



Minnesota West Consortium

Prepared by Minnesota West Consortium
for Minnesota State FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act
(Perkins V)

Submitted by Gail Polejewski

Submitted on 06/29/2021 11:43 AM Central Standard Time

Opportunity Details

Opportunity Information

Title

FY21-22 Second-Year Update Strengthening Career and Technical Education for the 21st Century Act (Perkins V)

Description

APPLICATION OPENS MARCH 15, 2021.

The Perkins V Grant for Career and Technical Education provides funds for approved Career and Technical Education (CTE) programs. In Minnesota, funds are distributed on the basis of state-approved career and technical education programs and appropriate teacher licensure. Programs are administered under Minnesota Rules Chapter 3505 and the federal Strengthening Career and Technical Education for the 21st Century Act (Perkins V).

The Minnesota Department of Education (MDE) approves Career and Technical Education Programs (CTE) that meet teacher licensing and other criteria. These programs are eligible to access federal Perkins V funds. Districts that accept these federal dollars must report enrollment and student proficiency for CTE courses and programs to the department.

Fund Activity Categories

Education

Category Explanation

Second-Year application.

Departments

Subjects

Opportunity Manager

Jeralyn Jargo

Public Link

<https://www.gotomygrants.com/Public/Opportunities/Details/e4279467-db28-4225-924a-19d211999fe0>

Is Published

Yes

Submission Information

Submission Window

Opens 03/15/2021 8:00 AM

Eligibility Information

Eligibility Type

Public

Additional Eligibility Information

Pursuant to Section 134 of the Perkins V Act, to receive funds under Perkins V, a consortium must develop and submit an annual, unified, local secondary/postsecondary Perkins application and budget. The application must address secondary and postsecondary Career and Technical Education programming. The approved local application—with statement of assurance signatures—serves as the consortium's formal application for receiving Perkins funding.

Additional Information

Additional Information URL

<https://minnstate.edu/system/cte/perkins-local-application/index.html>

Additional Information URL Description

All forms and instructions related to the Perkins Local Application can be found on our website.

Project Information

Application Information

Application Name
Minnesota West Consortium

Award Requested
\$640,765.17

Total Award Budget
\$640,765.17

Primary Contact Information

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Project Description

Consortium Membership List

Consortium Membership List

If there are changes to your consortium membership, list them here; if not, type "No Change."

No Change-test

Narrative 1: Comprehensive Local Needs Assessment (CLNA)

CLNA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Consortium planning and management including working with advisory groups, completing the annual plan, meeting costs, year-end evaluation, and reporting. Staff travel, advisory group travel, and meeting expenses. Secondary Perkins Coordinator contract for gathering data to update the CLNA. Post-Secondary did move FY 21's budget for CLNA to another narrative but has increased the budget for FY 22 as we will be more heavily involved with CLNA planning this coming year. Budget: sub-section (b) subpart 1,2,3,4,5,6

Narrative 2: Programs of Study (POS)

POS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Contracted costs for session presenters and judges for the Culinary Skills Challenge. Also supported by SWWC Student Enrichment program and corporate sponsors. Culinary Skills Challenge travel and food costs. Contracted costs for Photography Competition judges and presenters. Instructional software for high school student career exploration (such as MCIS) Secondary Perkins Coordinator contract for working with CTE programs to assure alignment of expenses with approved POS. Consortium staff time for processing expenditure requests from consortium schools for shared equipment, professional development, technology, and supplemental equipment. Payments and/or reimbursement to schools for approved program purchases of specialized instructional supplies, professional development, and supplementary curriculum (including curriculum to close the reading and math achievement gaps). These purchases can apply to classrooms or the improvement of new or existing CTE student organizations. Specialized supplies and technology to support technical skill development and industry-based student organization competitions for approved CTE programs. Purchase of equipment for approved CTE programs to help students develop skills that industry needs and demonstrate skills in student organization competitions. Reimbursement for approved CTE programs for travel costs for students to participate in workplace tours and job shadowing. On the Post-Secondary side, there is some slight adjustment to the actual budget amount from FY21-FY22. We plan to continue to support Technical Skills Assessments. Although not needed for federal performance measures the institution values that data from TSA's as an evaluation metric to improve CTE programming. The consortium will continue to support post-secondary student participation in CTE competitions and student organizations and CTE programs with equipment purchases that position the programs and students as innovative and up to date with industry standards. Also as part of Narrative 2, the consortium will support faculty and staff activities that promote outreach to our industry partners, secondary students, and other resource partners that inform and teach others about CTE. These activities often include presentations of faculty to groups often who need presentation materials or equipment to perform these activities. POS- Accounting, Admin Support, Health Informatics, Teaching & Training, Production, Construction, Hospitality & Tourism, Ag Business & Marketing, Agriculture, Advanced Farm Business Management, Ag Production, Computer Science, Computer Networking & Technology, Automotive Technology, Lamb & Wool, Farm Management. Budget: sub-section (b) subpart 1,2,3,4,5

RESPONSE: Resend that "RFP" form for secondary and postsecondary input, add specific narrative to this section to document the process the consortium uses to prioritize funding of State Recognized POS or other programs of study that may be brokered and complete the attached POS grids.

The POS grid has been updated and uploaded.

The consortium funding process form has been uploaded. This form outlines the steps the consortium takes to ensure requests meet consortium priorities.

The Expenditure Information form has been uploaded. This is part of the application packet schools complete at the start of the school year.

The consortium has requested technical assistance and hopes to make any necessary changes by early Fall 2021.

Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

WIOA

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Consortium staff working with CareerForce and economic development to populate the FutureForward WBL management site. Secondary Perkins Coordinator contract to work with our WIOA partners on regional WBL initiatives, Career Expo, VR Technology, and Future Forward. On the post-secondary side, there is a slight shift in the budget in this area from \$6000 in FY21 to \$5000 in FY22. We eliminated Career Interest surveys from the budget and are utilizing assessments through CareerForce. We will continue to work with our WIOA partners on activities on our campuses that promote CTE and provide opportunities for students to explore. These will include activities such as Breaking Traditions, 9th Grade Day, Scrubs Camp. Budget: sub-section (b) subpart 1,3,5

Narrative 4: Integrated Academic and Technical Skills (IATS)

IATS

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Secondary Perkins Coordinator contract to organize applied academic training for applied Math-Construction trades and access to LearningBlade. Consortium staff time for processing expenditures and registering participants for applied academic training. Post-secondary does not have a budget entry in this narrative but is supporting integrated academics through our reserved funds. Budget: sub-section (b) subpart 1,4,6

Narrative 5: Special Populations (SP)

SP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Planning and management costs for two Career Expos/Transition Fairs and one ACE event. New curriculum development and purchase of instructional materials for students participating in state-approved transition programs (e.g., Project SEARCH and Project Discovery). Secondary Perkins Coordinator contract to work with area Alternative Learning Center and Educational Learning Center staff on incorporating CTE into their programs. Consortium staff time for coordinating logistics and scheduling for students in Project Discovery. Consortium staff working with Project Discovery, Project SEARCH, Red Rock Ridge, and Blue Mound ALCs to incorporate career exploration activities for special needs and underserved students. There are no budget changes on the post-secondary side. This past year the institution has been evaluating student services and researching other tools to use to support special populations as well as all of our students. We will be moving forward with a new student communication and accountability software called Sales Force which will replace Grades First. The product is more dynamic and intuitive and will assist us in better tracking of individual students and their milestones. We will also continue to support activities that aid in retention of special populations including Welcome Back Week, Wellness Wednesdays, and work around student basic needs and mental health services. Budget:sub-section (b) subpart 1,2,3,4,5,6

RESPONSE: Update this application by selecting at least ONE activity that supports the recruitment and retention of special populations. Follow that activity through the process of data collection, root cause analysis, recommendation of strategies, implementation and measuring outcomes.

The consortium will continue work on established areas but with a greater emphasis on how we can impact English Language Learners. SLEDS data will be used to track CTE concentrators. Sales Force technology and data will also be used to track outcomes for EL students.

Root Cause Analysis

1. **Define the problem. Ensure you identify the problem and align with a customer need. ...**
 - a. **EL students' level of CTE participation and concentration is less than the general student population.**
2. **Collect data relating to the problem. ...**
 - a. **Currently collecting SLEDS data to disaggregate the data by school district and male and female EL students. Participant data from Southwest Minnesota Career Pathway Partnership as well as Perkins Core Indicators data was reviewed.**
3. **Identify what is causing the problem. ...**
 - a. **Based on focus group data and input from consortium EL teachers, it appears that EL students need to focus more of their time on language acquisition and do not have enough time to take CTE courses. Language and cultural barriers also impact their ability to fully participate in career exploration events and experiences. It can be daunting for EL students to interact with employers, especially when they are with their general student population peers. Support from family to pursue post-secondary education is often lacking because many EL students may be first generation. Financial burdens may also prevent students from participating in CTE courses, work-based learning, and post-secondary education such as transportation and the need to work to support family.**
4. **Prioritize the causes. ...**
 - a. **Time constraints to participate due to time spent on language acquisition.**
 - b.

Language and cultural barriers to full participation.

- c. **Financial burdens.**
- d. **Discomfort for EL students to interact with employers.**

5. Identify solutions to the underlying problem and implement the change. ...

- a. **Plan and organize a career exploration event to provide EL students an opportunity to interact with post-secondary institutions and minority business professionals.**
- b. **Pilot a group of EL students participating in the Project Discovery career exploration and assessment process.**
- c. **Provide tools for consortium CTE teachers to recruit and retain EL students into their classes.**

6. Monitor and sustain.

- a. **Collect data on EL students' and business professionals' perceptions of the Major Madness event.**
- b. **Use SLEDS data (over time) to determine if there is an increase in CTE course participation and concentration for EL students.**
- c. **Track EL students at the post-secondary level using Sales Force Technology.**
- d. **Review pilot participation of EL students in Project Discovery to determine the possible benefits and how the program might be adapted to better serve their needs.**

Narrative 6: Work-based Learning (WBL)

WBL

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Secondary Perkins Coordinator contract for supporting approved school WBL programs and collaborating with regional programs through the alternative education programs and SW MN PIC. Minnesota West remains committed to the partnerships we have with CareerForce, SW MN PIC, alternative education programs and others that work in work-based learning but at this point are not supporting them through basic Perkins allocation. Budget: sub-section (b) subpart 1,3,4,5

RESPONSE: Tell us how the Work and Learn coordinators will add growth to the WBL experience. See the comments above under Special Populations. Your project and process documentation could be focused on the WBL mapping and that documentation would be entered in Amplifund under narrative #6.

The Work and Learn Coordinators are employed by the SW MN Private Industry Council (division of CareerForce). The SW MN Private Industry Council has deep relationships with the business community. They are in the best position to secure and facilitate meaningful job shadowing, worksite tours, and internships for students. They are licensed at the Tier 1 level (at minimum) and work with small clusters of schools in sub-regions of the consortium. The Work and Learn Coordinators will play a key role in populating the FutureForward online WBL management tool with our regional employers. That will become part of our WBL map, so we can determine concentrations and gaps in WBL opportunities for high school and college students.

Narrative 7: Early College (EC)

EC

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Share of contracted costs with Southern Perkins Consortiums to Meta 13. Transportation reimbursement and sub fees for CTE teacher participation in articulation meetings. Secondary Perkins Coordinator contract for leadership for secondary and post-secondary articulation agreement development. No changes at the post-secondary level.

Budget: sub-section (b) subpart 1,3,4,5

Narrative 8: Support to Professionals (STP)

STP

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Reimbursement of mileage and substitute fees for teacher participation in regional Business Education, Industrial Technology, Career Advising, and FCS professional development and advisory meetings. CTE Works Conference registration fees, lodging, and travel for 10 high school CTE teachers. Stipends for 8 CTE teachers to participate in business externships to learn all aspects of the industry and apply them to their classroom instruction. Stipends for 4 veteran CTE teachers to mentor new CTE teachers. Registration for Minnesota West Perkins leadership to attend state conferences. Secondary Perkins Coordinator contract for development and coordination for regional professional development for teachers in approved CTE programs. Registration and travel reimbursement for teachers to attend professional development related to approved POS and boosting achievement of CTE students in math and reading. At the post-secondary level, we eliminated mentor stipends for new faculty as the institution already has a mentor program set up for new faculty that does not include stipends. We will continue to support professional development at the level we did in FY21 supporting Minnesota Association of Agriculture Instructors and CTE Works Conference. We will also give priority to professional development activities that include Equity by Design and those that support equity, inclusion, and access. Budget: sub-section (b) subpart 2,4,5

Narrative 9: Performance Gaps (PG)

PG

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Secondary Perkins Coordinator contract for gathering and analyzing data to determine performance gaps and implement initiatives to close those gaps. No changes in the budget at the post-secondary level. Budget: sub-section (b) subpart 1,2,3,4,5, 6

RESPONSE: One of your narratives **MUST** include that project/activity you have selected to take through a full process with a measurable outcome as the conclusion. The project may address performance gaps related to special populations and serve both narratives.

As impacting EL students in CTE courses becomes more of a consortium priority, an emphasis will be to educate CTE instructors more on how they can reach more students. One way to do that will be to make it a standing discussion item at our annual teacher meetings where teachers meet by discipline.

Working with the School Advocate for the Regional Centers of Excellence will be an avenue to work more directly with EL teachers to educate them about the opportunities available in CTE for their students.

Established events like the Career Expo and Project Discovery have been very successful but were not designed with EL students in mind. These projects will be reviewed to make sure they meet all students' needs. Major Madness is an event specifically designed for EL students and their parents to help them navigate career and post-secondary education options.

Root Cause Analysis

1.

Define the problem. Ensure you identify the problem and align with a customer need. ...

a.

EL students' level of CTE participation and concentration is less than the general student population.

2.

Collect data relating to the problem. ...

a.

Currently collecting SLEDS data to disaggregate the data by school district and male and female EL students. Participant data from Southwest Minnesota Career Pathway Partnership as well as Perkins Core Indicators data was reviewed.

3.

Identify what is causing the problem. ...

a.

Based on focus group data and input from consortium EL teachers, it appears that EL students need to focus more of their time on language acquisition and do not have enough time to take CTE courses. Language and cultural barriers also impact their ability to fully participate in career exploration events and experiences. It can be daunting for EL students to interact with employers, especially when they are with their general student population peers. Support from family to pursue post-secondary education is often lacking because many EL students may be first generation. Financial burdens may also prevent students from participating in CTE courses, work-based learning and post-secondary education such as transportation and the need to work to support family.

4.

Prioritize the causes. ...

a.

Time constraints to participate due to time spent on language acquisition.

- b. **Language and cultural barriers to full participation.**
- c. **Financial burdens.**
- d. **Discomfort for EL students to interact with employers.**

5. Identify solutions to the underlying problem and implement the change. ...

- a. **Plan and organize a career exploration event to provide EL students an opportunity to interact with post-secondary institutions and minority business professionals.**
- b. **Pilot a group of EL students participating in the Project Discovery career exploration and assessment process.**
- c. **Provide tools for consortium CTE teachers to recruit and retain EL students into their classes.**

6. Monitor and sustain.

- a. **Collect data on EL students' and business professionals' perceptions of the Major Madness event.**
- b. **Use SLEDS data (over time) to determine if there is an increase in CTE course participation and concentration for EL students.**
- c. **Track EL students at the post-secondary level using Sales Force Technology.**
- d. **Review pilot participation of EL students in Project Discovery to determine the possible benefits and how the program might be adapted to better serve their needs.**

Narrative 10: Consortium Governance

Consortium Definition

In the Minnesota 4-year State Plan, a consortium is defined as having:

- Minimum of 1 school district and 1 postsecondary Minnesota State College
- Minimum of 6 programs of study
 - Of these 6 programs of study, a minimum of 4 career fields must be represented
 - All components of 3 of the 4 POS by career field must be provided within the consortium (In other words, only 1 of the 4 POS can be brokered)
- Greater than 1000 CTE participants at the secondary level (based on 2018 definitions and data) OR greater than 1800 FYE at the postsecondary level (based on 2018 definitions and data)

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Stipends for Minnesota West Secondary Advisory Committee members to provide input at two meetings per year. Estimated postage costs for consortium staff communication with CTE teachers and administrators. 5% indirect cost chargeback for Perkins Basic Estimate of office supplies for consortium governance and management. Rental for program space for consortium staff. Secondary Perkins Coordinator contract for planning and facilitation of advisory meetings and the CTE teacher Perkins application process, collecting consortium data, establishing an annual plan, reporting of progress. Consortium staff time for updating the CTE website, tracking inventory, tracking CTE application expenses. Consortium staff travel to attend advisory meetings, conduct inventory of equipment, state and regional meetings, and professional development. The budget at the post-secondary level is significantly different for FY22 as we included all of our share of the Consortium Coordinator's salary in this narrative versus splitting it between all 11 narratives. Budget: sub-section (b) subpart 1,2,3,4,5,6

RESPONSE: Review and adjust the phone/internet expenditures.

For your consortium, what's the number one priority for your work this next year? **Direct connections between high schools, colleges, and regional businesses with particular emphasis on special populations.**

- **How did the consortium come to that priority? (Data-driven?)** **We have surveyed thousands of students regarding their interests. Interacting with and learning directly from business professionals is always one of their highest areas of interest. The focus group sessions facilitated by the U of M Extension for EL students revealed that students were focused on learning the English language rather than career and post-secondary planning. Outreach efforts need to be strengthened, and EL alumni may be a plausible way to reach high school students. The Ripple-Effect Mapping with CTE students indicated they feel the most benefit from learning at business sites and having business mentors. Review of Perkins Core Indicators data shows that outcomes for special populations are varied and participate disproportionately.**
- **How does your budget support that priority?** **There are numerous Perkins expenditures related to career exposure and exploration that include students learning from business partners. Activities supported with Perkins Funds include Career Expo, Major Madness, CEO, Project SEARCH, student competitions and organizations, Breaking Traditions, 9th Grade Day, Technology camps, and WBL facilitated by Work and Learn Coordinators.**
- **How will you know if your work is successful? (Lessons learned?)**
 - **Survey data from students and business mentors will provide some short-term insight into program effectiveness.**
 - **Each year consortium schools provide data about the type and impact of job shadowing and internship opportunities.**
 - **There is a feature in FutureForward that provides opportunities for students to rate their interactions with employers. The FutureForward system will take several years before it is fully implemented.**
 - **There is a statewide research effort to determine the impact of high school CTE courses on**

transition to post-secondary education, employment, and outmigration of youth. That research will begin with following students in southwest Minnesota but will take several years to complete.

- Many assessment results will not be available for several years. SLEDS data will be used, but it will take time to get that data. Student surveys from events, like Major Madness, the Career Expo, other student surveys, etc. can be collected and reviewed more quickly.

Narrative 11: Reserve Funds (RF)

RF

Section 112(c)—The State may award Reserve funds to consortia for career and technical education activities described in Section 135--

(1) in—

- (A) rural areas;**
- (B) areas with high percentages of CTE concentrators or CTE participants;**
- (C) areas with high numbers of CTE concentrators or CTE participants; and**
- (D) areas with disparities or gaps in performance as described in section 113(b)(3)(C)(ii)(II); and**

(2) in order to—

(A) foster innovation through the identification and promotion of promising and proven career and technical education programs, practices, and strategies, which may include programs, practices, and strategies that prepare individuals for nontraditional fields; or

(B) promote the development, implementation, and adoption of programs of study or career pathways aligned with State-identified high-skill, high-wage, or in-demand occupations or industries.

If you're making budget requests under this narrative, explain them here in the space provided and describe which use of funds in section 135 of Perkins V supports each request. If the budget is unchanged from year one, enter "No change."

Rental space for the EL Major Madness career exploration event. Travel costs for schools to bring EL students to the Major Madness career exploration event. Instruction software (NextUp) for 7 schools to implement career skills and transition training for special needs students. Access to the Future Forward online platform for regional work-based management (shared costs with LYFT Pathways) Contracted costs for Work and Learn Coordination and other regional WBL programs to increase student participation in industry tours, job shadowing, and internships. Including increasing high school student participation in the Cankuya Carpentry and Plumbing programs. (shared costs with LYFT Pathways and SW MN PIC). Registration, travel, and lodging costs for 4 teachers to attend a Construction Geometry summer training to learn how to integrate math and construction trades. Contracted cost for the Big Ideas career exploration trailer to provide hands-on and virtual experiences at the Career Expo and other regional events. Costs for the development of a semester-long careers course that could be delivered by SWWC or high school instructors (shared costs with LYFT Pathways). Support to cover a portion of the Midland CEO one-time program fee for students to learn about entrepreneurship from business mentors (shared with business sponsorships and LYFT Pathways). Reimbursement for registration costs and one-time instruction technology for two student teams to compete in the FirstTech Challenge. 5% indirect cost chargeback for Perkins Reserve Contract costs for consortium school to access the online LearningBlade lessons and activities that integrate academics and career exploration (shared costs for LYFT Pathways) Pilot project with SW MN PIC, Minnesota West, and SMSU to incorporate Virtual Reality technology into career exploration activities. Secondary Perkins Coordinator contract for management and delivery of innovative consortium projects such as regional WBL, Geometry in Construction, NextUp Transition, CEO, VR Technology, Big Ideas, and First Tech Challenge. Consortium staff time for assisting with the management of innovative consortium projects such as regional WBL, Geometry in Construction, NextUp Transition, CEO, VR Technology, Big Ideas, and First Tech Challenge. Consortium staff working with schools and businesses to grow the CEO program and First Tech Challenge. Consortium staff travel to facilitate and attend meetings related to regional WBL, Geometry in Construction, NextUp Transition, CEO, VR Technology, Big Ideas, and First Tech Challenge. At the post-secondary level, there is some variation in our expenditures from FY21-FY22 however our intent is to continue to focus on several of the initiatives from FY21. We will continue to support the Cankuya Project with the next phase which will be plumbing/heating and possibly computer support. Specialized equipment is a priority as well as we discovered the need for ever-evolving ways to teach and communicate with students due to the pandemic. We are piloting Virtual Reality Technology this spring and summer. This fall faculty and staff will be able to submit their local applications for innovative and specialized equipment for their CTE programs. We chose not to execute a regional integrated

academics workshop this past year hoping this next year we can hold it in person. Lastly, this year our Interim VP of Strategic Initiatives evaluated our student services and marketing and enrollment departments which also included researching new and innovative advising models and communication tools. We plan to complete a campaign to educate and highlight the region regarding special populations in CTE as well as implement an Appreciative Advising model at the college and further the work of our AmeriCorps VISTA on student basic needs, wellness and mental health to empower student participation, retention and completion. Budget: sub-section (b) subpart 1,2,3,4,5,6

RESPONSE: Identify specific POS will you support in FY22 with reserve dollars.

The programs to be funded with reserve dollars focus on a wide range of programs of study. The Appreciative Advising/CTE Navigators and special populations campaign will ultimately impact all of the post-secondary CTE programs. Specialized equipment has yet to be determined as these requests are vetted through our Finance Committee in the fall of every year. The Lower Sioux Carpentry, Plumbing, HVAC projects. The CEO project has mentors from a wide range of industries, but the POS is aligned to Administrative Support and Marketing. Summer Tech and Trades Camp focuses on Manufacturing and Healthcare.

POS Alignment with Reserve Funds Projects

Cankuya Carpentry and Plumbing/HVAC - Construction

Work and Learn - POS areas based on community needs and school CTE programs

Geometry in Construction - Construction

NextUp Transition - General Career Planning

CEO - Administrative Support and Marketing Management

VR Technology - Production

Big Ideas - Production

First Tech Challenge- Programming and Software Development and Production

Summer Tech and Trades Camp - Production and Health Informatics

Major Madness - General Career Exploration and Planning

Workforce Center Collaboration

Enter Workforce Center contributions for year two of the application.

Enter information into this table as it applies to your consortium. This table does not self-tabulate. Add totals from Postsecondary Total (line 3) and Secondary (line 6) and enter that figure in Total (line 7). If there is no total or dollar amount in a line, enter Zero (0) in the corresponding spot.

Workforce Center Collaboration

	Total(s)
(POSTSECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	19200
(POSTSECONDARY) Estimated expenditure/in-kind contributions used in collaboration with Workforce Centers	8750
Postsecondary Subtotal	27950
(SECONDARY) Total Perkins funds used in collaboration with WorkForce Centers	20,900
(SECONDARY) Estimated expenditures/in-kind contributions used in collaboration with WorkForce Centers	15,000
Secondary Subtotal	35900
TOTAL	63850

Perkins-Funded Positions

Enter changes to Perkins Funded Positions for year-two of the application. Upload position descriptions for added personnel. Explain changes in personnel funding under the appropriate narrative item.

Perkins Funded Positions

Name	Position	Secondary/Postsecondary	File Folder # (Secondary)	Percentage of Time	Amount

Attach all Position descriptions as .PDF documents prior to submitting this application

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Position Description

Additional Documentation

Additional documentation may be uploaded here.

Statements of Assurances (Attached as one large PDF file):

Statement of Assurances.pdf

Secondary Supplemental Budget:

Secondary-Supplemental-Budget-Amplifund-Worksheet FY21-22 Second-Year (REVISED).xlsx

Consortium Consolidated Equipment Inventory

Perkins 2019-20 Inventory (1).xlsx

Additional Material

FY21 Equipment Request.docx

Additional Material

Expenditure Application (12).docx

Additional Material:

MN West Programs Of Study (2).xlsx

Additional Material:

Minnesota West Perkins Consortium Funding Priority Process.docx

Additional Material:

Additional Material:

Additional Material

Additional Material:

Additional Material:

Budget

Proposed Budget Summary

Expense Budget

	Grant Funded	Total Budgeted
A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)		
Post-Secondary Non-Personnel	\$2,000.00	\$2,000.00
Secondary Non-Personnel	\$4,200.00	\$4,200.00
Secondary Non-Personnel	\$3,290.00	\$3,290.00
Subtotal	\$9,490.00	\$9,490.00
B) Narrative 2: Programs of Study		
Post -Secondary Non-Personnel	\$5,000.00	\$5,000.00
Post-Secondary Non-Personnel	\$2,000.00	\$2,000.00
Post-Secondary Non-Personnel	\$5,000.00	\$5,000.00
Post-Secondary Non-Personnel	\$31,758.76	\$31,758.76
Secondary Equipment	\$26,675.00	\$26,675.00
Secondary Non-Personnel	\$1,500.00	\$1,500.00
Secondary Non-Personnel	\$1,500.00	\$1,500.00
Secondary Non-Personnel	\$250.00	\$250.00
Secondary Non-Personnel	\$32,000.00	\$32,000.00
Secondary Non-Personnel	\$4,230.00	\$4,230.00
Secondary Non-Personnel	\$59,678.25	\$59,678.25
Secondary Non-Personnel	\$15,000.00	\$15,000.00
Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Personnel (Salary and Benefits)	\$3,732.35	\$3,732.35
Secondary Personnel (Salary and Benefits)	\$5,689.90	\$5,689.90
Subtotal	\$199,014.26	\$199,014.26
C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies		
Post-Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Non-Personnel	\$2,350.00	\$2,350.00
Secondary Personnel (Salary and Benefits)	\$1,097.75	\$1,097.75
Secondary Personnel (Salary and Benefits)	\$2,609.40	\$2,609.40
Subtotal	\$11,057.15	\$11,057.15
D) Narrative 4: Integrated Academic and Technical Skills		

	Grant Funded	Total Budgeted
Secondary Non-Personnel	\$2,350.00	\$2,350.00
Secondary Personnel (Salary and Benefits)	\$1,338.80	\$1,338.80
Secondary Personnel (Salary and Benefits)	\$878.20	\$878.20
Subtotal	\$4,567.00	\$4,567.00

E) Narrative 5: Special Populations

Post-Secondary Non-Personnel	\$15,000.00	\$15,000.00
Post-Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Non-Personnel	\$4,000.00	\$4,000.00
Secondary Non-Personnel	\$6,400.00	\$6,400.00
Secondary Non-Personnel	\$1,880.00	\$1,880.00
Secondary Non-Personnel	\$2,522.42	\$2,522.42
Secondary Personnel (Salary and Benefits)	\$878.20	\$878.20
Secondary Personnel (Salary and Benefits)	\$3,012.30	\$3,012.30
Subtotal	\$38,692.92	\$38,692.92

F) Narrative 6: Work-based Learning

Secondary Non-Personnel	\$2,350.00	\$2,350.00
Subtotal	\$2,350.00	\$2,350.00

G) Narrative 7: Early College

Post-Secondary Non-Personnel	\$1,275.00	\$1,275.00
Secondary Non-Personnel	\$1,300.00	\$1,300.00
Secondary Non-Personnel	\$500.00	\$500.00
Secondary Non-Personnel	\$2,350.00	\$2,350.00
Subtotal	\$5,425.00	\$5,425.00

H) Narrative 8: Support to Professionals

Post-Secondary Non-Personnel	\$15,000.00	\$15,000.00
Secondary Non-Personnel	\$4,300.00	\$4,300.00
Secondary Non-Personnel	\$8,000.00	\$8,000.00
Secondary Non-Personnel	\$2,000.00	\$2,000.00
Secondary Non-Personnel	\$5,300.00	\$5,300.00
Secondary Non-Personnel	\$3,200.00	\$3,200.00
Secondary Non-Personnel	\$500.00	\$500.00
Secondary Non-Personnel	\$2,500.00	\$2,500.00
Secondary Non-Personnel	\$4,230.00	\$4,230.00

	Grant Funded	Total Budgeted
Secondary Non-Personnel	\$6,000.00	\$6,000.00
Secondary Personnel (Salary and Benefits)	\$3,347.00	\$3,347.00
Secondary Personnel (Salary and Benefits)	\$2,195.50	\$2,195.50
Subtotal	\$56,572.50	\$56,572.50

I) Narrative 9: Performance Gaps

Post-Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Non-Personnel	\$4,230.00	\$4,230.00
Subtotal	\$9,230.00	\$9,230.00

J) Narrative 10: Consortium Governance

Postsecondary Admin (5% max)	\$7,000.00	\$7,000.00
Post-Secondary Non-Personnel	\$3,000.00	\$3,000.00
Postsecondary Personnel (Salary and Benefits)	\$46,567.74	\$46,567.74
Secondary Admin (5% max) UFARS 895	\$13,491.00	\$13,491.00
Secondary Non-Personnel	\$500.00	\$500.00
Secondary Non-Personnel	\$1,000.00	\$1,000.00
Secondary Non-Personnel	\$3,200.00	\$3,200.00
Secondary Non-Personnel	\$5,640.00	\$5,640.00
Secondary Non-Personnel	\$3,086.01	\$3,086.01
Secondary Non-Personnel	\$1,500.00	\$1,500.00
Secondary Personnel (Salary and Benefits)	\$4,171.45	\$4,171.45
Secondary Personnel (Salary and Benefits)	\$6,359.30	\$6,359.30
Subtotal	\$95,515.50	\$95,515.50

K) Narrative 11: Reserve Funds

Postsecondary Admin (5% max)	\$3,000.00	\$3,000.00
Postsecondary Non-Personnel	\$46,225.42	\$46,225.42
Postsecondary Non-Personnel	\$6,000.00	\$6,000.00
Postsecondary Non-Personnel	\$4,000.00	\$4,000.00
Postsecondary Non-Personnel	\$8,000.00	\$8,000.00
Postsecondary Non-Personnel	\$31,200.00	\$31,200.00
Postsecondary Non-Personnel	\$6,000.00	\$6,000.00
Secondary Admin (5% max) UFARS 895	\$4,973.00	\$4,973.00
Secondary Non-Personnel	\$250.00	\$250.00
Secondary Non-Personnel	\$14,000.00	\$14,000.00

	Grant Funded	Total Budgeted
Secondary Non-Personnel	\$4,400.00	\$4,400.00
Secondary Non-Personnel	\$10,000.00	\$10,000.00
Secondary Non-Personnel	\$10,000.00	\$10,000.00
Secondary Non-Personnel	\$2,500.00	\$2,500.00
Secondary Non-Personnel	\$2,000.00	\$2,000.00
Secondary Non-Personnel	\$5,000.00	\$5,000.00
Secondary Non-Personnel	\$2,000.00	\$2,000.00
Secondary Non-Personnel	\$1,248.00	\$1,248.00
Secondary Non-Personnel	\$4,000.00	\$4,000.00
Secondary Non-Personnel	\$14,100.00	\$14,100.00
Secondary Non-Personnel	\$2,913.99	\$2,913.99
Secondary Non-Personnel	\$750.00	\$750.00
Secondary Personnel (Salary and Benefits)	\$9,001.55	\$9,001.55
Secondary Personnel (Salary and Benefits)	\$13,722.70	\$13,722.70
Secondary Personnel (Salary and Benefits)	\$3,566.18	\$3,566.18
Subtotal	\$208,850.84	\$208,850.84
<hr/>		
Total Proposed Cost	\$640,765.17	\$640,765.17

Revenue Budget

Grant Funding	Grant Funded	Total Budgeted
Award Requested	\$640,765.17	\$640,765.17
Subtotal	\$640,765.17	\$640,765.17
<hr/>		
Total Proposed Revenue	\$640,765.17	\$640,765.17

Proposed Budget Detail

See attached spreadsheet.

Proposed Budget Narrative

A) Narrative 1: Comprehensive Local Needs Assessment (CLNA)

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary

Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Survey Instruments & Meeting Facilitation - Consortium planning and management including working with advisory groups, completing annual plan, meeting costs, year-end evaluation and reporting. Staff travel and advisory group travel and meeting expenses.

Secondary Non-Personnel

Coordinator Contract

Post-Secondary Non-Personnel

Consortium planning and management including working with advisory groups, completing annual plan, meeting costs, year-end evaluation and reporting. Staff travel and advisory group travel and meeting expenses.

B) Narrative 2: Programs of Study

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Culinary Skills Challenge - Contracted costs for session presenters and judges for the Culinary Skills Challenge. Also supported by SWWC Student Enrichment program and corporate sponsors.

Secondary Non-Personnel

Culinary Skills Challenge- Culinary Skills Challenge travel and food costs.

Secondary Non-Personnel

Photography Competition- Contracted costs for Photography Competition judges and presenters

Secondary Non-Personnel

MCIS- Instructional software for high school student career exploration (such as MCIS)

Secondary Personnel (Salary and Benefits)

Benefits

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract for working with CTE programs to assure alignment of expenses with approved POS.

Secondary Personnel (Salary and Benefits)

Support Staff Salaries- Consortium staff time for processing expenditure requests from consortium schools for shared equipment, professional development, technology, and supplemental equipment.

Secondary Non-Personnel

Local Applications- Payments and/or reimbursement to schools for approved program purchases of specialized instructional supplies, professional development and supplementary curriculum (including curriculum to close the reading and math achievement gaps). These purchases can apply to classrooms or the improvement of new or existing CTE student organizations.

Secondary Non-Personnel

Local Applications- Specialized supplies and technology to support technical skill development and industry-based student organization competitions for approved CTE programs.

Secondary Equipment

Local applications- Purchase of equipment for approved CTE programs to help students develop skills that industry needs and demonstrate skills in student organization competitions. Budget: sub-section (b) subpart 5

Secondary Non-Personnel

Local applications- Reimbursement for approved CTE programs for travel costs for students to participate in work-place tours and job shadowing.

Post-Secondary Non-Personnel

NOCTI and other Technical Skill Assessments for CTE programs.

Post-Secondary Non-Personnel

Student Competitions and Organization expenses; Skills USA, BPA, Cosmetology Competition.

Post-Secondary Non-Personnel

Local applications- Purchase of equipment for approved CTE programs to help students develop skills that industry needs and promote innovation in the program.

Post -Secondary Non-Personnel

CTE Outreach - expenses for marketing materials, travel for special projects and presentations to prospective students.

C) Narrative 3: Workforce Innovation Opportunity Act (WIOA) and other workforce agencies

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Personnel (Salary and Benefits)

Benefits Budget: sub-section (b) subpart 5

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract to work with our WIOA partners on regional WBL initiatives, Career Expo, VR Technology, and Future Forward. Budget: sub-section (b) subpart 5

Secondary Personnel (Salary and Benefits)

CTE Staff Salaries- Consortium staff working with CareerForce and economic development to populate the

FutureForward WBL management site. Budget: sub-section (b) subpart 5

Post-Secondary Non-Personnel

Career Exploration Activities: Partnership activities that allow students to explore STEM and CTE careers. These include Breaking Traditions, Major Madness, 9th Grade Day, Scrubs Camps.

D) Narrative 4: Integrated Academic and Technical Skills

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Personnel (Salary and Benefits)

Benefits

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract to organize applied academic training for applied Math-Construction trades and access to LearningBlade.

Secondary Personnel (Salary and Benefits)

Support Staff Salary- Consortium staff time for processing expenditures and registering participants for applied academic training.

E) Narrative 5: Special Populations

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Career Expo and ACE Conference- Planning and management costs for two Career Expos/Transition Fairs and one ACE event.

Secondary Non-Personnel

Project Discovery/Project Search - New curriculum development and purchase of instructional materials for students participating in state-approved transition programs (e.g., Project SEARCH and Project Discovery).

Secondary Personnel (Salary and Benefits)

Benefits

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract to work with area Alternative Learning Center and Educational Learning Center staff on incorporating CTE into their programs.

Secondary Personnel (Salary and Benefits)

Support Staff Salaries- Consortium staff time for coordinating logistics and scheduling for students in Project Discovery.

Secondary Non-Personnel

CTE staff Salaries- Consortium staff working with Project Discovery, Project SEARCH, Red Rock Ridge and Blue Mound ALCs to incorporate career exploration activities for special needs and underserved students. Budget:

Post-Secondary Non-Personnel

License, integration, and project management of Sales Force software. Sales Force provide customer relationship management service and also provides a complementary suite of enterprise applications focused on customer service, marketing automation, analytics, and application development. Will allow us to better track communication with students as well as track from prospect through graduation.

Post-Secondary Non-Personnel

Activities that support special populations. These include but are not limited to Wellness Wednesdays, Resource Mapping and other student basic needs initiatives, Advising and Registration Days and Welcome Back Week.

F) Narrative 6: Work-based Learning

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract for supporting approved school WBL programs and collaborating with regional programs through the alternative education programs and SW MN PIC. Budget: sub-section (b) subpart 5

G) Narrative 7: Early College

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Articulated College Credit-Meta 13/OSP- Share of contracted costs with Southern Perkins Consortiums to Meta 13. Budget: sub-section (b) subpart 5

Secondary Non-Personnel

Articulated College Credit- sub fees/transportation- Transportation reimbursement and sub fees for CTE teacher participation in articulation meetings. Budget: sub-section (b) subpart 5

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract for leadership for secondary and post-secondary articulation agreement development.

Post-Secondary Non-Personnel

Articulated College Credit-Meta 13/OSP- Share of contracted costs with Southern Perkins Consortiums to Meta 13.

H) Narrative 8: Support to Professionals

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Business Teacher Meeting- Reimbursement of mileage and substitute fees for teacher participation in regional Business Education professional development and advisory meetings.

Secondary Non-Personnel

CTEWorks Conference- CTE Works Conference registration fees, lodging and travel for 10 high school CTE teachers.

Secondary Non-Personnel

Teacher Externships- Stipends for 8 CTE teachers to participate in business externships to learn all aspects of the industry and apply them to their classroom instruction. Stipends for 4 veteran CTE teachers to mentor new CTE teachers.

Secondary Non-Personnel

FCS Teacher Meeting- Reimbursement of mileage and substitute fees for teacher participation in regional FCS Education professional development and advisory meetings.

Secondary Non-Personnel

Industrial Tech Teacher Meeting- Reimbursement of mileage and substitute fees for teacher participation in regional Industrial Tech Education professional development and advisory meetings.

Secondary Non-Personnel

Coordinator Conference Registrations- Registration for Minnesota West Perkins leadership to attend state conferences.

Secondary Non-Personnel

Career Advising Workshop- Reimbursement of mileage and substitute fees for teacher/counselor participation in the regional Career Advising workshop.

Secondary Personnel (Salary and Benefits)

Benefits

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract for development and coordination for regional professional development for teachers in approved CTE programs.

Secondary Personnel (Salary and Benefits)

Support Staff Salaries- Consortium staff time for scheduling rooms, setting up the registration process, and

processing sub fee and mileage reimbursement.

Secondary Non-Personnel

Local Applications- Registration and travel reimbursement for teachers to attend professional development related to approved POS and boosting achievement of CTE students in math and reading.

Post-Secondary Non-Personnel

Travel and registration expenses for Professional Development activities. These include CTE Works Summit, MN Association of Agriculture Educators. Priority will also be given to faculty and staff attending Equity By Design and other opportunities that promote equity and inclusion at the institution.

I) Narrative 9: Performance Gaps

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Coordinator Contract-Secondary Perkins Coordinator contract for gathering and analyzing data to determine performance gaps and implement initiatives to close those gaps.

Post-Secondary Non-Personnel

Work that supports gathering and analyzing data to determine performance gaps and then implement initiatives to close those gaps.

J) Narrative 10: Consortium Governance

Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

Postage-Estimated postage costs for consortium staff communication with CTE teachers and administrators.

Secondary Admin (5% max) UFARS 895

Indirect Costs-Basic- 5% indirect cost chargeback for Perkins Basic

Secondary Non-Personnel

Office Supplies- Estimate of office supplies for consortium governance and management.

Secondary Non-Personnel

Rent- Rental for program space for consortium staff.

Secondary Personnel (Salary and Benefits)

Benefits

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract for planning and facilitation of advisory meetings and the CTE teacher Perkins application process, collecting consortium data, establishing an annual plan, reporting of progress.

Secondary Personnel (Salary and Benefits)

Support Staff Salaries- Consortium staff time for updating the CTE website, tracking inventory, tracking CTE application expenses,

Secondary Non-Personnel

Local Applications- Consortium staff travel to attend advisory meetings, conduct inventory of equipment, state and regional meetings, and professional development

Secondary Non-Personnel

Advisory Committees- Stipends for Minnesota West Secondary Advisory Committee members to provide input at two meetings per year.

Postsecondary Admin (5% max)

Administrative Allowance

Post-Secondary Non-Personnel

Non Salary costs associated with having Perkins coordinator; travel, postage, phone, Internet.

Postsecondary Personnel (Salary and Benefits)

Post-secondary share of coordinator salary and benefits. Coordinator salary impacts all 11 narratives.

K) Narrative 11: Reserve Funds

Reserve Funds: Create a budget line item for each of the following elements by copy/pasting each into the Name field. The 'Item Type' drop down may be left as is (Non-Personnel) for each individually created line item. a. Secondary Personnel (Salary and Benefits) b. Secondary Non-Personnel c. Secondary Equipment d. Secondary Admin (5% max) UFARS 895 e. Postsecondary Personnel (Salary and Benefits) f. Postsecondary Non-Personnel g. Postsecondary Equipment h. Postsecondary Admin (5% max)

Secondary Non-Personnel

ELL-Major Madness- Rental space for the EL Major Madness career exploration event.

Secondary Non-Personnel

ELL (Major Madness)- Travel costs for schools to bring EL students to the Major Madness career exploration event.

Secondary Non-Personnel

NextUp- Instruction software for 7 schools to implement career skills and transition training for special needs students.

Secondary Non-Personnel

Future Forward- Access to the Future Forward online platform for regional work-based management (shared costs with LYFT Pathways)

Secondary Non-Personnel

Work and Learn Coordinator- Contracted costs for Work and Learn Coordination and other regional WBL programs to increase student participation in industry tours, job shadowing, and internships. Including increasing high school student participation in the Cankuya Carpentry and Plumbing programs. (shared costs with LYFT Pathways and SW MN PIC).

Secondary Non-Personnel

Construction Math- Registration, travel and lodging costs for 4 teachers to attend a summer training to learn how to integrate math and construction trades.

Secondary Non-Personnel

Big Ideas Career Exploration Trailer- Contracted cost for the Big Ideas career exploration trailer to provide hands-on and virtual experiences at the Career Expo and other regional events.

Secondary Non-Personnel

Career Course Development- Costs for the development of a semester long careers course that could be delivered by SWWC or high school instructors (shared costs with LYFT Pathways).

Secondary Non-Personnel

CEO- Entrepreneurship Program- Support to cover a portion of the Midland CEO one-time program fee for student to learn about entrepreneurship from business mentors (shared with business sponsorships and LYFT Pathways).

Secondary Non-Personnel

First Tech Challenge-Reimbursement for registration costs and one-time instruction technology for two student teams to compete in the FirstTech Challenge.

Secondary Admin (5% max) UFARS 895

Indirect Costs-Reserve- 5% indirect cost chargeback for Perkins Reserve

Secondary Non-Personnel

Learning Blade- Contract costs for consortium school to access the online LearningBlade lessons and activities that integrate academics and career exploration (shared costs for LYFT Pathways)

Secondary Non-Personnel

Virtual Reality Technology- Pilot project with SW MN PIC, Minnesota West and SMSU to incorporate Virtual Reality technology into career exploration activities.

Secondary Personnel (Salary and Benefits)

Benefits

Secondary Non-Personnel

Coordinator Contract- Secondary Perkins Coordinator contract for management and delivery of innovative consortium projects such as regional WBL, Geometry in Construction, NextUp Transition, CEO, VR Technology, Big Ideas, and First Tech Challenge.

Secondary Personnel (Salary and Benefits)

Support Staff Salaries- Consortium staff time for assisting with the management of innovative consortium projects

such as regional WBL, Geometry in Construction, NextUp Transition, CEO, VR Technology, Big Ideas, and First Tech Challenge.

Secondary Personnel (Salary and Benefits)

CTE Staff Salaries- Consortium staff working with schools and businesses to grow the CEO program and First Tech Challenge.

Secondary Non-Personnel

Local Applications- Consortium staff travel to facilitate and attend meetings related to regional WBL, Geometry in Construction, NextUp Transition, CEO, VR Technology, Big Ideas, and First Tech Challenge.

Postsecondary Admin (5% max)

Administrative Allowance

Postsecondary Non-Personnel

Marketing strategies and campaign to highlight special populations and individuals non traditional for gender in CTE programs.

Postsecondary Non-Personnel

Virtual Reality Technology- Pilot project with SW MN PIC, Minnesota West and SMSU to incorporate Virtual Reality technology into career exploration activities.

Postsecondary Non-Personnel

Support for next phase of the Cankuya Project; plumbing/heating and computer support.

Postsecondary Non-Personnel

Local Applications: Specialized equipment and materials that promote innovation in programs of study.

Postsecondary Non-Personnel

CTE Specialists/Navigation: Project coordination of Sales Force software, evaluation of student services, enrollment/marketing department and implementation of Appreciative Advising to better recruit and retain special populations and CTE students.

Postsecondary Non-Personnel

Planning and execution of a regional Integrated Academics conference.