

**Minnesota West Community & Technical College
Nursing Advisory Committee Meeting
MEETING SUMMARY**

Title of Group/Meeting: **Nursing Advisory Committee Meeting**

Purpose of Meeting: Discussion, decision making, strategy, information sharing, brainstorming

Date: Monday, October 1, 2018

Location: Minnesota West, Worthington campus

Facilitator: Kylie Turner, Nursing Advisory Board Chair; Dawn Gordon, Dean of Nursing

Handouts: Minutes from April 2018 Advisory Committee Meeting, PN & RN Program sheets, SMSU RN to BSN Early Entry Program handout

Attendees: Becky Engelking, Good Samaritan St. James; Kathy Becker, Windom Area Hospital; Lindsay Anderson, Prairieview Senior Living; Amanda Gustafson, Prairieview Senior Living; Missy Verbrugge, Minnesota Veterans Home- Luverne; Mary Flanagan, Minnesota West RN Student; Monica Van Otterloo, Murray County Medical Center; Kris Shaffer, Nobles Co. Public Health; Donna Hage, Minnesota West Faculty; Marissa Marten, Minnesota West Faculty; Beth Bents, Minnesota West Nursing Advisor; Laurie Johansen, SMSU; Melanie Wagner, Access/Avera Clinic; Leah Bittner, Tri-Valley Opportunity Council; Kylie Turner, Sanford Clinic; Wendy Donkersloot, Sanford/ISD 518; Melinda-Kassandra Lopez, Minnesota West RN Student; Gwen Post, Sanford Worthington; Jessica Brouwer, Colonial Manor Lakefield; Jodi Christensen, Minnesota West Nursing Support; Adobe Connect: Shelly Roth, VA Medical Center; Heidi Appel, Maple Lawn Nursing Home; Carol Reichel, Mayo Clinic; Bette-Jo Johnson, New Ulm Medical Center; Nancy Ruth Leibold, SMSU.

Total number of Attendees: 24

Agenda Item	Discussion Summary
Welcome	Dawn welcomed guests and shared her appreciation. She explained the Advisory Committee meets twice a year and the purpose of the Advisory Committee is to give insight and guidance to the program and to make sure that our nursing graduates are meeting the needs of our facilities.
Introductions	Kylie Turner, Sanford Worthington Clinic, chaired the meeting. Introductions of members present were made. Adobe Connect was set up for those not able to attend.
Approval of April Minutes	Minutes Approved.
Curriculum Structure of Nursing Programs	Overview of the programs given: Year 1: LPN level education, Diploma Year 2: RN level education, Associate Degree Year 1 and 2 – Full-time programs. Students can cut back to part-time based on life balance or academic progression. General Education courses reviewed on program overview. NURS courses reviewed. MW & SMSU have a dedicated partnership to support ongoing learning in SW MN.

Agenda Item	Discussion Summary
	Year 3 & 4: RN to BSN at SMSU
SMSU & Minnesota West Partnership, Early Entry Program	Laurie Jo reported that SMSU will provide an RN to BSN Early Entry Program to the Minnesota West nursing students entering the Professional nursing (RN) Associate Degree program. Minnesota West student are encouraged to apply online in early August. This year is a pilot year with 12 students admitted. She estimates about 50 students apply. See handout.
Accreditation for Nursing Programs	The Minnesota West Associate in Science Nursing Program has continued accreditation granted through Spring 2023. The Practical Nursing Program is a candidate for accreditation. The site visit is scheduled for February 19-21, 2019. The site team will consist of peers from outstate.
College Updates	<p>Minnesota West College 2018 graduates: 43 PN students and 70 AD students</p> <p>Study Abroad Service Learning Project in Ecuador, annually in May</p> <p>Master Planning completed every 5 years. There are 3 campuses with nursing labs – Pipestone, Granite Falls and Worthington. All have simulation manikins.</p> <p>Donna Hage reported students are taking advantage of proctoring service ProctorU for test taking. While there is a small fee, it eliminates drive time, daycare etc.</p> <p>Career Expo's were offered at Minnesota West Worthington and SMSU last week to area high school 10th grade students.</p> <p>Minnesota West College is honored to be recognized as the 2018 #1 Online College in Minnesota by bestvalueschools.org. 3rd Best Digital College in the Nation!</p> <p>Top Minnesota college for NCLEX-PN pass rates!</p> <p>Student Housing – BlueJay Villas – opened at Worthington Campus in August of 2018</p>

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<p>Collaborative Discussions with College and Partners</p>	<p>Facility Partners:</p> <p>Kylie (Sanford Clinic Worthington) – 2 new OB and 1 orthopedic doctor. They host many Minnesota West students on PN rotation & preceptorship</p> <p>Gwen Post (Sanford Medical Center Worthington) – with the retirement of Kathy Haberman she is in transition to fill the roles of her position. Telehealth (Respiratory Therapy) is progressing. Strong growth in Cancer Care in the community. Primary Care model RN’s with support from LPN’s and NA’s team caring approach. Nursing leadership – hire internally. November 9th RN recruitment within Sanford System.</p> <p>Wendy Donkersloot (Sanford Clinic/Prairie Elementary School) – RN students help with flu shots in the fall, hearing/vision screening in the spring</p> <p>Becky Engelking (St. James Good Sam) – staffing is a challenge always need RNs and LPN’s, they use TMA’s to pass meds. On November 1st Sanford and Good Sam are merging. Offering scholarship programs to students \$5,000 per semester up to \$10,000/year. Also offer load payback</p> <p>Kathy Becker (Windom Hospital) – In two years, she’s hired over 20 positions. Tele-Health – inpatient and outpatient is used. They are an independent hospital with Sanford providers. New Avera Clinic going up in Windom. The Windom HS offers a health careers class all semester long.</p> <p>Lindsay Anderson (Prairieview Tracy) – hiring a nurse and NA’s. The clinic uses locums, not physicians. They utilize RNs, LPNs, NA’s and TMA’s.</p> <p>Missy Verbrugge (MN Veterans Home) – They hire RN’s, LPN’s, CNA’s. They need CNA’s – offer competitive pay and good benefits, there will be future LPN positions opening. Teaching an On-Track Nursing Assistant program – they have trained 3 nurses to teach. 30 hours online with skills/clinical.</p> <p>Monica Van Otterloo – (MCMC) – lost their CEO – interviewing an interim CEO in the next couple of weeks. Just hired a nurse practitioner. The hospital employs RN’s and CNA’s. The clinic hires LPN’s. They are fully staffed.</p> <p>Jessica Brouwer (Colonial Manor) – Need CNA’s, TMA’s, RN’s and LPN’s. They do not offer tuition reimbursement, however they do have scholarship opportunities.</p> <p>Kris Shafer – Nobles County Public Health - hiring RN’s</p> <p>Melanie Wager (Avera Specialty Clinic Worthington) – hire both LPN’s and RN’s, utilize medical assistants. Preceptorship for LPN students. Internal Medicine doctor starting in November.</p> <p>Leah Bittner (Tri-Valley Opportunity Council) – Staffing changes - Cut staff in half/hired seasonal staff. Utilize RN’s and health assistants.</p> <p>Bette-Jo Johnson (New Ulm Medical Center) – host pre-licensed nursing students</p> <p>Shell Roth (Sioux Falls VA) – hire RN’s. Long term care and primary care utilize LPN’s.</p>

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	<p>Heidi Appel (Maple Lawn) – staffing LPN’s and CNA’s. Using traveling LPN’s and CNA’s. Carol Reichel (Mayo Clinic) – SWMN region- 6 hospitals and 20 clinics, Fairmont LTC facility closed, Springfield small clinic restructuring- difficulty with physician recruitment. Staffing models utilize RN & PCA’s – hiring 4 year RN’s. Offer Tuition reimbursement and scholarships. Current postings for 14 LPN’s and 30 RN’s, looking for quality staff. Constantly remodeling/construction. Doubling the size of the Mankato operating room.</p>						
Instructor Updates and Clinical Partnership Experiences	<p>Marissa Marten reported on the new grading scheme done by PN faculty in hope of reducing student attrition rate. Students are scored 70% on exams and 30% on assignments. Student’s benchmark is to reach 80% pass rate on exams.</p>						
Student Representative Updates – Student Leaders	<p>AS Student, Mary Flanagan – expressed appreciation for clinical experiences, reported this year has been easier than PN year because she knows what to expect AS Student, Cassandra Lopez – Fairmont High School senior will graduate in the Spring 2019 at the age of 17 with her associate’s degree in nursing. Plans to attend Harvard Med School to become a clinical pediatric nurse. Currently the Minnesota West Worthington student senate president and member of LEAD MN.</p>						
Southwest Minnesota Nursing Honor Society (SWNHS)	<p>Dr. Nancy Ruth Leibold from SMSU taking applications for RN’s with a Bachelor’s Degree to join Southwest Minnesota Nursing Honor Society as a Nurse Leader. The dues are \$50.00. Consideration areas are Scholarship, Leadership and Service. Save the dates are listed on the website http://www.southwestmnnursinghonorsociety.com/</p>						
Upcoming Opportunities	<p>Medication Administration for Unlicensed Personnel course will start October 11th in Worthington. This course will have 3 in-classroom/lab dates with the remainder of the class done online. To register contact Megan Gorres at the Granite Falls campus.</p>						
Follow Up Survey from Today’s Meeting	<p>The results from the Nursing Advisory Committee Feedback Evaluation follow:</p> <table border="1" data-bbox="663 1393 1940 1425"> <tr> <td style="background-color: #00b0f0;"></td> <td style="background-color: #00b0f0;">Strongly</td> <td style="background-color: #00b0f0;">Agree</td> <td style="background-color: #00b0f0;">Disagree</td> <td style="background-color: #00b0f0;">Strongly</td> <td style="background-color: #00b0f0;">Not</td> </tr> </table>		Strongly	Agree	Disagree	Strongly	Not
	Strongly	Agree	Disagree	Strongly	Not		

Agenda Item	Discussion Summary					Applicable
	Agree 4	3	2	Disagree 1		
	I clearly understood the agenda and knew what we were to accomplish at the meeting.	(11) 74%	(4) 26%			
	The agenda was well planned and organized.	(14) 94%	(1) 6%			
	The Minnesota West Nursing programs value our committee's feedback, opinions and feelings.	(14) 94%	(1) 6%			
	I feel the members of the Minnesota West Nursing Advisory Committee have input into the nursing processes and decision making. (ACEN standard 1.3)	(13) 87%	(2) 13%			
	Program outcomes (NCLEX results, program completion rate, satisfaction surveys and job placement data) are shared annually with the advisory board at spring Advisory meeting. (ACEN standard 6.3)	(15) 100%				
	This was an important and productive meeting.	(10) 67%	(5) 33%			
	The PN and AS program dean provides effective leadership for the meeting.	(14) 94%	(1) 6%			
	The PN and AS program dean communicate effectively with the committee.	(14) 94%	(1) 6%			
	I feel the members of this committee understand their role and assignment.	(14) 94%	(1) 6%			
	I feel satisfied with the activities and accomplishments of the committee.	(13) 87%	(2) 13%			
	I feel my time and efforts are well spent in serving as a member of this advisory committee.	(11) 74%	(4) 26%			
Please discuss any area(s) in which you disagree or strongly disagree. Your suggestions for improvement are very important to us. If you would like a reply to some of your concerns, please identify yourself in the comments. If you choose to remain anonymous on this survey and still would like to discuss a concern, please notify Dawn Gordon at dawn.gordon@mnwest.edu	<ul style="list-style-type: none"> I felt the meeting was very productive and it is always nice to be kept informed about curriculum and program changes Part Time Program – RN & PN 					
Next Meeting	The next meeting will be held April 8, 2019. Approved by members.					
Motion to Adjourn	Adjourn.					

Attachments as noted in Meeting Summary