

Memorandum of Understanding

Course change to Independent Study

(4 or more students)

\*Article 11, Section 1, Subd 5 of the MSCF Master Agreement requires copies of form when the number of students exceeds four (4) students per course per semester to be provided to local grievance officers and state MSCF officials.

\* # of students × # of credits for course ÷ 12 = amount to be paid

**Faculty Name:** Click here to enter text. **Semester:** Click here to enter text.

**Course/Course ID:** Course/Subject/Course ID)

**Number of Students Enrolled:** Click here to enter text.

**Signatures:**

**Faculty Member:** **Date:** Click here to enter a date.

**Responsible Dean:** **Date:** Click here to enter a date.

**Provost:** **Date:** Click here to enter a date.

Cc: Human Resources

 State MSCF Office

 MSCF Grievance Rep, Jay Vargas, Pam Jensen