

MINNESOTA WEST COMMUNITY & TECHNICAL COLLEGE

HIT Advisory Board



Mission: Minnesota West prepares learners for a lifetime of success.

Vision: Minnesota West is the regional college of choice.

Values: Community Engagement, Courage, Diversity & Inclusion, Innovation, Integrity, Student Success

Meeting Date: 12/10/2020

Location: Virtual <https://minnstate.zoom.us/j/95991025683>

Teams: [MNWST-HIT Advisory Board](#)

Members Present: Terri P, Marcia S., Robin W., John T., Carol O., Lisa Smith, Jackie O., Elaina N.

1. Welcome	3 minutes
2. Health Information Technology <ul style="list-style-type: none">○ APAR<ul style="list-style-type: none">□ 2019□ Results were reviewed. APAR was accepted as submitted in June.□ 2020□ Discussed upcoming APAR. Reviewed PEP 8/1/19-7/31/20.□ AHIMA cannot provide RHIT domain scores, only pass/fail. I will be asking students to provide domain scores and use 2135 Mock exam scores.○ 2018 Accreditation Standards<ul style="list-style-type: none">□ Associate Standards□ Reviewed key changes from 2014 to 2018 standards.□ Associate Curriculum□ Reviewed domain changes from 2014 to 2018 standards.□ Reduced number of competencies from 77 to 38.□ Guidance was given in meet in multiple ways.□ Many curricula are reducing, removed all Bloom's level (BL) at 6. There are 2 BL 5s and 1 BL 4, not associated with a track.□ Will move this summer to review all courses to 2018 curricula.□ Tracks□ Data Management or Revenue Cycle tracks. Must pick on, I recommend both for students.□ 5 BL 5 incorporated with tracks.□ Considering adding ACCT 1122 and expanding 2140 for additional content.□ Program plan	

<ul style="list-style-type: none"> □ Plan and sequence were presented. <i>*Due to additional conversations, a new plan will be sent to board.</i> ○ Syllabus ○ Discussed differences in setup, required elements from standards must be in syllabus or in an addendum for students. ○ Grading Scale ○ Scale presented to remove C- for all HIMC courses within HIT. No decision to move forward with this recommendation. Will review in year. ○ Program Learning Outcomes (PLOs) ○ Updated to reflect new 2018 domains and from recommendations due to HLC review. ○ CAHIIM Program Goals ○ Reviewed 20/21 PEP, continue target outcomes for 8/1/20-7/31/21. ○ Updated PEP to new 2018 standards for 8/1/21-7/31/22. ○ Updated Course Outlines <ul style="list-style-type: none"> □ Course name change □ Update to remove specificity i.e. Diagnosis, Procedure □ Course description change □ Simplified and remove repetition. □ Student Learning Outcomes (SLOs) □ Connect to 2018 domains. ○ Survey <ul style="list-style-type: none"> □ Program (course) Survey □ Starting in 21/22, annual survey to students about program experience. Results will be reviewed annually, a year behind. □ Added SLOs for students to identify. □ Graduate Survey □ Updated design and to capture domain scores and employer data. □ Employer Survey □ Updated design. ○ PPE Sites ○ Have a few in place, with pandemic, we can demonstrate via a virtual experience for students with mentors and projects. ○ Student Manual ○ Updated, will be available on program website for students. ○ New Student Orientation ○ Starting in 21/22, having new enrolled students to HIT complete a virtual orientation that will introduce the program and required elements. i.e. practicum. 	
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