

Automotive Advisory Board Meeting  
September 22, 2020

1) Members present:

<i>Name</i>	
Brian Huebert (chairman)	PRESENT
Jill Kleeberger (secretary)	PRESENT
Dan Hodnefield	ABSENT
Chris Hodnefield	ABSENT
Sam Haberman	PRESENT
Joel Higley	ABSENT
Jason Bohl	PRESENT
Mark Temple	PRESENT
Taylor Morgan	ABSENT
<i>Instructor:</i>	
Doug Kleeberger	PRESENT

2) Meeting was held via Zoom due to Covid 19. Meeting was recorded for absent members to view and give input at a later time.

a) Meeting called to order by Brian Huebert.

b) Introductions:

- i) Doug Kleeberger introduced Jason Bohl to the Advisory Board. Jason is the Powersports instructor at MN West.
- ii) Doug Kleeberger introduced Mark Temple as a continuing advisory board member since his retirement from the college in May. All members welcomed Mark, and thanked him for teaching as staying active with the advisory board.
- iii) Doug Kleeberger said that he had talked to Chris and Dan Hodnefield the previous night, and they would not be able to attend this meeting. Doug discussed the possible NATEF extension with Chris and Dan, and both were in favor of requesting an extension from NATEF.
- iv) Doug Kleeberger said that Taylor Morgan sent an email, and he was not going to be available.
- v) Doug Kleeberger suggested the following:
  - (1) Advisory board formally vote to accept Mark as an active member. Previously, as an automotive teacher, Mark was not a voting member of the advisory board.

- (2) Advisory board formally vote to accept Jason Bohl as an active member as he is permitted to join because he is not teaching automotive classes.
  - (a) Brian Huebert made the motion to accept both Mark and Jason as full, voting members.
  - (b) Sam Haberman seconded the motion.
  - (c) The motion carried unanimously.

NOTE: Doug Kleeberger had not received any information from Joel Higley prior to the meeting. Joel later read the rough draft, and replied via email after reading these minutes. Joel agreed with each of the advisory board decisions. Joel made no further comments.

### 3) Old business

- a) A review of the prior meeting's minutes and agenda was directed by Doug Kleeberger. Members voiced comments reaffirming the topics of the last, telephone meeting.
- b) A motion to accept the meeting's minutes was made by Sam Haberman.
- c) Mark Temple made a second motion.
- d) There was no further discussion.
- e) The motion passed unanimously.

### 4) New business

NOTE: An overview of this current year's program was given by Doug Kleeberger and Jason Bohl.

- a) Transportation department student and class information:
  - i) Automotive student numbers: 10 college and 2 PSEO
  - ii) Powersports student numbers: 6 college and 2 PSEO
  - iii) Automotive and Powersports core three classes together. Doug teaches the lecture for both sections. Powersports instructor, Jason teaches the lab portion for Powersports students. Doug teaches the lab portion for Automotive students.
    - (1) Intro to Transportation (1 Lecture/1 Lab)
    - (2) Electrical Fundamentals (1 Lecture/2 Lab)
    - (3) Engine Performance 1 (1 Lecture/ 1 lab)
- b) MotoLogic is new for this school year. MotoLogic is an electronic diagnostic repair manual very similar to ALLDATA. Students can access MotoLogic with their personal computers anywhere the Internet can be access. (ALLDATA was only available at specific computers on the college campus.) Students have successfully used their phones to get

car specific information. MotorLogic is an add-on feature of the electronic textbook, Electude. Students have been using Electude for a number of years in the automotive department at MN West. Powersports students were also using MotoLogic and found it very easy to use.

- c) The automotive department received a donation of an electric S-10. The owner built the entire project by himself as his retirement project. He had driven the S-10 for about 10 summers. The truck was never retrofitted for electric heat. The truck needs twelve, 12-volt batteries to function. At this time, the truck does not drive.
  - i) The truck will need 12 batteries. If anyone knows of a company or business looking to donate, that would be wonderful.
  - ii) Donations of any type are encouraged for Automotive and Powersports. Yet, nothing is specifically needed at this time.
  - iii) Brian Hubert explained his concern for students if the S-10 were to receive 12 batteries. He felt the project was “built by a true craftsman, but not built to the safety standards needed around students.” Other members of the board mentioned similar concerns with 144 volts DC being readily available under the hood. No further discussion was made.
- d) NATEF recertification is needed for the Automotive Program this 2020-2021 school year.
  - i) NATEF has offered an extension to our program because of the COVID pandemic.
  - ii) Extension is not automatic, paperwork is submitted for NATEF to approve or deny.
- e) A motion was made by Sam Haberman to request an extension from NATEF.
  - i) The motion was seconded by Brian Hubert.
  - ii) There was no further discussion.
  - iii) The motion passed unanimously.
- f) Sam Haberman made a motion to add a laptop computer to the list of required tools for the automotive students to purchase for their classes.
  - i) The motion was seconded by Brian Hubert
  - ii) Discussion included comments from many members that a computer should probably have been required years ago.
  - iii) The motion was approved unanimously.

5) Brian Huebert asked if there was any more business. No more business was discussed.

6) A motion to adjourn was made by Brian Huebert

- a) Mark Temple seconded the motion.
- b) There was no further discussion.
- c) The motion was approved and meeting was adjourned.

Minutes recorded and respectfully submitted by Jill Kleeberger, Secretary