

REACH Professional Development Day

August 18, 2016

Minnesota West Community and Technical College – Worthington campus

Overview

On August 18, 2016, those involved with the REACH concurrent enrollment courses through Minnesota West Community and Technical College (Minnesota West) gathered for program and discipline specific professional development. High school instructors, college faculty mentors, and college administration were invited to take part in the day. Professional development for high school instructors is required; those not in attendance for the day are expected to complete the professional development in an alternate format (the REACH Professional Development site in D2L Brightspace).

Agenda

The meeting was held in Room 211, Administration Building, on the Worthington campus.

- 9:00 – 9:15 Welcome and Introductions
- 9:15 – 10:00 Program Overview, Advisory Committee role, etc.
- 10:00 – 10:30 HLC and NACEP – what do these acronyms mean and why are they important to you?
- 10:30 – 10:40 Break
- 10:40 – 11:30 Syllabi, course outlines, paired assessments
- 11:30 – 12:00 Surveys, forms, and more
- 12:00 – 12:30 Lunch with discipline members (lunch is provided)
- 12:30 – 2:00 Meet with discipline mentors, syllabi, planning, professional development, and more

Session Details

Welcome and Introductions

During this session, an overview of the day was given, and the participants were encouraged to share about themselves.

HLC and NACEP

During this session, HLC credentialing requirements, as well as NACEP accreditation standards were reviewed. The REACH guide for high school instructors, as well as the REACH guide for students, were reviewed.

Syllabi, course outlines, paired assessments

Syllabi, course outlines, paired assessments, and paired assignments were discussed. Reasons for asking for these, as well as how to submit.

Surveys, forms, and more

End of course surveys, alumni surveys, and instructor/administrator/counselor surveys were discussed. Time was also spent reviewing and discussing timelines, due dates, and processes.

Lunch with discipline members (lunch is provided)

During this time, high school instructors and college faculty shared a meal and began discussing discipline-specific professional development.

Meet with discipline mentors, syllabi, planning, professional development, and more

Faculty and instructors worked on their syllabi for the upcoming year, discussed assignments and assessments, and worked in the various labs on campus.

Handouts

Multiple handouts were given out during the day as reference guides. All of these documents are available either on the REACH web site (public) or within the REACH site in D2L Brightspace (private).

Attendance

High School Instructors

Fourteen high school instructors from six different high schools were in attendance. Ten high school instructors were unable to attend and will be completing their alternate professional development in the REACH professional development site in D2L Brightspace.

College Faculty

Ten college mentors were in attendance. Five were unable to attend; note that for several, their mentees were unable to make the day, so it was not relevant for the mentor to attend.



Feedback Survey

High school instructors were asked to provide feedback on the day. Ten of the fourteen provided feedback via the survey. The results of the survey are noted below.

	Agree	Neutral	Disagree	Not Applicable
I learned something useful today that will help me be a better instructor in the REACH program.	10			
The information provided in the workshops was applicable.	10			
The length of time spent on topics was appropriate.	10			
The handouts will be useful as reference documents.	8	2		
The time spent talking about both the REACH program and general and my area in particular were useful in preparing me for the upcoming year.	10			
The facilities/space used were conducive to learning.	9		1	
Overall, this day has been worthwhile.	10			

Comments:

- Kayla and Katie do a fantastic job making sure high schools have the information needed for the success of our students.
- Was informative. We should have administration (HS) present to understand these requirements.
- As a first year teacher with MnWest – this meeting was wonderful. The number of handouts was a tad overwhelming. Thanks for your time today.
- Overall a great day. Not necessarily the best room for collaborating.
- Very worthwhile.
- It was nice to meet everyone and network with other teachers.
- Thank you!