
Documentation for the OTA

Catalog Description:
Documentation for the OTA examines the intricacies of writing effective OT notes for describing patient care. Students demonstrate appropriate use of SOAP notes, therapeutic coding and billing practices, and professional responsibilities associated with documentation.

Prerequisites or Instructor Approval:
ENGL 1101, OTAC 1110

FULFILLS MN TRANSFER CURRICULUM AREA(S)

Goal 1: Communication: _____ by meeting the following competencies:

Goal 2: Critical Thinking: _____ by meeting the following competencies:

Goal 3: Natural Sciences: _____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: _____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: _____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: _____ by meeting the following competencies:

Goal 7: Human Diversity: _____ by meeting the following competencies:

Goal 8: Global Perspective: _____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: _____ by meeting the following competencies:

Goal 10: People and the Environment: _____ by meeting the following competencies:

Topics to be Covered
Documentation practices
Professional responsibilities
Effective writing skills
Coding and billing practices

Student Learning Outcomes
B.4.15. Technology in Practice (Mastery Level) Demonstrate knowledge of the use of technology in practice, which must include electronic documentation systems, virtual environments, and telehealth technology.
B.4.29. Reimbursement Systems and Documentation (Mastery Level) Demonstrate knowledge of the various reimbursement systems and funding mechanisms (e.g., federal, state, third party, private payer), treatment/diagnosis codes (e.g., CPT®, ICD, DSM® codes), and coding and documentation requirements that affect consumers and the practice of

occupational therapy. Documentation must effectively communicate the need and rationale for occupational therapy services.
(Introduction of ACOTE standard B.7.5. Personal and Professional Responsibilities) Demonstrate knowledge of personal and professional responsibilities related billing and documentation of patient care.

Is this course part of a transfer pathway: Yes ☐   No ☒

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