

Minnesota West Community & Technical College

Information Technology Careers

Advisory Committee Meeting Minutes

Zoom: March 23, 2021 6:00 pm

1. Call to order at 6:10 pm. Meeting was held on zoom.

Attendance: Paul Lanoue, Terri Pelzel, Pam Jensen, Amie Hughes, Jeff Dahna, Shane Kindt, Noah Johnson, Ryan Suesse.

2. Division updates:

- a. Results of Pam Sabbatical work – Telecommunication I class

- i. Pam's sabbatical was Spring 2020- industry partners were visited.
- ii. Rewrote Telecommunication 1 course – Will be offering in the fall as contracted PSEO class. All Open Educational Resource (OER). No book. All course materials are free. Pam will market with Brent from MTA and will contact Theresa Ireland to make sure it is in the course inventory of classes for fall. And with Bruce Bergelson from Granite Falls as well.

- b. BPA – 5 students qualified from MnWest for BPA Nationals. Nationals are completely virtual the 1st week of May.

- c. Scholarship - (81) \$2500 Workforce Development Scholarships are available– deadline is April 15, 2021. Go to MNWest home page – scroll down to see info about scholarship. Must be accepted to MnWest to apply.

- d. All Scholarship applications Due April 15, 2021

- e. FREE Application process until March, April, and May 2021- advisory committee members are asked to help spread the word.

- f. Information Security Certificate – summer offering. CST courses will be offered this summer. Total of 16 credits can be taken in May, June, July. All courses will be offered to complete the Information Security Certificate over the summer.

3. Curriculum approvals:

- a. **Course Retirements:**

It was motioned and 2nd to retire the following courses:

- i. CST 1111 – File Structures 3 Credits
- ii. CST 1115 – Desktop Virtualization – 1 Credit
- iii. CST 1250 – Information Security Administration 3 Credits
- iv. CST 2120 – Computer Integrated Manufacturing 4 Credits
- v. CST 2160 – Wide Area Network Technology – 3 Credits

- vi. CST 2230 – Novell Netware Administration I – 3 Credits
- vii. CST 2284 – Microsoft Exchange Server – 3 Credits
- viii. CST 2291 – Windows Exchange Server – 3 Credits
- ix. CST 2293 – Windows Network Infrastructure II – 3 Credits
- x. CST 2294 – Windows Active Directory – 3 Credits
- xi. CST 2298 – Microsoft Windows Security – 3 Credits
- xii. CST 2340 – Web Server Concepts – 3 Credits
- xiii. CST 2500 – Incident Response and Disaster Recovery – 3 Credits

Motion passed.

b. Course modifications:

- i. These course modifications are to update wording of course descriptions, prerequisites, student learner outcomes, as necessary.**

Course modification forms were reviewed. Motion was made and 2nd. Motion passed.

CST 1200 Course Modification.docx
CST 1200 Course Outline.docx
CST 1220 Course Modification.docx
CST 1220 Course Outline.docx
CST 1300 Course Modification .docx
CST 1300 Course Outline.docx
CST 1400 Course Modification.docx
CST 1400 Course Outline.docx
CST 1410 Course Modification .docx
CST 1410 Course Outline..docx
CST 1440 Course Modification.docx
CST 1440 Course Outline.docx
CST 2110 Course Modification.docx
CST 2110 Course Outline.docx
CST 2215 Course Modification.docx
CST 2215 Course Outline.docx
CST 2310 Course Modification .docx
CST 2310 Course Outline.docx
CST 2350 Course Modification.docx
CST 2350 Course outline.docx
CST 2520 Course Modification.docx
CST 2520 Course Outline.docx
CST 2600 Course Modification.docx
CST 2600 Course Outline.docx

CST 1101 Course Modification.docx
CST 1101 Outline.docx
CST 1112 Course Modification.docx
CST 1112 Outline.docx
CST 1125 Course Modification.docx
CST 1125 Outline.docx
CST 1135 Course Modification.docx
CST 1135 Outline.docx
CST 1180 Course Modification.docx
CST 1180 Outline.docx
CST 1182 Course Modification.docx
CST 1182 Outline.docx
CST 1190 Course Modification.docx
CST 1190 Outline.docx
CST 1195 Course Modification.docx
CST 1195 Outline.docx
CST 1420 Course Modification.docx
CST 1420 Outline.docx
CST 1500 Course Modification.docx
CST 1500 Outline.docx
CST 2108 Course Modification.docx
CST 2108 Outline.docx
CST 2150 Course Modification.docx
CST 2150 Outline.docx
CST 2224 Course Modification.docx
CST 2224 Outline.docx
CST 2240 Course Modification.docx
CST 2240 Outline.docx
CST 2326 Course Modification.docx
CST 2326 Outline.docx

4. New Courses:

- a. Information Technology Project Management 3 credits – motion was made and 2nd to approve the new course Information Technology Project Management. Motion passed.
- b. CyberOps 3 credits - motion was made and 2nd to approve the new course CyberOps. Motion passed.

5. Certificate review. Motion was made and 2nd to remove the following programs. After much discussion the motion passed.
 1. Applications Specialist Certificate
 2. Desktop Support Specialist Certificate
 3. IT Workplace Assistant Certificate
 4. IT Workplace Specialist Certificate
 5. Programmer Specialist Certificate
 6. Computer Specialist Certificate
 7. Technology Workplace Ready Certificate

Rename Information Security Management Certificate – Information Security Certificate. Motion was made and 2nd to rename the Information Security Management Certificate to Information Security Certificate. Motion passed.

6. OTHER: _Terri asked committee members for suggestions on lab equipment. Dollars are available and need to be requested by April 15, 2021. Amie suggested updating CISCO equipment, or equipment needed for a Cyber Security team competition, that can also be used for classes. Shane talked about SecureX, which comes with CISCO products now to help with security.
7. Meeting Adjourned at 8:05 pm