

Minnesota West Community & Technical College  
 Automotive Advisory Board Meeting  
 December 13, 2018  
 Minnesota West Room R105

1) Members present:

<i>Name</i>	
Brian Huebert (chairman)	PRESENT
Staci Warmka (secretary)	PRESENT
Dan Hodnefield	PRESENT
Chris Hodnefield	ABSENT
Sam Haberman	ABSENT
Lucky Moo	PRESENT
Dave Cushman	PRESENT
Joel Higley	ABSENT
<i>Instructors:</i>	
Mark Temple	PRESENT
Doug Kleeberger	PRESENT

1) Meeting called to order by Brian Huebert.

- a. No Discussion
- 2) Old minutes read by Staci Warmka.
- a. Motion made by Dave Cushman to accept the old minutes.
- 3) No Discussion
- a. Motion seconded by Staci Warmka to accept the old minutes.
- 4) Motion carried unanimously.
- 5) Old Business:
- a. Mark Temple talked about recruiting the program with Jason Bohl. They are traveling to different high schools every Friday to talk about their programs which includes hands on for students.
- 6) New Business:
- a. NATEF: Members were emailed all the papers that will be sent to NATEF. Once approved, the program is good until 2020. After working through, approved by the advisory board.
  - b. Scanner package: Purchased Spring of 2018 through and has NC3 accreditation. Mark Temple has been certified by Snap-On to teach to the students who will be able to get certified and this will give the program free updates.
  - c. Torque certification: Purchased Fall of 2018 through a donation from the RFP fund and has the same accreditation as the scan tool.
  - d. Discussion on any other tools needed at this time and there are none right now.

- e. Taylor Morgan, former student and substitute for Doug Kleeberger attended the meeting and would like to be a member of the advisory board.
  - i. Motion made by Dan Hodnefield to accept Taylor Morgan as an advisory board member
  - ii. No discussion
  - iii. Motion was seconded by Dave Cushman
    - 1. Motion passed unanimously
  
- 7) Brian Huebert asked if there was any more business. With no further business, he called for adjournment:
  - 1. 1<sup>st</sup> Motion for adjourn by Dave Cushman.
    - i. No Discussion 2.
  - Motion seconded by Dan Hodnefield
  - b. Motion carried unanimously.
  
- 8) Minutes recorded by Staci Warmka, Secretary
- 9) Submitted by Staci Warmka, Secretary