

MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE

COURSE OUTLINE

DEPT. CRPT

COURSE NUMBER: 2270

NUMBER OF CREDITS: 2

Lecture: 2 Lab: 0 OJT 0

Course Title:

Construction Business Management

Catalog Description:

Construction Business Management covers the basic principles of construction business accounting, organization of business structure, employee management, business licensing requirements and trade knowledge for the purpose of starting your own small business.

Prerequisites or Necessary Entry Skills/Knowledge:

None

FULFILLS MN TRANSFER CURRICULUM AREA(S) (*Leave blank if not applicable*)

Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:

Topics to be Covered

Record books

Tax charts

Employee deduction charts

Business license laws

General business control

Student Learning Outcomes

Discuss contract clauses, lien claims, sub-contracts, cost-plus contracts.

Explain contractor licensing and business ownership options.

Calculate cash flows, inventory, time sheets/payroll and similar small business bookkeeping functions.

Describe safe handling of hazardous materials and job site safety measures.

Evaluate workers' compensation and business insurance coverages.

Is this course part of a transfer pathway: Yes No

***If yes, please list the competencies below**

Revised Date: 1/2022