

Minnesota West Community & Technical College
 Automotive Advisory Board Meeting
 December 12, 2019
 Room R105

1) Members present:

<i>Name</i>	
Brian Huebert (chairman)	PRESENT
Staci Warmka (secretary)	PRESENT
Dan Hodnefield	PRESENT
Chris Hodnefield	ABSENT
Sam Haberman	ABSENT
Lucky Moo	ABSENT
Joel Higley	ABSENT
Taylor Morgan	PRESENT
Doug Kleeberger	PRESENT
Instructor: Mark Temple	PRESENT

1) Meeting called to order by Brian Huebert.

a. No Discussion

2) Old minutes read by Staci Warmka.

a. Motion made by Staci Warmka to accept the old minutes.

3) No Discussion

a. Motion seconded by Staci Warmka to accept the old minutes.

4) Motion carried unanimously.

5) Old Business:

- a. Mark talked about this past year with the new one year program being a learning curve and will implement other items fall of 2019
- b. Mark also mentioned that when the program switched to one year Doug Kleeberger will not be here in the fall semester 2019 and currently he is working with the Energy Center with MN West.
- c. All the graduates except two have current employment following graduation in May and talking with students about the new one year program they mentioned better not be absent from class or your will get to far behind
- d. With the reorganization of the college the engine/transmission lab was taken away and the maintenance department moved in all tools and equipment will need to be gone thru after graduation.
- e. Mark mentioned with the new one year automotive technician program the three certificates will no longer be needed and will need to be supervised which are:
 - i. Automotive Engine Repair & Electrical (17 cr)
 - ii. Automotive Drivetrain Systems (18)

iii. Automotive Advanced Engine Performance & Electrical (19)

6) New Business:

- a The advisory board discussed the elimination of the above certificates with enthusiasm. The one year program seems to be a viable option.
- b Dan asked Mark if there was going to be any new tools or equipment needs with the new one-year format. Mark mentioned that a new AC machine may be needed in the future.
- c Mark mentioned that the completed NATEF paperwork will be due in 2021. Brian asked if there was something the board needed to do at this time. Mark said no.
- d Sam reminded everyone that the year would soon be over and was wondering if the secretary and chairman would continue into the new year. Brian Hubert said that he was willing to continue as the chairman of the board.
 - 1. Dan made a motion to have Brian continue as chairman since he was willing to do so.
 - 2. Taylor made a second motion.
 - 3. Vote was unanimous to let Brian continue.
- e Dave Cushman announced his resignation from the Advisory Board. Other members thanked him for years of service to the community and the college.

7) Brian Huebert asked if there was any more business. With no further business, he called for adjournment:

- 1. 1st Motion for adjourn by Dan Hodnefield.
- 2. 2nd Motion by Taylor Morgan
- 3. Motion carried unanimously.

8) Minutes recorded by Staci Warmka, Secretary

9) Submitted by Staci Warmka, Secretary