

MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE

COURSE OUTLINE

DEPT. ACCT

COURSE NUMBER: 1115

NUMBER OF CREDITS: 2

Lecture: 1 Lab: 1 OJT 0

Course Title:

Computerized Accounting Applications I

Catalog Description:

Computerized Accounting Applications I introduces the use of computers and related software used in the accounting function of the business environment.

Prerequisites or Necessary Entry Skills/Knowledge:

BUS2201

FULFILLS MN TRANSFER CURRICULUM AREA(S)

Goal 1: Communication: ____ by meeting the following competencies:

Goal 2: Critical Thinking: ____ by meeting the following competencies:

Goal 3: Natural Sciences: ____ by meeting the following competencies:

Goal 4: Mathematics/Logical Reasoning: ____ by meeting the following competencies:

Goal 5: History and the Social and Behavioral Sciences: ____ by meeting the following competencies:

Goal 6: The Humanities and Fine Arts: ____ by meeting the following competencies:

Goal 7: Human Diversity: ____ by meeting the following competencies:

Goal 8: Global Perspective: ____ by meeting the following competencies:

Goal 9: Ethical and Civic Responsibility: ____ by meeting the following competencies:

Goal 10: People and the Environment: ____ by meeting the following competencies:

Topics to be Covered

Computerized general ledger accounting practices

Computerized payroll procedures

Accounts receivable, accounts payable, and inventory

Student Learning Outcomes

Describe the components of the computerized accounting software package QuickBooks Pro.

Perform computerized accounting functions for both service and merchandising enterprises using QuickBooks Pro.

Demonstrate combining competencies to complete a computerized business simulation using QuickBooks Pro.

Complete end of month, end of quarter, and end of year activities using QuickBooks Pro.

Is this course part of a transfer pathway: Yes No

Revised Date: September, 2020