

MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE

COURSE OUTLINE

DEPT. BUS

COURSE NUMBER: 2275

NUMBER OF CREDITS: 3

Lecture: 3 Lab: 0 OJT: 0

Course Title:
Human Resources Management

Catalog Description:
Human Resources Management provides an analysis of the importance of personnel management in accomplishing the established objectives of a business. Utilization of human resources is emphasized. Management of proper relationships with labor unions, government authorities, and the total community is studied.

Prerequisites or Necessary Entry Skills/Knowledge:
None

FULFILLS MN TRANSFER CURRICULUM AREA(S) (*Leave blank if not applicable*)

Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:

Topics to be Covered (General)
Equal Employment Opportunity
Job Requirement and Design
HRM Planning and Recruitment
Selection
Training and Development
Career Development
Appraising and Improving Performance
Managing Compensation
Incentive Rewards
Employee Benefits

Safety and Health
Employee Rights and Discipline
Labor Relations

Student Learning Outcomes
Discuss human resources requirements and developing effective human resources.
Analyze and implement compensation policy.
Examine employee's rights and discipline.
Identify International Human Resources Management.

Is this course part of a transfer pathway: Yes <input type="checkbox"/> No <input checked="" type="checkbox"/> <small>*If yes, please list the competencies below</small>

Revised Date: 1/2022