

## MEETING SUMMARY

Title of Group/Meeting: **Nursing Advisory Committee Meeting**

Purpose of Meeting: Discussion, decision making, strategy, information sharing, brainstorming

Date: Monday, September 30, 2019

Location: Minnesota West College, Worthington campus

Facilitator: Kylie Turner, Nursing Advisory Board Chair; Dawn Gordon, Dean of Nursing

Handouts: Agenda, Minutes from April 2019 Advisory Committee Meeting, PN & RN Program sheets, In Demand Health Care Careers LPN & RN handout, Career Paths in Health Care handout, Wages in HC Careers in SW MN handout, Feedback Evaluation

Attendees: Kylie Turner, Sanford Worthington Clinic; Gwen Post, Sanford Worthington Medical Center; Monica Van Otterloo, Murray County Medical Center; Jessica Brouwer, Colonial Manor Lakefield; Wendy Donkersloot, District 518 Schools/Sanford Health;; Nancyruth Leibold, Southwest MN State University; Laurie Johansen, Southwest MN State University; Melanie Wagner, Access Family/Avera; Sheila Westfield, Sanford Medical Center Luverne; Donna Hage, MN West Faculty; Marissa Marten, MN West Faculty; Dawn Gordon, MN West; Jodi Christensen, MN West; Zoom Connect: Shelly Roth, VA Medical Center; Leah Bittner, TriValley Opportunity Council. Total number of Attendees: 15

Agenda Item	Discussion Summary
<b>Welcome</b>	Dawn welcomed guests and shared her appreciation. Kylie Turner, chair, explained the Advisory Committee meets twice a year and the purpose of the Advisory Committee is to give insight and guidance to the program and to make sure that our nursing graduates are meeting the needs of our facilities.
<b>Introductions</b>	Kylie Turner, Sanford Worthington Clinic, chaired the meeting. Introductions of members present were made. Zoom was set up for those not able to attend.
<b>Approval of April 2019 Minutes</b>	April Minutes Approved by Marissa/Monica.
<b>Curriculum Structure of Nursing Programs</b>	<p>Overview of the programs given:</p> <p>Year 1: LPN level education, Diploma – Marissa explained the curriculum changes, better balance between courses fall semester</p> <p>Year 2: RN level education, Associate Degree – no curriculum changes</p> <p>Year 1 and 2 – Full-time programs. Students can cut back to part-time based on life balance or academic progression. Numbers last year PN 114 (67 full time) many part time; RN 106 (81 full time). Full time students finish in one year. Special petitions are needed to go part-time.</p> <p>Year 3 &amp; 4: RN to BSN at SMSU</p> <p>The partnership between SMSU and Minnesota West continues to expand; this partnership has been an asset in meeting the mission of both academic settings, and the students served by these institutions.</p>

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<b>Accreditation for Nursing Programs</b>	The Practical Nursing program went through accreditation this past spring. The PN nursing department was recently notified by the Accreditation Commission for Education in Nursing (ACEN) that our Practical Nursing accreditation was approved for five years (2025). Press Releases will be shared within the communities as soon as ACEN allows public information sharing. The MN West Associate in Science Nursing Program has continued accreditation granted through Spring 2023.
<b>Overview of Program Outcomes</b>	Minnesota West College graduated 68 RN and 50 PN students in 2019. The 2019 NXLEC pass rates are 100% in the PN program and 86% in the RN program. These are above state and national averages. The pass rates in 2019 were 93% in the PN program and 84% in the RN program. The job placement rate for nurses is 100% for those seeking employment. Completion rates are 84% for the AS degree and 60% for the PN degree.
<b>Minnesota West College Nursing Program College Updates</b>	Minnesota West College accepts 128 students into the LPN program and 96 students into the RN program. Approximately 300 students are turned away due to GPA cutoff or incomplete applications. Minnesota West College is honored to be recognized as the 2018 #1 Online College in Minnesota by bestvalueschools.org. 3 <sup>rd</sup> Best Digital College in the Nation! Top Minnesota college for NCLEX-PN pass rates! Working on completion rates which are below the national goal. Quality improvement plans in place. Re-evaluate curriculum and increase competition.
<b>Collaborative Discussions with Healthcare Nursing Leaders</b>	While striving to meet healthcare and educational needs in the region, Facility Partners offered the following suggestions: Shelly Roth (Sioux Falls VA) awaiting on hiring of a new director by November. They are undergoing a renovation at their facility. They usually hire RN students. They will recruit LPN's after we are accredited. Kylie Turner (Sanford Clinic) said they have 4 new providers starting in October with hopes to hire new nurses for these providers. Currently looking at ratio of LPN/RN's. They will be more LPN openings going forward. She also shared they have Telehealth available for mental health patients 5 days a week. They also have an outreach program for high risk moms once a month for them to connect with providers instead of traveling to Sioux Falls. Gwen Post (Sanford Hospital Worthington) they are starting a RN residency program to new employees within six months of hire. New graduates are automatically enrolled. This program is for one year and meets for 4 hours every month. There are 12 curriculum modules for professional development. This should help with retention rates. She also shared information about the Pipeline Grant- workforce grant between the State of MN and healthcare facilities to enhance the

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	<p>development of the job force market. Sanford and MN West will pay for 2/3 of tuition or \$7500/year. They also receive OTJ training. Monica VanOtterloo (MCMC) said they are experiencing some turnover in their facility. They look at experienced nurses with critical thinking skills to hire. Currently negotiating a management decision between either Sanford or Avera. They are also offering an Intro to Medical Careers class through their facility with area high school students. Jessica Brouwer (Colonial Manor) said they recently hired 2 students from our LPN program. They are calm, professional and doing great. They are in need of nursing assistants. Their staff consists of RN's, LPN's, TMA, NA and casual staff. There will be requirements and regulations coming out for Medicare. Melanie Wagner (Avera) has been hiring both RN and LPN's. Recently hired a new doctor. Wendy Donkersloot (Sanford/School District 518) said RN students help with vision and hearing tests in January. LPN students help with flu shots in October. Appx 600 kids K thru 4<sup>th</sup> grade. Sheila Westfield (Sanford Luverne) has had some provider turnover. They just have RN's on staff. Nursing kept busy between med/surg, ER, OB and outpatient surgery. Leah Bittner (TVOC) hasn't had any new hires this year. They currently hire licensed nurses and health assistants. They also work with area schools, public health and dental offices. Laurie Johansen (SMSU) has had over 100 students from MN West students complete their Year 3 &amp; 4 (BSN) through SMSU. Dr. Nancyruth Leibold (SMSU) talked about SWMN Honor Society becoming a Sigma Theta Tau International Nursing Honor Chapter - Omega Omicron. There will be a ceremony on December 10, 2019 at SMSU.</p> <p><a href="http://www.southwestmnnursinghonorsociety.com/">http://www.southwestmnnursinghonorsociety.com/</a></p>																		
<b>Nursing Faculty Updates</b>	<p>Marissa Marten explained the changes in the PN nursing program. Number of credits remain the same. She also explained the Grant Technology Consortium where we received 15 iPads for the students to use for simulations at clinical. There is a free app to download for the students to use during downtime with scenarios of how to take care of patients. Students will learn how to manage time wisely and practice and prepare for the NCLEX exam.</p> <p>SMSU and Minnesota West College recently hosted 1400 10<sup>th</sup> grade students at a recent expo for them to learn about health care careers within the college(s).</p>																		
<b>Follow Up Survey from Today's Meeting</b>	<p>The results from the Nursing Advisory Committee Feedback Evaluation follow:</p> <table border="1" data-bbox="663 1235 1936 1433"> <thead> <tr> <th data-bbox="663 1235 1297 1336"></th> <th data-bbox="1297 1235 1425 1336">Strongly Agree 4</th> <th data-bbox="1425 1235 1541 1336">Agree 3</th> <th data-bbox="1541 1235 1659 1336">Disagree 2</th> <th data-bbox="1659 1235 1787 1336">Strongly Disagree 1</th> <th data-bbox="1787 1235 1936 1336">Not Applicable</th> </tr> </thead> <tbody> <tr> <td data-bbox="663 1336 1297 1401">I clearly understood the agenda and knew what we were to accomplish at the meeting.</td> <td data-bbox="1297 1336 1425 1401">9 (100%)</td> <td data-bbox="1425 1336 1541 1401"></td> <td data-bbox="1541 1336 1659 1401"></td> <td data-bbox="1659 1336 1787 1401"></td> <td data-bbox="1787 1336 1936 1401"></td> </tr> <tr> <td data-bbox="663 1401 1297 1433">The agenda was well planned and organized.</td> <td data-bbox="1297 1401 1425 1433">9 (100%)</td> <td data-bbox="1425 1401 1541 1433"></td> <td data-bbox="1541 1401 1659 1433"></td> <td data-bbox="1659 1401 1787 1433"></td> <td data-bbox="1787 1401 1936 1433"></td> </tr> </tbody> </table>		Strongly Agree 4	Agree 3	Disagree 2	Strongly Disagree 1	Not Applicable	I clearly understood the agenda and knew what we were to accomplish at the meeting.	9 (100%)					The agenda was well planned and organized.	9 (100%)				
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	The Minnesota West Nursing programs value our committee's feedback, opinions and feelings.	9 (100%)				
	I feel the members of the Minnesota West Nursing Advisory Committee have input into the nursing processes and decision making. (ACEN standard 1.3)	9 (100%)				
	Program outcomes (NCLEX results, program completion rate, satisfaction surveys and job placement data) are shared annually with the advisory board at spring Advisory meeting. (ACEN standard 6. 3)	9 (100%)				
	This was an important and productive meeting.	9 (100%)				
	The PN and AS program dean provides effective leadership for the meeting.	9 (100%)				
	The PN and AS program dean communicate effectively with the committee.	9 (100%)				
	I feel the members of this committee understand their role and assignment.	8 (89%)	1 (11%)			
	I feel satisfied with the activities and accomplishments of the committee.	9 (100%)				
	I feel my time and efforts are well spent in serving as a member of this advisory committee.	9 (100%)				
<p>Please discuss any area(s) in which you disagree or strongly disagree. Your suggestions for improvement are very important to us. If you would like a reply to some of your concerns, please identify yourself in the comments. If you choose to remain anonymous on this survey and still would like to discuss a concern, please notify Dawn Gordon at dawn.gordon@mnwest.edu</p>	<ul style="list-style-type: none"> <li>● Need for PT opportunities for nursing students - great point. Organized meeting and great to hear updates on MN West curriculum.</li> <li>● Great job, Dawn!</li> <li>● Need more attendance from the PN &amp; AS program faculty.</li> <li>● Thanks for offering these meetings!</li> <li>● All good</li> </ul>					
<b>Next Meeting</b>	The next meeting will be held April 13 <sup>th</sup> , 2020 at the Pipestone Campus to tour the renovated nursing labs.					
<b>Motion to Adjourn</b>	Adjourn.					

Attachments as noted in Meeting Summary