

MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE

COURSE OUTLINE

DEPT. HC

COURSE NUMBER: 1120

NUMBER OF CREDITS: 3

Lecture: 2 Lab: 1 OJT: 0

Course Title:
Introduction to Healthcare Careers

Catalog Description:
Introduction to Healthcare Careers prepares students for rapidly changing healthcare careers. Students will explore a wide variety of career options and develop an awareness of workplace climate and culture. Students will participate in in-depth study of medical/health science careers, career planning, employability skills, basic terminology, ethics, wellness, common diseases, and safety

Prerequisites or Necessary Entry Skills/Knowledge:
None

FULFILLS MN TRANSFER CURRICULUM AREA(S) (*Leave blank if not applicable*)

- ☐ Goal 1: Communication: By meeting the following competencies:
- ☐ Goal 2: Critical Thinking: By meeting the following competencies:
- ☐ Goal 3: Natural Sciences: By meeting the following competencies:
- ☐ Goal 4: Mathematics/Logical Reasoning: By meeting the following competencies:
- ☐ Goal 5: History and the Social and Behavioral Sciences: By meeting the following competencies:
- ☐ Goal 6: The Humanities and Fine Arts: By meeting the following competencies:
- ☐ Goal 7: Human Diversity: By meeting the following competencies:
- ☐ Goal 8: Global Perspective: By meeting the following competencies:
- ☐ Goal 9: Ethical and Civic Responsibility: By meeting the following competencies:
- ☐ Goal 10: People and the Environment: By meeting the following competencies:

Topics to be Covered
Roles of healthcare workers
Licensure or credentialing requirements
Behaviors suitable for the workplace
Employer expectations
Communication skills
Explore diversity
Legal and ethical issues related to healthcare
Medical Terminology

Job skills-resume, interview, job acquisition skills
Universal medical skills

Student Learning Outcome
Compare the different facets of health and medical careers in all areas including: administration, allied health, providers, technicians and complementary/preventative medicines.
Observe healthcare occupations that encompass different facets of the health care and medical field.
Describe the differences between the healthcare disciplines, the required education and background as well as career opportunities.
Explain the importance of HIPAA and Privacy laws in the healthcare setting.
Describe the importance of a state and national background studies.
Discuss ethical and legal dilemmas from various aspects of the healthcare field.
Describe variations in cultural, religious, and socioeconomic dilemmas within healthcare.
Perform various skills utilized across the medical and health arena including but not limited to: medication dosage, heart rate measurements, blood pressure measurement, respiration measurement and skinfold measurements.
Describe various techniques that are unique to each facet of medicine including specialty skills, special equipment and corresponding technology.
Demonstrate appropriate methods for securing meet and greets, interviews, or follow up appointments with potential employers or job shadowing supervisors.
Demonstrate how to write resumes, cover letters and personal statements befitting to their field of choice.
Demonstrate interview and phone skills necessary to acquire a job shadowing experience in the medical or health fields.

Is this course part of a transfer pathway: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
<small>*If yes, please list the competencies below</small>

Revised Date: 1/24/2022