

Required Steps to Apply to the Occupational Therapy Assistant Program

Applications will not be considered until all parts are submitted in full. Read the directions closely below to ensure you've completed all steps of the application process.

Application deadline for the OTA Program is February 15th.

Applications submitted after February 15th will be placed on a waiting list and reviewed on a first come first serve basis.

- Complete the general, online Minnesota West application at www.mnwest.edu/get-started/apply. Indicating your interest in the OTA program will help connect you with resources and information to assist you with the next steps.
- Complete the admissions requirements for general student admission at Minnesota West. Information can be found at www.mnwest.edu/admission/general.
 - If you have a post-secondary degree, request your transcript be sent to admissions@mnwest.edu from the college/university you received your degree from.
 - International degrees will be considered on a case-by-case basis by the Program Director. Email OTA@mnwest.edu.
 - *The GPA from your high school transcript or college/university transcript will be the GPA used for the OTA Applicant Assessment process.*
- Take the Test of Essential Academic Skills (TEAS) and direct your score results (transcript) to the Minnesota West OTA Program.
 - This exam is taken online. You can use your own device or come to the College to use a computer. The cost of this exam is your responsibility.
 - Find exam information at <https://www.atitest.com/teas/register>.
 - **Use the step-by-step instructions at the end of this document to assist you in registering for the exam. The instructions also explain how to submit your TEAS score once you complete the exam. Use the free transcript credit to send the results to Minnesota West.**
 - If you choose, you may re-take the exam one time. You must wait two weeks between the two attempts. The higher of the two scores will be used for your application.
- Fill out the online OTA Application here:
[https://inoweform.campus.mnsu.edu/imagenowforms/fs?form=MNWest OTA Application eForm&year=2023](https://inoweform.campus.mnsu.edu/imagenowforms/fs?form=MNWest%20OTA%20Application%20eForm&year=2023)
 - In order to fill out the e-form application, you will want to have the following information readily available:
 - TEAS score (listed as a percentage; example: 67.3%)
 - High school or college GPA as shown on your transcript
 - It is strongly encouraged to begin working on the general education requirements prior to applying to the OTA program. To indicate where you are at in that process, the application requires that you have the

following information ready regarding BIOL 2201, ENGL 1101, PSYC 1150, HC 1180/BIOL 2245, BIOL 2202, and PSYC 2221:

- The institution that you took the course OR plan to take the course
- The year you took the course OR plan to take the course
- Which term (fall/spring/summer) you took the course OR plan to take the course
- If you need assistance with making a plan or filling out the application, email OTA@mnwest.edu.
- Optional opportunities that you can choose to do or share that could positively impact your application process:
 - Prior completion of the general education classes
 - Occupational therapy observation hours
 - Work experience in a healthcare related field
 - Volunteer experience
 - Prior completion of a post-secondary degree
- All applications will be reviewed and considered using the OTA Applicant Assessment Score Sheet found on the OTA website. Students will be notified within 8 weeks of the application deadline of their acceptance or denial into the OTA program.

General Education Requirements for the OTA Program

The OTA Program has four general education requirements that must be completed prior to starting the OTA courses in the fall. These include: BIOL 2201, ENGL 1101, PSYC 1150, and HC 1180 or BIOL 2245.

Students are encouraged to begin taking these courses before being admitted into the OTA program.

An additional two general education requirements can be completed prior to or during the first semester of OTA coursework. These include: BIOL 2202 and PSYC 2221.

You must achieve a ‘C’ or higher in each of these courses. Please connect with a college advisor if you need assistance registering for classes.

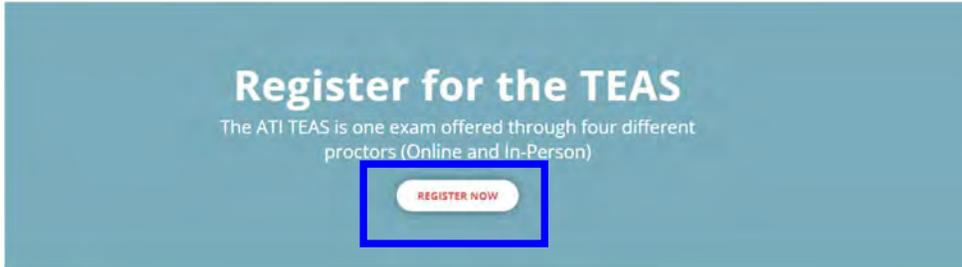
Course Number	Course Name	Credits
BIOL 2201*	Human Anatomy	4
BIOL 2202*	Human Physiology	4
ENGL 1101	Composition I	3
PSYC 1150	Lifespan Development Psychology	3
PSYC 2221	Psychology of Mental Illness	3
HC 1180 or BIOL 2245	Medical Terminology	2

*BIOL 2201 and BIOL 2202 must be completed in the 5 years prior to your date of application. If more than 5 years have passed, contact OTA@mnwest.edu.

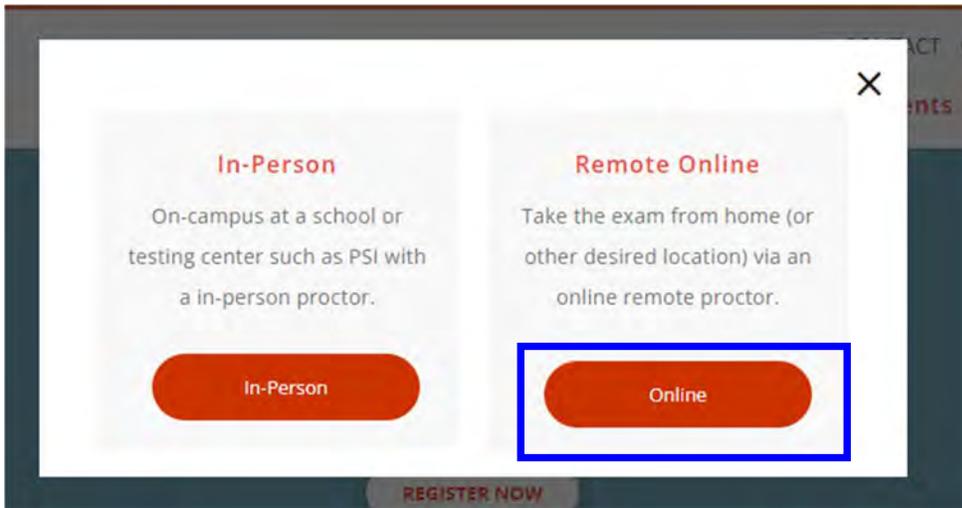
Instructions for Registering for the TEAS exam for the MN West OTA Program

Go to: <https://www.atitesting.com/teas/register>

Click on the 'REGISTER NOW' button.



Select 'Remote Online' from testing options.



Select 'ATI Remote Proctor -Allied Health' from Program type options.

If you have specific date requirements, fill this in at this time.

TEAS Online Remote Proctored Exam

You are registering for an online remote proctored ATI TEAS Exam. If your exam is being remote proctored by an institution or testing center, please select **Institution Remote Proctor** (Nursing or Allied Health) in the TEAS Proctor - Program Type drop down menu. If you are taking an exam remote proctored by ATI, please select **ATI Remote Proctor** (Nursing or Allied Health) in the TEAS Proctor - Program Type drop down menu.

Search

TEAS PROCTOR - PROGRAM TYPE *

Select

- ATI Remote Proctor- Nursing
- ATI Remote Proctor- Allied Health
- Institution Remote Proctor- Nursing
- Institution Remote Proctor- Allied Health

DATE RANGE

SEARCH

A screenshot of the registration form. A blue arrow points from the text above to the "ATI Remote Proctor- Allied Health" option in the "TEAS PROCTOR - PROGRAM TYPE *" dropdown menu. Another blue arrow points from the text above to the "DATE RANGE" input field, which is currently empty and has a calendar icon on the right.

A list of available times will be presented. Select your choice of testing time.

TEAS ONLINE showing 10 / 52 schools Don't see a remote option that works for you? [Check out In-Person Options](#)

ATI Remote Proctor- Allied Health	Friday, Sep 23, 2022 9:00 AM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Friday, Sep 23, 2022 2:00 PM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Monday, Sep 26, 2022 9:00 AM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Monday, Sep 26, 2022 2:00 PM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Tuesday, Sep 27, 2022 9:00 AM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Tuesday, Sep 27, 2022 2:00 PM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Wednesday, Sep 28, 2022 9:00 AM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Wednesday, Sep 28, 2022 2:00 PM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Thursday, Sep 29, 2022 9:00 AM (CST)	\$115.00	SELECT
ATI Remote Proctor- Allied Health	Thursday, Sep 29, 2022 2:00 PM (CST)	\$115.00	SELECT

[LOAD MORE](#)

The search results reflects all known dates for institutions.
Note: some institutions only publish dates 30 to 60 days out.

Don't see a remote option that works for you? [Check out In-Person Options](#)

Please be sure to read ALL exam information to ensure you understand the expectations and requirements for completion of the exam.

***NO ADDITIONAL TRANSCRIPT PURCHASE IS NEEDED**

[CONTINUE REGISTRATION](#)

SHOPPING CART

✓ You added TEAS Exam Registration to your shopping cart.

Warning: We are holding this seat.
Time left to checkout: 14:51

Items		Summary	
TEAS Exam Registration at ATI Remote Proctor- Allied Health		Subtotal	\$115.00
Sep 23, 2022 - 09:00 AM CST	Price \$115.00	Shipping, tax and other fees will be added during checkout.	
1 Free Transcript Redeemable in the Student Portal	Subtotal \$115.00	Discount Code	<input type="text"/> APPLY
		Total	\$115.00

[PROCEED TO CHECKOUT](#)

If you do not already have an account, you will now be prompted to create one.

When creating your account, select 'MN West Community and Technical College Worthington OTA AH' under "School you plan to attend" (This will be the last MN West option on the list)

Create Account

FIRST NAME

LAST NAME

USERNAME

EMAIL ADDRESS

I WOULD LIKE TO RECEIVE MARKETING MATERIALS

MOBILE NUMBER

SELECT THE SCHOOL YOU ARE ENROLLED IN OR PLAN TO ATTEND.

You may update this at anytime within your account profile page.

PASSWORD

CONFIRM PASSWORD

CREATE AN ACCOUNT

Already have an account?
[Click here](#)

SELECT THE SCHOOL YOU ARE ENROLLED IN OR PLAN TO ATTEND.

- MN West Community and Tech College Wort
- MN West Community and Tech C...

Already have an account?

After creating the account, finish the check-out process as prompted.

← BACK TO SHOPPING CART

Purchases made outside of the U.S. are not supported at this time.

Checkout

1 Payment 2 Review & Confirm

Payment Information

VISA MASTERCARD DISCOVER

CARDHOLDER NAME

CARD NUMBER

SECURITY CODE

EXPIRATION DATE
MM / YY

**We are holding this seat.
Time left to checkout: 12:44**

Summary

Subtotal	\$115.00
Total	\$115.00

NEXT

All Sales are Final | ATI Purchase Policy

I have reviewed my order carefully and confirm that it is accurate and complete. I have verified that my coupon code (if applicable to my order) has been added and calculated correctly. I understand that this order, once submitted, is non-cancellable and no returns, refunds, reschedules, or credits are available for this purchase. Please call Customer Service at 1-800-667-7331 for additional questions. Note: You will not be able to submit your order if this box is not checked.

TEAS Exam Attestation

I agree to the following TEAS Exam policy. The ATI TEAS exam is provided

After completing the exam, your results will be made available to you in your TEAS account. In order to get your results submitted to the OTA program, you must log in to your account and send your results (transcript) to MN West Community and Technical College OTA program. The results will arrive to the OTA@mnwest.edu inbox within a few hours.