



HEER Recipient Reporting Data Collection - Year Two

Submitted: katie.heronimus@mnwest.edu - 4/29/2022, 11:39:49 AM

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General Information

Institutions must provide complete answers to each question. However, for the second annual report covering January 1, 2021-December 31, 2021, institutions have the option of taking more time to submit answers to questions marked with a clock symbol 🕒. Institutions can submit answers to questions marked with a clock symbol 🕒 in early 2022 as part of the second annual report (in alignment with the table above) OR in early 2023 as part of the third annual reporting process. Starting with the third annual report, institutions must provide answers to all questions including those marked with a clock symbol 🕒 per the reporting schedule in the table above.

1) Institutional Identifiers and Contact Information:

a)	Institution Name	DUNS #	
	MINNESOTA WEST COMMUNITY & TECHNIC	071787725	HEER (CAM)

b) Identify the applicable OPEID(s) for this annual report:

OPEID
00526300

c) Identify the applicable IPEDS unitid(s) for this annual report:

Unitid
173638

d) For this annual report, please report on these HEERF grant PR/Award Numbers:


PR/Award Number (Program) / Award Amount
P425E202477 (Student Aid) / \$3,422,791

PR/Award Number (Program) / Award Amount
P425F203519 (Institutional Portion) / \$4,733,743

2) Did you expend all of your HEERF I, II, & III funds available prior to the end of the

Yes	No
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reporting period, making this your final annual report?

Institutions that expended all of their HEERF funds in calendar year 2021 may need to finalize their calendar year 2021 reporting in early 2023 if they choose to delay reporting on the questions labeled with a clock symbol  until the early 2023 reporting timeframe.

Websites



3) Reporting on institution websites:

a) HEERF quarterly reporting webpage URL:

Quarterly Reporting URL
<https://www.mnwest.edu/covid>

b) Student Portion Reporting: Provide all active website URLs posted by your campus, or by the institution on behalf of your campus(es), as required by the public posting requirement from the May 13, 2021 notice in the Federal Register for the student portion including any active URLs that provide archived information.

Student Portion URL
<https://www.mnwest.edu/covid>

Student Portion URL

See <https://www.federalregister.gov/d/2021-10196>.

c) Institutional Portion, (a)(1), (a)(2), and (a)(3) reporting: Provide all active website URLs posted by your campus, or by the institution on behalf of your campus(es), as required by the Quarterly Public Reporting Form for (HEERF I, II, III) (a)(1), (a)(2), and (a)(3) Institutional Portion including any active URLs that provide archived information.

Institutional Portion URL
<https://www.mnwest.edu/covid>

Institutional Portion URL

See <https://www2.ed.gov/about/offices/list/ope/heerfreporting.html>.

How Aid Helped



4) How has HEERF helped your institution and your students?

a) HEERF enabled my institution to continue offering planned programs (i.e., programs of study listed in our course catalog) that were at risk of discontinuation due to pandemic-related factors

Strongly disagree

Disagree

Neutral

Agree

Strongly agree

N/A

Unable to Determine

b) HEERF enabled my institution to keep student net prices similar to pre-pandemic levels

Strongly disagree	Disagree	Neutral	Agree	Strongly agree	N/A	Unable to Determine
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Net price refers to costs covered by students and their families and is calculated by adding tuition, fees, books, supplies, and living costs and subtracting grant and/or scholarship aid (e.g., Pell grants, school-based grants, merit scholarships)

c) HEERF enabled my institution to keep students enrolled by providing them with electronic devices and Internet access

Strongly disagree	Disagree	Neutral	Agree	Strongly agree	N/A	Unable to Determine
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d) HEERF enabled my institution to keep students enrolled who were at risk of dropping out due to pandemic-related factors by providing direct financial support to students

Strongly disagree	Disagree	Neutral	Agree	Strongly agree	N/A	Unable to Determine
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e) HEERF enabled my institution to keep faculty, staff, employees, and contractors at full salary levels who were at risk of unemployment due to pandemic-related factors

Strongly disagree	Disagree	Neutral	Agree	Strongly agree	N/A	Unable to Determine
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f) HEERF enabled my institution to purchase COVID tests, health screening, and the healthcare needed to help students and faculty

Strongly disagree	Disagree	Neutral	Agree	Strongly agree	N/A	Unable to Determine
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Aid Determination ^

5) How did your institution determine which students received emergency financial aid grants to students and how much each student would receive? Please indicate if any of the following strategies were used at least once during the reporting period

a) Did you ask students to apply for funds?

Yes	No
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i) Did you use that application to determine the amount of a student's emergency financial aid grant?

Yes	No
-----	----

b) Did you use any institutional administrative data (pre-existing data that did not come from a HEERF-specific

Yes	No
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application form) in determining the amount of funds awarded to students?

i) Which of these student factors did you prioritize in the grant determination process?

1) Enrollment intensity (i.e., full-time/part-time status, number of credits the student is taking, etc.)

Yes No

2) Location (i.e., branch campus)

Yes No

3) Pell Grant eligibility

Yes No

4) FAFSA data elements

Yes No

a) Which FAFSA data elements did you use?

i) FAFSA Family Income

Yes No

ii) Estimated Family Contribution

Yes No

iii) Independent/Dependent status

Yes No

5) On-campus/distance education status

Yes No

6) On-campus/off-campus living arrangements

Yes No

7) Academic level

Yes No

8) Other

Yes No

c) Did your institution use a specific methodology to calculate award amounts that is captured in a flowchart, set of equations, a formula, or other documentation?

Yes No

Upload PDF/MS Word document instructions, directions, or guidance. Include screenshots of relevant websites

The grantee has uploaded 4 file(s) in response to this question.

File Name	Size	Last Modified
cares act funding - final.docx	14.1 KB	4/26/2022, 2:28:45 PM
minnesota west arp proposal - emergency student aid final.docx	248.1 KB	4/26/2022, 2:28:45 PM
minnesota west arp summer proposal - emergency student aid.docx	245.4 KB	4/26/2022, 2:28:45 PM
minnesota west crsaa act proposal - emergency student aid final.docx	249.2 KB	4/26/2022, 2:28:49 PM

Aid Distribution ^

6) How did your institution distribute the emergency financial aid grants to students?

a) Checks

Yes No

b) Electronic funds transfer /Direct deposit

Yes No

c) Debit cards

Yes No

d) Payment apps

Yes No

e) Other

Yes No

Emergency Grants - Guidance ^

7) Did your institution provide any instructions, directions, or guidance to students (e.g., FAQs) about the emergency financial aid grants upon disbursement?

Yes No

Upload PDF/MS Word document instructions, directions, or guidance. Include screenshots of relevant websites

The grantee has uploaded 1 file(s) in response to this question.

File Name

Size

Last Modified

heerf iii student communication samples.docx

444.5 KB

4/26/2022, 2:32:56 PM

Emergency Grants - Counts, Student, and Institution Funds

- 8) What percentage of students received emergency grants and how much did students receive in emergency grants by fund type and student type?

Note: In early 2022, for the second annual report covering January 1, 2021-December 31, 2021, institutions have the option of taking more time to submit answers to questions marked with a clock symbol 🕒. Institutions can submit answers to questions marked with a clock symbol 🕒 in early 2022 as part of the second annual report (in alignment with the reporting schedule at the beginning of this data collection form) OR in early 2023 along with reporting the third annual report

- a) Complete the following table:

When IPEDS definitions apply (categories labeled with "(IPEDS categories)" in the form), use the same category for each student that is used to report to IPEDS. For the second and third annual HEERF reports (reporting on calendar years 2021 and 2022 in early 2022 and early 2023 respectively), if a student is not reported to IPEDS, for example because they are not enrolled for credit in courses that could lead to an award, then report that student under "Students not categorized in IPEDS." In the fourth, and fifth annual HEERF reports "Students not categorized in IPEDS" will no longer be an option in the form and institutions will need to track all of their students (regardless of if they would be included in IPEDS enrollment counts) and categorize them using the IPEDS classification methodology

Emergency Financial Aid Grants Awarded to Students: Report only disbursements related to Emergency Financial Aid Grants including using those grants to satisfy outstanding accounts. Any disbursements unrelated to Emergency Financial Aid Grants should not be included in the reported expenditures

	Undergraduate ₆ full-time ₇ Pell grant recipients ₈	Undergraduate ₆ full-time ₇ Non- Pell grant recipients ₉	Undergraduate ₆ part-time Pell grant recipients	Undergraduate ₆ part-time Non- Pell grant recipients	Gradu full-ti recipi
Number of Students How many students were enrolled? (unduplicated count for the reporting period)	Number 623	Number 924	Number 253	Number 3,595	Numb 0

	Undergraduate ⁶ full-time ⁷ Pell grant recipients ⁸	Undergraduate ⁶ full-time ⁷ Non- Pell grant recipients ⁹	Undergraduate ⁶ part-time Pell grant recipients	Undergraduate ⁶ part-time Non- Pell grant recipients	Gradu full-ti recipi
<p>Number of HEERF Student Recipients – Emergency Grants to Students (unduplicated)</p> <p>How many students received HEERF emergency financial aid grants? (unduplicated across all HEERF sections)</p>	Number 616	Number 403	Number 242	Number 135	Number 0
<p>HEERF (a)(1) Student Aid Portion Amount Disbursed</p> <p>What was the amount disbursed directly to students as Emergency Financial Aid Grants?</p>	Amount \$ 1,003,500	Amount \$ 623,750	Amount \$ 314,050	Amount \$ 155,950	Amount \$ 0

	Undergraduate ⁶ full-time ⁷ Pell grant recipients ⁸	Undergraduate ⁶ full-time ⁷ Non- Pell grant recipients ⁹	Undergraduate ⁶ part-time Pell grant recipients	Undergraduate ⁶ part-time Non- Pell grant recipients	Gradu full-ti recipi
<p>HEERF (a)(1) Student Aid Portion Amount Disbursed What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balance upon receiving affirmative written consent from students to do so? <i>If funds were not used for this purpose, report \$0. Include only amounts that benefited students who directly received Emergency Financial Aid Grants.</i></p>	Amount \$ 0	Amount \$ 0	Amount \$ 0	Amount \$ 0	Amou \$ 0
<p>HEERF (a)(1) Institutional Portion Amount Disbursed What was the amount disbursed directly to students as Emergency Financial Aid Grants?</p>	Amount \$ 49,000	Amount \$ 24,753	Amount \$ 11,500	Amount \$ 15,000	Amou \$ 0

	Undergraduate ⁶ full-time ⁷ Pell grant recipients ⁸	Undergraduate ⁶ full-time ⁷ Non- Pell grant recipients ⁹	Undergraduate ⁶ part-time Pell grant recipients	Undergraduate ⁶ part-time Non- Pell grant recipients	Gradu full-ti recipi
HEERF (a)(1) Institutional Portion Amount Disbursed What was the amount of Emergency Financial Aid Grants applied to satisfy student's outstanding account balances? <i>If funds were not used for this purpose, report \$0. Include only amounts that benefited students who directly received Emergency Financial Aid Grants.</i>	Amount \$0	Amount \$0	Amount \$0	Amount \$0	Amount \$0

⁶For students in both undergraduate and graduate categories, classify as a graduate student.

⁷For students who had multiple enrollment intensities, classify as full-time.

⁸Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period.

⁹Includes non-FAFSA filers.

Emergency Grants - (a)(2), (a)(3), and (a)(4) Funds ^

Your institution did not receive an award from these programs.

Emergency Grants - Min/Max, Calculated Totals, and Averages ^

8) What percentage of students received emergency grants and how much did students

receive in emergency grants by fund type and student type?

Note: In early 2022, for the second annual report covering January 1, 2021-December 31, 2021, institutions have the option of taking more time to submit answers to questions marked with a clock symbol 🕒. Institutions can submit answers to questions marked with a clock symbol 🕒 in early 2022 as part of the second annual report (in alignment with the reporting schedule at the beginning of this data collection form) OR in early 2023 along with reporting the third annual report

a) **Complete the following table:**

When IPEDS definitions apply (categories labeled with “(IPEDS categories)” in the form), use the same category for each student that is used to report to IPEDS. For the second and third annual HEERF reports (reporting on calendar years 2021 and 2022 in early 2022 and early 2023 respectively), if a student is not reported to IPEDS, for example because they are not enrolled for credit in courses that could lead to an award, then report that student under “Students not categorized in IPEDS.” In the third, fourth, and fifth annual HEERF reports “Students not categorized in IPEDS” will no longer be an option in the form and institutions will need to track all of their students (regardless of if they would be included in IPEDS enrollment counts) and categorize them using the IPEDS classification methodology

Emergency Financial Aid Grants Awarded to Students: Report only disbursements related to Emergency Financial Aid Grants including using those grants to satisfy outstanding accounts. Any disbursements unrelated to Emergency Financial Aid Grants should not be included in the reported expenditures

	Undergraduate ₆ full-time ₇ Pell grant recipients ₈	Undergraduate ₆ full-time ₇ Non- Pell grant recipients ₉	Undergraduate ₆ part-time Pell grant recipients	Undergraduate ₆ part-time Non- Pell grant recipients	Graduate full-time recipients
Minimum and maximum award Minimum (non-zero amount) combined (combined across HEERF funds) amount awarded to any one student who received any HEERF funds.	Amount \$ 500	Amount \$ 500	Amount \$ 500	Amount \$ 500	Amount \$ 0

	Undergraduate ⁶ full-time ⁷ Pell grant recipients ⁸	Undergraduate ⁶ full-time ⁷ Non- Pell grant recipients ⁹	Undergraduate ⁶ part-time Pell grant recipients	Undergraduate ⁶ part-time Non- Pell grant recipients	Graduate full-time recipients
Minimum and maximum award Maximum combined (combined across HEERF funds) amount awarded to any one student who received any HEERF funds.	Amount \$ 4,050	Amount \$ 4,050	Amount \$ 3,400	Amount \$ 3,750	Amount \$ 0
HEERF Amount of Grants Disbursed What was the amount of grants disbursed to students through all HEERF funds?	Amount \$1,052,500.00	Amount \$648,503.00	Amount \$325,550.00	Amount \$170,950.00	Amount \$0.00

	Undergraduate ⁶ full-time ⁷ Pell grant recipients ⁸	Undergraduate ⁶ full-time ⁷ Non- Pell grant recipients ⁹	Undergraduate ⁶ part-time Pell grant recipients	Undergraduate ⁶ part-time Non- Pell grant recipients	Graduate full-time recipients
Average HEERF Amount Awarded Among students who received HEERF emergency financial aid grants, what was the average award amount per student?	Amount \$1,708.60	Amount \$1,609.19	Amount \$1,345.25	Amount \$1,266.30	Amount

⁶For students in both undergraduate and graduate categories, classify as a graduate student.

⁷For students who had multiple enrollment intensities, classify as full-time.

⁸Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period.

⁹Includes non-FAFSA filers.

Emergency Grants - Title IV



- 8) What percentage of students received emergency grants and how much did students receive in emergency grants by fund type and student type?

Note: In early 2022, for the second annual report covering January 1, 2021-December 31, 2021, institutions have the option of taking more time to submit answers to questions marked with a clock symbol 🕒. Institutions can submit answers to questions marked with a clock symbol 🕒 in early 2022 as part of the second annual report (in alignment with the reporting schedule at the beginning of this data collection form) OR in early 2023 along with reporting the third annual report

- b) 🕒 Among the students enrolled in your institution, how many were NOT Title IV eligible throughout their enrollment during the reporting period?

Enrolled Students Not Eligible
3,933

Based on the Department's Final Regulations issued on May 14, 2021 (86 FR 26608, available at <https://www.federalregister.gov/d/2021-10190>), students are not required to be eligible for Title IV student financial aid in order to receive HEERF emergency financial aid grants. Title IV eligibility for this question is based on the number of students for whom the institution has received an Institutional Student Information Record (ISIR) plus the number of students who completed any alternative form developed by the institution. In reporting these data, students should be classified as Title IV eligible if they were determined to be Title IV eligible at any point during the reporting period.

- i)  The percentage of students enrolled in your institution who were NOT Title IV eligible throughout their enrollment during the reporting period is

Percentage of Enrolled Students Not Eligible
72.90%

- c)  Among students who received emergency financial aid grants, how many were NOT Title IV eligible throughout their enrollment during the reporting period?



Students Not Eligible Who Received Grants
69

- i)  The percentage of students who received emergency financial aid grants who were not Title IV eligible throughout their enrollment during the reporting period is

Percentage of Students Not Eligible Who Received Grants
4.94%

Emergency Grants - Race/Ethnicity

- 8) What percentage of students received emergency grants and how much did students receive in emergency grants by fund type and student type?

Note: In early 2022, for the second annual report covering January 1, 2021-December 31, 2021, institutions have the option of taking more time to submit answers to questions marked with a clock symbol . Institutions can submit answers to questions marked with a clock symbol  in early 2022 as part of the second annual report (in alignment with the reporting schedule at the beginning of this data collection form) OR in early 2023 along with reporting the third annual report

- d)  What number of students were enrolled, what number received emergency grants, and how much grant aid did the students receive by IPEDS race/ethnicity categories?

Race/Ethnicity (IPEDS categories)	Enrolled student count (unduplicated)	Number of students who received at least one Emergency Financial Aid Grant (unduplicated)	What was the total amount of Emergency Financial Aid Grants disbursed to students through all HEERF funds?	Average HEERF Amount Awarded
American Indian or Alaska Native	Count 32	Number 19	Amount \$ 25,650	Amount \$1,350.00

Asian	Count 129	Number 59	Amount \$ 88,500	Amount \$1,500.00
Black or African American	Count 395	Number 227	Amount \$ 350,350	Amount \$1,543.39
Hispanic/Latino	Count 253	Number 110	Amount \$ 163,700	Amount \$1,488.18
Native Hawaiian or Other Pacific Islander	Count 0	Number 0	Amount \$ 0	Amount
White	Count 3,872	Number 780	Amount \$ 1,169,150	Amount \$1,498.91
Two or more races	Count 352	Number 152	Amount \$ 238,400	Amount \$1,568.42
Race/ethnicity unknown	Count 362	Number 49	Amount \$ 66,500	Amount \$1,357.14
Nonresident alien	Count 0	Number 0	Amount \$ 0	Amount
Students not categorized in IPEDS	Count 0	Number 0	Amount \$ 0	Amount


Emergency Grants – Gender and Age ^

- 8) What percentage of students received emergency grants and how much did students receive in emergency grants by fund type and student type?

Note: In early 2022, for the second annual report covering January 1, 2021-December 31, 2021, institutions have the option of taking more time to submit answers to questions marked with a clock symbol 🕒. Institutions can submit answers to questions marked with a clock symbol 🕒 in early 2022 as part of the second annual report (in alignment with the reporting schedule at the beginning of this data collection form) OR in early 2023 along with reporting the third annual report

- e) 🕒 What number of students were enrolled, what number received emergency grants, and how much grant aid did the students receive by IPEDS gender categories?

Gender/Age (IPEDS categories)	Enrolled student count (unduplicated)	Number of students who received at least one Emergency Financial Aid Grant (unduplicated)	What was the total amount of grants disbursed to students through all HEERF funds?	Average HEERF Amount Awarded
Men	Count 2,470	Number 587	Amount \$ 885,900	Amount \$1,509.20
Women	Count 2,833	Number 806	Amount \$ 1,206,050	Amount \$1,496.34
Students not categorized in IPEDS	Count 92	Number 3	Amount \$ 5,300	Amount \$1,766.67

f)  What number of students were enrolled, what number received emergency grants and how much grant aid did the students receive by IPEDS age categories?

Institutions should follow IPEDS Fall enrollment guidelines (<https://nces.ed.gov/ipeds/use-the-data/survey-components/8/fall-enrollment>) for when to capture a student's age. For example, institutions operating on a traditional academic year calendar (semester, trimester, quarter, or 4-1-4) report Fall enrollment as of the institution's official fall reporting date or October 15. Institutions operating on a calendar that differs by program or that enrolls students on a continuous basis (referred to as program reporters) report Fall enrollment as students enrolled any time during the period August 1 and October 31.

Ages 25 and older	Count 1,949	Number 535	Amount \$ 800,050	Amount \$1,495.42
Ages 24 and younger	Count 3,361	Number 861	Amount \$ 1,297,200	Amount \$1,506.62
Age not available in administrative records (e.g., IPEDS, FAFSA, etc.)	Count 85	Number 0	Amount \$ 0	Amount

Institutional Expenditures



9) Institutional expenditures

a) Has your institution designated HEERF

program funds for a specific purpose or budget objective in future calendar years (for example, operation and maintenance of plant, academic programs, residential programs, future institutional aid)?

Yes

No

2) If yes, provide the amount designated for a specific purpose or budget objective by calendar year and HEERF program fund

(a)(1) Institutional Portion

Calendar year 2022
\$ 880,953

Calendar year 2023
\$ 1,680,000

(a)(2) HBCUs, TCCUs, MSIs, SIP

Calendar year 2022
\$ 0

Calendar year 2023
\$ 0

(a)(3) FIPSE and SAIHE

Calendar year 2022
\$ 0

Calendar year 2023
\$ 0

b) Provide the total amount of HEERF funds expended during the reporting period on each of the following categories:

Providing additional Emergency Financial Aid Grants to students.

Amount in (a)(1) institutional dollars
\$100,253.00

Amount in (a)(2) dollars, if applicable
\$0.00

Amount in (a)(3) dollars, if applicable
\$0.00

Explanatory Notes

Institutional funds were used to supplement the emergency grants provided to students. All student funds were expended and it was identified that there was additional student need.

Using Emergency Financial Aid Grants to cover student outstanding account balances for costs such as debt forgiveness, room, board, tuition, or fees.

Amount in (a)(1) institutional dollars
\$0.00

Amount in (a)(2) dollars, if applicable
\$0.00

Amount in (a)(3) dollars, if applicable
\$0.00

Explanatory Notes

N/A

Indirect cost recovery/facilities and administrative costs charged on the grants.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Covering the cost of providing additional technology hardware to students, such as laptops or tablets, or covering the added cost of technology fees.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Providing or subsidizing the costs of high-speed internet to students or faculty to transition to an online environment.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Subsidizing off-campus housing costs due to dormitory closures or decisions to limit housing to one student per room; subsidizing housing costs to reduce housing density; paying for hotels or other off-campus housing for students who need to be isolated; paying travel expenses for students who need to leave campus early due to coronavirus infections or campus interruptions.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Subsidizing food service to reduce density in eating facilities, to provide pre-packaged meals, or to add hours to food service operations to accommodate social distancing.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Costs related to operating additional class sections to enable social distancing, such as those for hiring more instructors and increasing campus hours of

operations.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Campus safety and operations.

Including costs or expenses related to the disinfecting and cleaning of dorms and other campus facilities, purchases of personal protective equipment (PPE), purchases of cleaning supplies, adding personnel to increase the frequency of cleaning, the reconfiguration of facilities to promote social distancing, etc.

Amount in (a)(1) institutional dollars
\$ 94,147

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

Safety precautions including desktop barriers, plexiglass, face shields, surgical masks, cleaning supplies, key fobbing and additional materials needed to ensure the safety of the students, faculty and staff.

Purchasing, leasing, or renting additional instructional equipment and supplies (such as laboratory equipment or computers) to reduce the number of students sharing equipment or supplies during a single class period and to provide time for disinfection between uses.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Purchasing faculty and staff training in online instruction; or paying additional funds to staff who are providing training in addition to their regular job responsibilities.

Amount in (a)(1) institutional dollars
\$ 1,411

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

Faculty training in online instruction and simulation software.

Purchasing, leasing, or renting additional equipment or software to enable distance learning, or upgrading campus wi-fi access or extending open networks to parking lots or public spaces, etc.

Amount in (a)(1) institutional dollars
\$ 668,615

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

Additional lab stations to ensure social distancing requirements, additional simulation software, additional technology equipment for students, faculty and staff.



Implementing evidence-based practices to monitor and suppress coronavirus in accordance with public health guidelines.

Including funding to cover the cost of vaccine distribution.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A



Conducting direct outreach to financial aid applicants about the opportunity to receive a financial aid adjustment due to the recent unemployment of a family member or independent student, or other circumstances, described in section 479A of the Higher Education Act of 1965.

Amount in (a)(1) institutional dollars
\$ 0

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

Outreach was made to students in the 2021-2022 academic year by mail and email. The costs of this outreach was absorbed by the colleges general fund and not paid directly out of the HEERF funds. The estimated costs from the general fund is \$2,900.



Replacing lost revenue from all sources.

Please see the Department's HEERF Lost Revenue FAQs (March 19, 2021) for more information regarding what may be appropriately included in an estimate of lost revenue.

Amount in (a)(1) institutional dollars
\$ 746,455

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

Tuition revenue due to reduced and decreased enrollment.



Other Uses of (a)(1) Institutional Portion funds.

Amount in (a)(1) institutional dollars
\$ 90,777

Explanatory Notes

Student vaccine clinics/incentives. Salaries for employees performing contact tracing. HVAC improvements.



Other uses of (a)(2) or (a)(3) funds, if applicable.

Amount in (a)(2) dollars, if applicable
\$ 0

Amount in (a)(3) dollars, if applicable
\$ 0

Explanatory Notes

N/A

Annual Institutional Expenditures for each Program

Amount in (a)(1) institutional dollars
\$1,701,658.00

Amount in (a)(2) dollars, if applicable
\$0.00

Amount in (a)(3) dollars, if applicable
\$0.00

Total of Institutional Annual Expenditures

Amount in all institutional dollars
\$1,701,658.00

Lost Revenue



- c) Estimate how much of the lost revenue reported above came from revenue lost from each of the following sources:

These categories are the categories described in Question 3 of the HEERF Lost Revenue FAQs (March 19, 2021, available at <https://www2.ed.gov/about/offices/list/ope/heerflostrevenuefaqs.pdf>).

Academic Resources
Estimated Amount
\$ 0

Unpaid student accounts receivable or other student account debts (including tuition, fees, and institutional charges)
Estimated Amount
\$ 0

Room and board
Estimated Amount
\$ 0

Enrollment declines, including reduced tuition, fees, and institutional charges
Estimated Amount
\$ 746,455

Supported research
Estimated Amount
\$ 0

Summer terms and camps
Estimated Amount
\$ 0

Auxiliary services sources
Estimated Amount
\$ 0

Cancelled ancillary events
Estimated Amount
\$ 0

Disruption of food service
Estimated Amount
\$ 0

Dormitory services

Childcare services

Use of facilities or

Bookstore revenue

Estimated Amount
\$ 0

Estimated Amount
\$ 0

venues, including
external events such
as weddings,
receptions, or
conferences (other
than facilities
associated with
sectarian
instruction or
religious worship)
Estimated Amount
\$ 0

Estimated Amount
\$ 0

Parking revenue
Estimated Amount
\$ 0

Lease revenue
Estimated Amount
\$ 0

Royalties
Estimated Amount
\$ 0

**Other operating
revenue**
Estimated Amount
\$ 0

**Total (a)(1) lost
revenue funds**
\$ 746,455

**Total (a)(2) lost
revenue funds**
\$ 0

**Total (a)(3) lost
revenue funds**
\$ 0

**TOTAL LOST
REVENUE HEERF**
\$746,455.00


*Estimated amounts need to
sum to amounts reported in
9b*




Enrollment - Academic ^

- 10) Provide the unduplicated count of students who were enrolled at least once as a degree/certificate seeking student within the reporting period and their enrollment status at the end reporting period. The three statuses (completed, withdrawn, and still enrolled) need to add up to the total number of students enrolled.

Calendar year 2021: Enrollment status for all degree/certificate seeking students ^

- a) Complete the following table for the applicable reporting period

	Number of degree/certificate seeking students	Number of degree/certificate seeking students who completed a program at your institution during the reporting period	Number of degree/certificate seeking students who did not complete during the reporting period but were still enrolled at your institution (i.e., last enrollment record at the end of the reporting period is not a withdraw record)	de se v y re re re o w
<p>Academic level</p> <p>UNDERGRADUATE STUDENTS</p> <p><i>For students in both undergraduate and graduate categories, classify as a graduate student</i></p>	Number 2,523	Number 451	Number 1,471	N 6
<p>Academic level</p> <p>GRADUATE STUDENTS</p> <p><i>For students in both undergraduate and graduate categories, classify as a graduate student</i></p>	Number 0	Number 0	Number 0	N 0
<p>Pell grant status (undergraduates only) </p> <p>PELL GRANT RECIPIENTS</p> <p><i>Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period</i></p>	Number 876	Number 175	Number 463	N 2

<p>Pell grant status (undergraduates only) </p> <p>NON-PELL GRANT RECIPIENTS</p> <p><i>Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period</i></p>	Number 0	Number 0	Number 0	N 0
<p>Enrollment intensity </p> <p>PART-TIME</p> <p><i>For students who had multiple enrollment intensities, classify as full-time</i></p>	Number 1,288	Number 149	Number 775	N 3
<p>Enrollment intensity </p> <p>FULL-TIME</p> <p><i>For students who had multiple enrollment intensities, classify as full-time</i></p>	Number 1,235	Number 302	Number 696	N 2







Calendar year 2020: Enrollment status for all degree/certificate seeking students



b) Complete the following table




This table provides a historical comparison point for the current reporting period and since it is historical information it does not have to be updated on an annual basis. Institutions should submit responses in the early 2022 data collection process. However, if institutions need more time, they can submit responses in the early 2023 data collection process


	Number of degree/certificate seeking students enrolled during the calendar year	Number of degree/certificate seeking students who completed a program at your institution during the calendar year	Number of degree/certificate seeking students who did not complete calendar year but were still enrolled at your institution (i.e., last enrollment record at the end of the calendar year is not a withdraw record)	de se ca v y r l: re c wi
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<p>Academic level </p> <p>UNDERGRADUATE STUDENTS</p> <p><i>For students in both undergraduate and graduate categories, classify as a graduate student</i></p>	Number	Number	Number	N
<p>Academic level </p> <p>GRADUATE STUDENTS</p> <p><i>For students in both undergraduate and graduate categories, classify as a graduate student</i></p>	Number	Number	Number	N
<p>Pell grant status (undergraduates only) </p> <p>PELL GRANT RECIPIENTS</p> <p><i>Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period</i></p>	Number	Number	Number	N
<p>Pell grant status (undergraduates only) </p> <p>NON-PELL GRANT RECIPIENTS</p> <p><i>Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period</i></p>	Number	Number	Number	N
<p>Enrollment intensity </p> <p>PART-TIME</p> <p><i>For students who had multiple enrollment intensities, classify as full-time</i></p>	Number	Number	Number	N
<p>Enrollment intensity </p> <p>FULL-TIME</p> <p><i>For students who had multiple enrollment intensities, classify as full-time</i></p>	Number	Number	Number	N

c) Complete the following table


This table provides a historical comparison point for the current reporting period and since it is historical information it does not have to be updated on an annual basis. Institutions should submit responses in the early 2022 data collection process. However, if institutions need more time, they can submit responses in the early 2023 data collection process

	Number of degree/certificate seeking students enrolled during the calendar year	Number of degree/certificate seeking students who completed a program at your institution during the calendar year	Number of degree/certificate seeking students who did not complete calendar year but were still enrolled at your institution (i.e., last enrollment record at the end of the calendar year is not a withdraw record)	
<p>Academic level </p> <p>UNDERGRADUATE STUDENTS</p> <p><i>For students in both undergraduate and graduate categories, classify as a graduate student</i></p>	Number	Number	Number	N
<p>Academic level </p> <p>GRADUATE STUDENTS</p> <p><i>For students in both undergraduate and graduate categories, classify as a graduate student</i></p>	Number	Number	Number	N
<p>Pell grant status (undergraduates only) </p> <p>PELL GRANT RECIPIENTS</p> <p><i>Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period</i></p>	Number	Number	Number	N

Pell grant status
(undergraduates only) 
**NON-PELL GRANT
RECIPIENTS**


Designate the student as a Pell grant recipient if the student was a Pell grant recipient at any time within the applicable reporting period

Number	Number	Number	Number
--------	--------	--------	--------

Enrollment intensity 
PART-TIME

For students who had multiple enrollment intensities, classify as full-time

Number	Number	Number	Number
--------	--------	--------	--------

Enrollment intensity 
FULL-TIME

For students who had multiple enrollment intensities, classify as full-time

Number	Number	Number	Number
--------	--------	--------	--------




Enrollment - Race

- 10) Provide the unduplicated count of students who were enrolled at least once as a degree/certificate seeking student within the reporting period and their enrollment status at the end reporting period. The three statuses (completed, withdrawn, and still enrolled) need to add up to the total number of students enrolled.

Calendar year 2021: Enrollment status for all degree/certificate seeking students

- a) Complete the following table for the applicable reporting period


	Number of degree/certificate seeking students	Number of degree/certificate seeking students who completed a program at your institution during the reporting period	Number of degree/certificate seeking students who did not complete during the reporting period but were still enrolled at your institution (i.e., last enrollment record at the end of the reporting period is not a withdraw record)	
Race/ethnicity (IPEDS categories)  AMERICAN INDIAN OR ALASKA NATIVE	Number 27	Number 8	Number 7	
Race/ethnicity (IPEDS categories)  ASIAN	Number 72	Number 17	Number 32	
Race/ethnicity (IPEDS categories)  BLACK OR AFRICAN AMERICAN	Number 298	Number 52	Number 151	
Race/ethnicity (IPEDS categories)  HISPANIC/LATINO	Number 144	Number 31	Number 70	
Race/ethnicity (IPEDS categories)  NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	Number 0	Number 0	Number 0	
Race/ethnicity (IPEDS categories)  WHITE	Number 1,669	Number 295	Number 1,058	









Race/ethnicity (IPEDS categories)  TWO OR MORE RACES	Number 203	Number 33	Number 92
Race/ethnicity (IPEDS categories)  RACE/ETHNICITY UNKNOWN	Number 110	Number 15	Number 61
Race/ethnicity (IPEDS categories)  NONRESIDENT ALIEN	Number 0	Number 0	Number 0

Calendar year 2020: Enrollment status for all degree/certificate seeking students

b) Complete the following table

This table provides a historical comparison point for the current reporting period and since it is historical information it does not have to be updated on an annual basis. Institutions should submit responses in the early 2022 data collection process. However, if institutions need more time, they can submit responses in the early 2023 data collection process

	Number of degree/certificate seeking students enrolled during the calendar year	Number of degree/certificate seeking students who completed a program at your institution during the calendar year	Number of degree/certificate seeking students who did not complete calendar year but were still enrolled at your institution (i.e., last enrollment record at the end of the calendar year is not a withdraw record)	deg se cal w yo r la rec o wi
Race/ethnicity (IPEDS categories)  AMERICAN INDIAN OR ALASKA NATIVE	Number	Number	Number	

Race/ethnicity (IPEDS categories)  ASIAN	Number	Number	Number	
Race/ethnicity (IPEDS categories)  BLACK OR AFRICAN AMERICAN	Number	Number	Number	
Race/ethnicity (IPEDS categories)  HISPANIC/LATINO	Number	Number	Number	
Race/ethnicity (IPEDS categories)  NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	Number	Number	Number	
Race/ethnicity (IPEDS categories)  WHITE	Number	Number	Number	
Race/ethnicity (IPEDS categories)  TWO OR MORE RACES	Number	Number	Number	
Race/ethnicity (IPEDS categories)  RACE/ETHNICITY UNKNOWN	Number	Number	Number	
Race/ethnicity (IPEDS categories)  NONRESIDENT ALIEN	Number	Number	Number	







Calendar year 2019: Enrollment status for all degree/certificate seeking students



c) **Complete the following table**

This table provides a historical comparison point for the current reporting period and since it is historical information it does not have to be updated on an annual basis. Institutions should submit responses in the

early 2022 data collection process. However, if institutions need more time, they can submit responses in the early 2023 data collection process

	Number of degree/certificate seeking students enrolled during the calendar year	Number of degree/certificate seeking students who completed a program at your institution during the calendar year	Number of degree/certificate seeking students who did not complete calendar year but were still enrolled at your institution (i.e., last enrollment record at the end of the calendar year is not a withdraw record)	degre se cal w ye re o wi
Race/ethnicity (IPEDS categories)  AMERICAN INDIAN OR ALASKA NATIVE	Number	Number	Number	
Race/ethnicity (IPEDS categories)  ASIAN	Number	Number	Number	
Race/ethnicity (IPEDS categories)  BLACK OR AFRICAN AMERICAN	Number	Number	Number	
Race/ethnicity (IPEDS categories)  HISPANIC/LATINO	Number	Number	Number	
Race/ethnicity (IPEDS categories)  NATIVE HAWAIIAN OR OTHER PACIFIC ISLANDER	Number	Number	Number	
Race/ethnicity (IPEDS categories)  WHITE	Number	Number	Number	


Race/ethnicity (IPEDS categories) 

TWO OR MORE RACES

Number

Number

Number


Race/ethnicity (IPEDS categories) 

RACE/ETHNICITY UNKNOWN

Number

Number

Number

Race/ethnicity (IPEDS categories) 

NONRESIDENT ALIEN

Number

Number






Number

Enrollment - Gender/Age

- 10) Provide the unduplicated count of students who were enrolled at least once as a degree/certificate seeking student within the reporting period and their enrollment status at the end reporting period. The three statuses (completed, withdrawn, and still enrolled) need to add up to the total number of students enrolled.

Calendar year 2021: Enrollment status for all degree/certificate seeking students

- a) Complete the following table for the applicable reporting period





	Number of degree/certificate seeking students	Number of degree/certificate seeking students who completed a program at your institution during the reporting period	Number of degree/certificate seeking students who did not complete during the reporting period but were still enrolled at your institution (i.e., last enrollment record at the end of the reporting period is not a withdraw record)	deg see v co wi yo (reco rep a (reco of wit
Gender (IPEDS categories)  WOMEN	Number 1,174	Number 235	Number 590	Nu 34
Gender (IPEDS categories)  MEN	Number 1,334	Number 215	Number 869	Nu 25
Age (IPEDS categories)  AGES 25 AND OLDER	Number 1,323	Number 198	Number 807	Nu 31
Age (IPEDS categories)  AGES 24 AND YOUNGER	Number 1,168	Number 249	Number 638	Nu 28
Age (IPEDS categories)  AGE NOT AVAILABLE IN ADMINISTRATIVE RECORDS (E.G., IPEDS, FAFSA, ETC.)	Number 32	Number 4	Number 26	Nu 2

Calendar year 2020: Enrollment status for all degree/certificate seeking students



b) Complete the following table

This table provides a historical comparison point for the current reporting period and since it is historical information it does not have to be updated on an annual basis. Institutions should submit responses in the early 2022 data collection process. However, if institutions need more time, they can submit responses in the early 2023 data collection process

	Number of degree/certificate seeking students enrolled during the calendar year	Number of degree/certificate seeking students who completed a program at your institution during the calendar year	Number of degree/certificate seeking students who did not complete calendar year but were still enrolled at your institution (i.e., last enrollment record at the end of the calendar year is not a withdraw record)	deg see v cale wi yo (re las rec of wit
Gender (IPEDS categories)  WOMEN	Number	Number	Number	NI.
Gender (IPEDS categories)  MEN	Number	Number	Number	NI.
Age (IPEDS categories)  AGES 25 AND OLDER	Number	Number	Number	NI.
Age (IPEDS categories)  AGES 24 AND YOUNGER	Number	Number	Number	NI.
Age (IPEDS categories)  AGE NOT AVAILABLE IN ADMINISTRATIVE RECORDS (E.G., IPEDS, FAFSA, ETC.)	Number	Number	Number	NI.

Calendar year 2019: Enrollment status for all degree/certificate seeking students



c) Complete the following table

This table provides a historical comparison point for the current reporting period and since it is historical information it does not have to be updated on an annual basis. Institutions should submit responses in the early 2022 data collection process. However, if institutions need more time, they can submit responses in the early 2023 data collection process

	Number of degree/certificate seeking students enrolled during the calendar year	Number of degree/certificate seeking students who completed a program at your institution during the calendar year	Number of degree/certificate seeking students who did not complete calendar year but were still enrolled at your institution (i.e., last enrollment record at the end of the calendar year is not a withdraw record)	deg see v cale wi yo re las rec of wit
Gender (IPEDS categories)  WOMEN	Number	Number	Number	NI
Gender (IPEDS categories)  MEN	Number	Number	Number	NI
Age (IPEDS categories)  AGES 25 AND OLDER	Number	Number	Number	NI
Age (IPEDS categories)  AGES 24 AND YOUNGER	Number	Number	Number	NI
Age (IPEDS categories)  AGE NOT AVAILABLE IN ADMINISTRATIVE RECORDS (E.G., IPEDS, FAFSA, ETC.)	Number	Number	Number	NI

FTE Positions



- 11) Provide the number of full-time equivalent (FTE) positions as of the listed reporting dates by IPEDS categories. (The number of FTE positions includes all staff regardless of whether the position is funded by Federal, State, local, or other funds—including instructional and non-instructional staff and contractors—and equals the sum of the number of full-time positions plus the full-time equivalent of the number of part-time positions).

Instructional Staff

An occupational category that is comprised of staff who are either: 1) Primarily Instruction or 2) Instruction combined with research and/or public service. The intent of the Instructional Staff category is to include all individuals whose primary occupation includes instruction at the institution.

a) Full-time equivalent (FTE) positions as of November 1, 2018	b) Full-time equivalent (FTE) positions as of November 1, 2019	c) Full-time equivalent (FTE) positions as of November 1, 2020	d) Full-time equivalent (FTE) positions as of November 1, 2021
71	73	70	72

Non-Instructional Staff

a) Full-time equivalent (FTE) positions as of November 1, 2018	b) Full-time equivalent (FTE) positions as of November 1, 2019	c) Full-time equivalent (FTE) positions as of November 1, 2020	d) Full-time equivalent (FTE) positions as of November 1, 2021
59	55	58	59

Accreditor Approval



- 12) Did your institution receive approval from your primary accreditor to offer distance education after the start of the national emergency?

a) Did your institution receive temporary approval from your primary accreditor to offer distance education?

Yes No

b) Did your institution receive permanent approval from your primary accreditor to offer distance education?

Yes No

- c) Provide the name of your institution's primary accreditor that provided temporary and/or permanent approval

Higher Learning Commission

- d) Are you accredited by an agency that does not have distance education within its scope of recognition and therefore relied on COVID-19 flexibilities to offer distance education?

Yes

No