

# Minnesota West Community and Technical College

## Health Information Technology & Medical Coding Specialist

### Advisory Board Minutes

Meeting Date: 12/19/2019

Meeting Time: 12:00 PM – 12:40 PM

Location: <https://minnstate.zoom.us/j/831418565>

Meeting ID: 831 418 565

Document Folder:

[https://mnsu-my.sharepoint.com/:f/g/personal/np5183gz\\_minnstate\\_edu/EI29hc9Y6vxPjqkeNYqdbtkBolji\\_eiuWPTJDRAfjRPeJQ?e=wkehGg](https://mnsu-my.sharepoint.com/:f/g/personal/np5183gz_minnstate_edu/EI29hc9Y6vxPjqkeNYqdbtkBolji_eiuWPTJDRAfjRPeJQ?e=wkehGg)

Members present: John Thomas; Lisa Schultz; Carol Overby; Robin Wilson; Lisa Smith; Jackie Otkin; Terri Petersen; Elaina Nichols

#### 1. Welcome

#### 2. Program Updates and Changes

- Medical Coding Specialist, Diploma
  - The Medical Coding Specialist Program went through the PCAP Accreditation (Professional Certificate Approval Program) and received a 3 year accreditation. We had no flags or changes to what I submitted and so we are AHIMA PCAP accredited until April 30, 2022. We do have to do an annual attestation that is due March 31, 2020. The attestation includes any revisions or changes in the program. Currently, there are no revisions or changes to the Medical Coding Specialist Program since our PCAP accreditation Spring of 2019.
  - Medical Coding Specialist
  - Graduates Fall 2019: 5
  - New starts for Spring 2020: 11
  - Graduates for Spring 2020: 6
  - Actively Enrolled in Medical Coding Specialist Program: 32
  - Actively Enrolled in Healthcare Administrative Assistant Program: 18
  - We have had a lot more interest in the program and students are letting me know how well they are doing on their certification tests after graduation.
- Health Information Technology, A.A.S.
  - Discussed the overall gap analysis from 2014 standards to 2018 standards regarding curriculum.
  - Discussed 2018 Program Learning Outcomes (PLOs), linking them to each course and back to Minnesota West Institutional Learning Outcomes

- RHIT exam results. 1 student results showed lower than average scores in Domains 3, 4 and 5. Recommend creating and adding a Medicolegal course to focus and increase exam results. Current material is placed within various course to meet minimum expectations.

D1	D2	D3	D4	D5	D6
71%	67%	52%	52%	56%	67%

58%      62%      62%      59%      63%      61%

- Requested input/discussion on HIMC 1160, credit amount and content discussed. Overall, board opinion suggests keeping course as is.
- Reviewed suggested curriculum for 2018 standards. Request additional feedback from Board on which track to focus on. Tabled
- HIT Application – having students complete application for program, similar to other colleges. Tabled
- HIT Student Handbook - requested Board to review and return comment. Tabled

3. Old Business

- CEU topics - Request for topic ideas for presentation to Board.
- Region E MHIMA meeting, 10/24/19 - Meeting was well received

4. New Business

- Spring Region E Meeting in Marshall at Merit Center - Spring meeting being discussed to be held at Merit Center to bring focus to program and college

5. Adjourn