

Occupational Therapy Assistant Advisory Board Committee

Minutes of Meeting #2

Thursday, February 24, 2022 from 12:15-1:00 via Zoom

Committee Member Name	Present – Yes or No
Anna Sandager, Program Director	Yes
Amber Garcia, Fieldwork Coordinator	Yes
Tammy Vig, Glacial Ridge	Yes
Corey Wynia, Sanford Luverne	Yes
Cristin DeLong, Big Stone	Yes
Autumn Ronglien, Big Stone	No
Janelle Saufley, Prairie	Yes
Kristy Barenklau, Sanford Sioux Falls	Yes
Brenda Hulstein, retired Pipestone Avera	Yes
Paige Crosby, South Shore & Crossroads	Yes
Roshay Gath, Worthington Public Schools	Yes
Trista Jacobs, YMCA Worthington	Yes
Jackie Otkin, Dean of Allied Health	No

Agenda Item	Item Summary	Discussion/Action/Decision	Responsible Party	Status/Due Date
Welcome <ul style="list-style-type: none"> • Thank you for your time! • Attendance with introductions 	<ul style="list-style-type: none"> • New faces: Amber – AFWC, Roshay – Worthington Public Schools, Trista – YMCA Worthington 	All other members present were introduced.	Anna	
Old Business <ul style="list-style-type: none"> • Aug 2021 Minutes 	<ul style="list-style-type: none"> • Review of last meeting’s minutes 	Reviewed copy of Aug 2021 minutes	Cristin- Motion Corey- Second	All in Favor, Motion Passed

<ul style="list-style-type: none"> Winter curriculum changes, course updates (Advisory Board participated via email) 	<ul style="list-style-type: none"> Shifted away from 'pre-req' mindset and more toward general ed requirements to increase accessibility to classes and program Significant course updates were made, went through the Academic Affairs & Standards Committee in January and were all approved 	Review of OTA semester course sequence document	Anna	Changes explained and agreed upon.
Strategic Plan <ul style="list-style-type: none"> Minnesota West's and the OTA Program's 	<ul style="list-style-type: none"> Established our strategic plan to complement the College's 	Review of OTA Program strategic plan, MnWest strategic plan.	Anna	Provide any feed back as soon as possible.
AOTA Education Summit <ul style="list-style-type: none"> Oct 2021 	<ul style="list-style-type: none"> I attended a curriculum development workshop, and many education focused seminars, networked with peers (LEARNED SO MUCH!) 	Summary of Summit and how it has impacted changes to program development.	Anna	

<p>Accreditation Updates</p> <ul style="list-style-type: none"> • Candidacy Application • Steps after the Candidacy App 	<ul style="list-style-type: none"> • Due April 15th, will know results hopefully in August • Can begin accepting students into the program this fall 	<p>(See admissions information) Oct. 15 Application Deadline December Notification of acceptance.</p>	<p>Anna</p>	<p>Questions? Is there any interest? Cristin states she has been trying to spread the word on the program. There will be an adjunct position available.</p>
<p>New Business</p> <ul style="list-style-type: none"> • Construction! • Fieldwork sites • Community relationships 	<ul style="list-style-type: none"> • Finalized OTA space on the Worthington campus • Need to establish 40 FW sites for the Candidacy App • I've met with Game Plan 4 Hope and Rock County Opportunities 	<p>(See floor plans) Hope to have the ADL apt. Completed to show students.</p> <p>FW Sites have been coming together.</p> <p>Explanation of current developing partnerships.</p>	<p>Anna/Amber</p>	<p>Cory mentioned ACE of Rock County- Linda Wentzel (DME-Closet)</p>
<p>Frequently Used Assessments</p>	<ul style="list-style-type: none"> • Thank you for your contributions to this list! Really helps shape our budget and course content. • Any more to add? 	<p>(See frequently used assessments) Beery Sensory Profile Peabody ACL CPT 9-Hole</p>	<p>Anna</p>	<p>Please notify Anna as soon as possible if you think of others to add.</p>
<p>Budget</p>	<ul style="list-style-type: none"> • Next budget (FY23) is for July 2022-June 	<p>(See list of equipment) May need to prioritize purchases,</p>	<p>Anna/Amber</p>	<p>Let us know if something is missing.</p>

<ul style="list-style-type: none"> • Putting in requests for FY23 • Tuition differential 	<p>2023, incorporating your recommended assessments/evals into the budget</p> <ul style="list-style-type: none"> • Focus on eValue and Complio to assist with decreasing student out-of-pocket expenses 	<p>Addition of Evalue, Complio/Castlebranch, PasstheOT-Textbook ClinEdWeb- Textbook</p>	<p>Anna/Amber</p>	
<p>Any other business?</p>		<p>Next Meeting in September, ACOTE Accreditation Timeline.</p>		
<p>Wrap-up</p>		<p>Brenda wondering about Teams site? Questions on getting in from Roshay as well.</p>	<p>Anna</p>	<p>Anna will resend links.</p>