



# CLASS/ROSTER LIST

## Class List

Faculty Members can view all courses they are teaching, or have taught, within the selected Semester.

**Class List Results**

Year/Term: 2015 Spring Semester

Course ID	Subject	Course #	Section #	Title
<a href="#">155247</a>	PHYS	1102	01	General Physics II
<a href="#">155253</a>	SCI	1120	01	Physical Science II
<a href="#">155254</a>	SCI	1120	50	Physical Science II Lab
<a href="#">155255</a>	SCI	1120	51	Physical Science II Lab
<a href="#">155256</a>	SCI	1120	52	Physical Science II Lab
<a href="#">155257</a>	SCI	1120	54	Physical Science II Lab
<a href="#">155258</a>	SCI	2200	01	Meteorology
<a href="#">155988</a>	PHYS	2101	45	Physics I
<a href="#">156316</a>	SCI	1110	90	Physical Science I

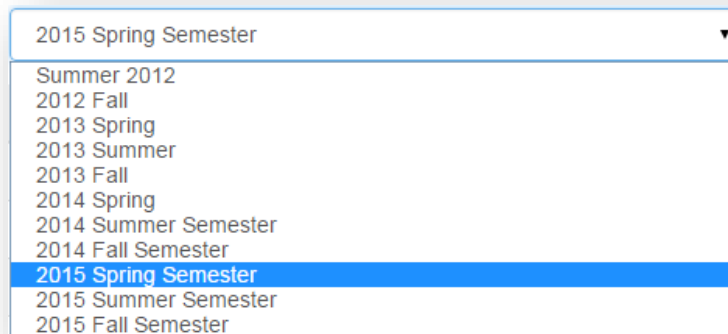
9 Total Results

Courses the faculty member is associated with will display the Course ID, Subject, Number, Section, and Title. A link from the Course ID of the course will display the Class Roster.

## Change Semester

Faculty can change the semester so they can view the courses they taught within a different semester. The list of available semesters to choose from are based on what terms that the faculty member has taught. Any term that they have taught at least one course will be displayed in the selection list.

Click on the drop down list from **Year/Term** field.



Then choose the year term by clicking on the year term name.



**NOTE:** The default semester is the current semester. If it is between semesters the default semester will be the previous, most recent term that the faculty member has taught courses.



**NOTE:** A newly hired faculty member may not be assigned to any term courses yet, but they can access the faculty e-services. The course listing page will not display the semester parameter. There will be a message displayed. [No Classes Exist]

## Class Roster

Click on the **Course ID** link that is underlined to see a roster of students registered for the desired course.



Class List Results

Year/Term: 2015 Spring Semester

Course ID	Subject	Course #	Section #	Title
155247	PHYS	1102	01	General Physics II
155253	SCI	1120	01	Physical Science II
155254	SCI	1120	50	Physical Science II Lab
155255	SCI	1120	51	Physical Science II Lab
155256	SCI	1120	52	Physical Science II Lab
155257	SCI	1120	54	Physical Science II Lab
155258	SCI	2200	01	Meteorology
155988	PHYS	2101	45	Physics I
156316	SCI	1110	90	Physical Science I

9 Total Results

The total number of course the Instructor is associated with during this term.

The class roster lists all students enrolled in the selected course and includes the following information for each student: Tech ID, Student Name, Major, Classification, Credits, Grading Method, Grade, Last Date Attended and Advisor.

You can click on the student's name to view their contact information. Review the documentation on Last Date Attended (LDA) for complete details on using this process. A grade of "W" without a required "Last Date of Attendance" signifies a student initiated the withdrawal.



### Class Roster

For 2015 Spring Semester

Course ID: 155254 SCI 1120 50 Physical Science II Lab

Primary Instructor: Tunstall, Israel M

10:00AM- 10:50AM Sattgast Hall 301 Site: 0070 Enr: 6 Max: 32 Rem: 26

(\*) Indicates additional meeting times/rooms

Tech Id	Student Name	Major	Classification	Credits	Grading Method	Grade	Last Date Attended	Advisor
<a href="#">12599951</a>	Aylsworth, Mose M	Crim Justice	Freshman	0	Letter Grade			
<a href="#">11612847</a>	Caw, Eufemia F	EngTech new	Junior	0	Letter Grade	F	02/03/2015	Prego, Eric
<a href="#">11814882</a>	Lovatt, Evita F	Elem Ed	Freshman	0	Letter Grade	F	11/17/1858	Dettbarn, Dorinda
<a href="#">11877816</a>	Minutoli, Lavelle F	Crim Justice	Freshman	0	Letter Grade			Poi, Zachariah
<a href="#">12325933</a>	Reutebuch, Valery F	Crim Justice	Freshman	0	Letter Grade			Unrath, Stacey
<a href="#">12346778</a>	Savas, Berenice F	Sport Mgmt	Freshman	0	Letter Grade			Fischbein, Mark

Students Last Date to Withdraw: 04/14/2015

6 Total Results

Course ID: Course ID, Subject, Course Number, Section, and Title

This is the Last date for students to withdraw from the course.

This Roster displays the Semester of the course on the top of the page. Under the Course ID title, a description about the course is provided: the Primary Instructor name (last name, first name), the time of the course, location, campus (site) and number of enrolled students, maximum number of possible enrollment and remaining seats available. An \* Indicates additional meeting times/rooms.

**NOTE:** You can click on the student's name to view their contact information.

**NOTE:** A grade of "W" without a required "Last Date of Attendance" signifies a student initiated the withdrawal.

**NOTE:** The student names are sorted alphabetically by student's last name. (Does not differentiate between lower and upper case letters.)



## Roster Contact Information

Click on [**Tech ID**] link.

The Roster Contact Information Screen will display. This screen contains the Student ID and Name of student (Last Name, First Name and Middle Name), Permanent Address and Email Addresses of the student

### Roster Contact Information

Student ID: 12599951 - Aylsworth, Mose M

Displayed is the current information associated for this student.

#### Permanent Address

50675 Any Street USA #50506  
Bemidji, MN 56619 US  
Telephone: 999-575-2575

#### Email Addresses

Personal: [mose.aylsworth@test.textcaster.com](mailto:mose.aylsworth@test.textcaster.com)  
Inst Student: [mose.aylsworth@test.textcaster.com](mailto:mose.aylsworth@test.textcaster.com)  
Inst Student: [mose.aylsworth@test.textcaster.com](mailto:mose.aylsworth@test.textcaster.com)  
Inst Student: [mose.aylsworth@test.textcaster.com](mailto:mose.aylsworth@test.textcaster.com)  
Inst Student: [mose.aylsworth@test.textcaster.com](mailto:mose.aylsworth@test.textcaster.com)

To return to the *Class List* select the browser back button.