

MEETING SUMMARY

Title of Group/Meeting: **Nursing Advisory Committee Meeting**

Purpose of Meeting: Discussion, decision making, strategy, information sharing, brainstorming

Date: Monday, April 8, 2019

Location: Minnesota West College, Worthington campus

Facilitator: Kylie Turner, Nursing Advisory Board Chair; Dawn Gordon, Dean of Nursing

Handouts: Agenda, Minutes from October 2018 Advisory Committee Meeting, PN & RN Program sheets, SLOs for PN Program curriculum, NLN AS Degree and QSEN Program Student Learner Outcomes, Fun Facts and Student Achievement Data, Feedback Evaluation

Attendees: Kylie Turner, Sanford Worthington Clinic; Stacey Luong, Slayton Rehab & Healthcare Center; Melinda Kassandra Lopez, RN Student Representative; Wendy Donkersloot, District 518 Schools/Sanford Health; Denae Winter, Avera Marshall; Nancyruth Leibold, Southwest MN State University; Laurie Johansen, Southwest MN State University; Brenda Pomerence, MN West Faculty; Mary Winter, MN West Bookstore; Melanie Wagner, Access Family/Avera; Donna Hage, MN West Faculty; Beth Bents, MN West Nursing Advisor; Kim Lehrke, MN West Faculty; Leah Bittner, TriValley Opportunity Council; Dawn Gordon, MN West; Jodi Christensen, MN West; Adobe Connect: Shelly Roth, VA Medical Center; Carol Reichel, Mayo Clinic; Kathy Becker, Windom Area Hospital; Laura Stoks, MN West Faculty; Monica Van Otterloo, Murray County Medical Center; Sheila Westfield, Sanford Medical Center Luverne. Total number of Attendees: 22

| Agenda Item | Discussion Summary |
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| Welcome | Dawn welcomed guests and shared her appreciation. Kylie Turner, chair, explained the Advisory Committee meets twice a year and the purpose of the Advisory Committee is to give insight and guidance to the program and to make sure that our nursing graduates are meeting the needs of our facilities. |
| Introductions | Kylie Turner, Sanford Worthington Clinic, chaired the meeting. Introductions of members present were made. Adobe Connect was set up for those not able to attend. |
| Approval of October Minutes | October Minutes Approved by Donna/Beth. |
| Curriculum Structure of Nursing Programs & End of Program Student Learning Outcomes | <p>Overview of the programs given:</p> <p>Year 1: LPN level education, Diploma – 8 SLOs (see handout)</p> <p>Year 2: RN level education, Associate Degree – 4 QSEN Program SLOs (see handout)</p> <p>Year 1 and 2 – Full-time programs. Students can cut back to part-time based on life balance or academic progression.</p> <p>General Education courses reviewed on program overview. NURS courses reviewed.</p> <p>Year 3 & 4: RN to BSN at SMSU</p> <p>The partnership between SMSU and Minnesota West continues to expand; this partnership has been an asset in meeting the mission of both academic settings, and the students served by these institutions.</p> |

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| Minnesota West College Nursing Program College Updates; Fun Facts & Student Achievement Data | <p>Minnesota West College accepts 128 students into the LPN program and 96 students into the RN program. Approximately 300 students are turned away due to GPA cutoff or incomplete applications. MN West College 2018 graduates: 43 PN students and 70 AD students. Minnesota West College is honored to be recognized as the 2018 #1 Online College in Minnesota by bestvalueschools.org. 3rd Best Digital College in the Nation! Top Minnesota college for NCLEX-PN pass rates! Working on completion rates, which are below the national goal. Quality improvement plans in place. Re-evaluate curriculum and increase competition. (see handout)</p> |
| Accreditation for Nursing Programs | <p>The MN West Associate in Science Nursing Program has continued accreditation granted through Spring 2023. The Practical Nursing Program hosted the MN Board of Nursing and the Accreditation Commission for Education in Nursing (ACEN) in February 2019. The Minnesota West Nursing Department strives to be a strong partner and educational leader while serving the students and filling healthcare needs in the region. Very positive experience. After the review, full accreditation was recommended.</p> |
| Collaborative Discussions with College and Partners | <p>While striving to meet healthcare and educational needs in the region, Facility Partners offered the following suggestions:</p> <p>Carol Reichel (Mayo Clinic) – need more preparation for managing a full patient load, patients we don’t prepare for, what to do when overwhelmed, self-care/wellness; Kathy Becker (Windom) – Communication, crucial conversations, conflict resolution; Shelly Roth (Veterans Home) – Communication and handling unique situations not encountered in nursing school; Melanie Wagner (Avera Worthington) – hired a recent LPN graduate and was very pleased. Will have an LPN/RN position opening soon.</p> <p>Denae Winter (Avera Marshall) – talked about psych unit, skills are there however psych was difficult, prioritize and critical thinking skills, document, what questions to ask, complexity of full patient load</p> <p>Wendy Donkersloot (Sanford Clinic/Prairie Elementary School) - RN students help with flu shots in the fall, hearing/vision screening in the spring; Stacy Luong (Slayton Rehab) – talked about the changes thru nursing school – CNA, LPN, RN – good experience; Kylie Turner (Sanford Clinic Worthington) – status quo on retention of nurses, recruiting nurse practitioners which would in turn require more LPN’s; Sheila Westfield (Sanford Clinic Luverne) – communicate and ask for orders for physicians. Can recite SBAR but difficult to put into practice in real life; Shelly Roth (Dept. of Veterans Affairs) – phone etiquette and skills</p> |

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| Southwest Minnesota Nursing Honor Society (SWNHS) | <p>Dr. Nancy Ruth Leibold explained the society. Steady growth with many Minnesota West students involved which is considered a unique opportunity for them. The dues are \$50.00. Consideration areas are Scholarship, Leadership and Service. See website for application.</p> <p>http://www.southwestmnnursinghonorsociety.com/</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Upcoming Dates | <p>Celebrate with our students! Pinning Ceremonies: Pipestone May 14th, Granite Falls May 15th, Worthington May 17th https://www.mnwest.edu/registration/graduation-information</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Election of Nursing Advisor Chair | <p>Kylie Turner, current chair, will accept this role for upcoming year. Thank you Kylie for your dedication!</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Instructor Updates and Clinical Partnership Experiences | <p>Kassandra spoke of her experience at Mayo in Fairmont. Many compliments/positive feedback – great for recruitment efforts.</p> <p>Donna Hage thanked Avera Marshall for serving lunch to Minnesota West students.</p> <p>Nursing homes in Worthington and Lakefield also provided lunch to Minnesota West students.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Follow Up Survey from Today's Meeting | <p>The results from the Nursing Advisory Committee Feedback Evaluation follow:</p> <table border="1" data-bbox="678 662 1961 1412"> <thead> <tr> <th data-bbox="678 662 1318 760"></th> <th data-bbox="1318 662 1436 760">Strongly Agree 4</th> <th data-bbox="1436 662 1554 760">Agree 3</th> <th data-bbox="1554 662 1671 760">Disagree 2</th> <th data-bbox="1671 662 1789 760">Strongly Disagree 1</th> <th data-bbox="1789 662 1961 760">Not Applicable</th> </tr> </thead> <tbody> <tr> <td data-bbox="678 760 1318 829">I clearly understood the agenda and knew what we were to accomplish at the meeting.</td> <td data-bbox="1318 760 1436 829">4 (67%)</td> <td data-bbox="1436 760 1554 829">2 (33%)</td> <td data-bbox="1554 760 1671 829"></td> <td data-bbox="1671 760 1789 829"></td> <td data-bbox="1789 760 1961 829"></td> </tr> <tr> <td data-bbox="678 829 1318 899">The agenda was well planned and organized.</td> <td data-bbox="1318 829 1436 899">5 (83%)</td> <td data-bbox="1436 829 1554 899">1 (17%)</td> <td data-bbox="1554 829 1671 899"></td> <td data-bbox="1671 829 1789 899"></td> <td data-bbox="1789 829 1961 899"></td> </tr> <tr> <td data-bbox="678 899 1318 969">The Minnesota West Nursing programs value our committee's feedback, opinions and feelings.</td> <td data-bbox="1318 899 1436 969">5 (83%)</td> <td data-bbox="1436 899 1554 969">1 (17%)</td> <td data-bbox="1554 899 1671 969"></td> <td data-bbox="1671 899 1789 969"></td> <td data-bbox="1789 899 1961 969"></td> </tr> <tr> <td data-bbox="678 969 1318 1094">I feel the members of the Minnesota West Nursing Advisory Committee have input into the nursing processes and decision making. (ACEN standard 1.3)</td> <td data-bbox="1318 969 1436 1094">5 (83%)</td> <td data-bbox="1436 969 1554 1094">1 (17%)</td> <td data-bbox="1554 969 1671 1094"></td> <td data-bbox="1671 969 1789 1094"></td> <td data-bbox="1789 969 1961 1094"></td> </tr> <tr> <td data-bbox="678 1094 1318 1256">Program outcomes (NCLEX results, program completion rate, satisfaction surveys and job placement data) are shared annually with the advisory board at spring Advisory meeting. (ACEN standard 6. 3)</td> <td data-bbox="1318 1094 1436 1256">5 (83%)</td> <td data-bbox="1436 1094 1554 1256">1 (17%)</td> <td data-bbox="1554 1094 1671 1256"></td> <td data-bbox="1671 1094 1789 1256"></td> <td data-bbox="1789 1094 1961 1256"></td> </tr> <tr> <td data-bbox="678 1256 1318 1294">This was an important and productive meeting.</td> <td data-bbox="1318 1256 1436 1294">4 (67%)</td> <td data-bbox="1436 1256 1554 1294">2 (33%)</td> <td data-bbox="1554 1256 1671 1294"></td> <td data-bbox="1671 1256 1789 1294"></td> <td data-bbox="1789 1256 1961 1294"></td> </tr> <tr> <td data-bbox="678 1294 1318 1354">The PN and AS program dean provides effective leadership for the meeting.</td> <td data-bbox="1318 1294 1436 1354">5 (83%)</td> <td data-bbox="1436 1294 1554 1354">1 (17%)</td> <td data-bbox="1554 1294 1671 1354"></td> <td data-bbox="1671 1294 1789 1354"></td> <td data-bbox="1789 1294 1961 1354"></td> </tr> <tr> <td data-bbox="678 1354 1318 1412">The PN and AS program dean communicate effectively with the committee.</td> <td data-bbox="1318 1354 1436 1412">5 (83%)</td> <td data-bbox="1436 1354 1554 1412">1 (17%)</td> <td data-bbox="1554 1354 1671 1412"></td> <td data-bbox="1671 1354 1789 1412"></td> <td data-bbox="1789 1354 1961 1412"></td> </tr> </tbody> </table> | | | | | | | Strongly Agree 4 | Agree 3 | Disagree 2 | Strongly Disagree 1 | Not Applicable | I clearly understood the agenda and knew what we were to accomplish at the meeting. | 4 (67%) | 2 (33%) | | | | The agenda was well planned and organized. | 5 (83%) | 1 (17%) | | | | The Minnesota West Nursing programs value our committee's feedback, opinions and feelings. | 5 (83%) | 1 (17%) | | | | I feel the members of the Minnesota West Nursing Advisory Committee have input into the nursing processes and decision making. (ACEN standard 1.3) | 5 (83%) | 1 (17%) | | | | Program outcomes (NCLEX results, program completion rate, satisfaction surveys and job placement data) are shared annually with the advisory board at spring Advisory meeting. (ACEN standard 6. 3) | 5 (83%) | 1 (17%) | | | | This was an important and productive meeting. | 4 (67%) | 2 (33%) | | | | The PN and AS program dean provides effective leadership for the meeting. | 5 (83%) | 1 (17%) | | | | The PN and AS program dean communicate effectively with the committee. | 5 (83%) | 1 (17%) | | | |
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|--|--|---------|---------|--|--|
| | I feel the members of this committee understand their role and assignment. | 4 (67%) | 2 (33%) | | |
| | I feel satisfied with the activities and accomplishments of the committee. | 4 (67%) | 2 (33%) | | |
| | I feel my time and efforts are well spent in serving as a member of this advisory committee. | 4 (67%) | 2 (33%) | | |
| <p>Please discuss any area(s) in which you disagree or strongly disagree. Your suggestions for improvement are very important to us. If you would like a reply to some of your concerns, please identify yourself in the comments. If you choose to remain anonymous on this survey and still would like to discuss a concern, please notify Dawn Gordon at dawn.gordon@mnwest.edu</p> | <ul style="list-style-type: none"> Value the diversity of council members – great to have the opportunity to meet together. | | | | |
| Next Meeting | The next meeting will be held September 30, 2019. Approved by members. | | | | |
| Motion to Adjourn | Adjourn. | | | | |

Attachments as noted in Meeting Summary