

Automotive Advisory Board Meeting  
May 18, 2020

1) Members present:

<i>Name</i>	
Brian Huebert (chairman)	PRESENT
Jill Kleeberger (secretary)	PRESENT
Dan Hodnefield	PRESENT
Chris Hodnefield	PRESENT
Sam Haberman	PRESENT
Joel Higley	PRESENT
Doug Kleeberger	PRESENT
<i>Instructor:</i>	
Mark Temple	PRESENT

2) Introductions:

- Jill Kleeberger: wife of Doug Kleeberger, Jill has auto repair office experience (R.O. Parts, and Books)
- Doug Kleeberger explained that Jill had not come to previous meetings, because their children were not old enough to be left at home without adult supervision. Jill and Doug live in Westbrook which is a one-hour drive from Jackson.

3) Meeting through phone (non-face to face due to Covid 19 Virus.) Meeting called to order by Brian Huebert. Brian asked Doug to read the old minutes.

- Minutes accepted with no Discussion

4) Brian Huebert mentioned that the first order of new business was to nominate a new secretary.

- a) Staci Warmica resigned from the Advisory Board this Spring. Staci had been the board secretary for at least 15 years. The members of the board appreciate her numerous years of faithful service and professionalism. Thank you Staci!
- b) Jill Kleeberger was asked if she would consider being the advisory board secretary.
- c) Secretarial duties described:
  - i) Taking notes at meetings.
  - ii) Compile notes and submit to MNWest.
  - iii) Maintain advisory board member's contact information.
  - iv) Provide advice and oversight of NATEF onsite documentation.
- d) Jill agreed to be the new secretary.
  - i) Motion made by Dan Hodnefield to make Jill the new secretary.
    - No Discussion
  - ii) Motion seconded by Sam Haberman to make Jill the new secretary.
    - Motion carried unanimously.

- 5) Brian Huebert mentioned that Mark Temple has decided to retire at the end of this semester. Mark has worked at MNWest for 32 years.
  - i) Sam Haberman asked if Doug Kleeberger was going to come back to teach.
  - ii) Doug Kleeberger replied that he is hoping to return and teach automotive again at MNWest. The decision would be made by the college, not he himself.
  - iii) All advisory board members shared warm regards with Mark, wishing him the best!
  
- 6) Brian Huebert asked how the program and students were being impacted by Covid 19. Are students able to meet the requirements of NATEF?
  - a) Mark Temple replied that he is using Electude with the students. Electude is a digital textbook that has many videos and animations included with it.
  - b) Mark Temple has daily ZOOM meetings with the auto students. The time was spent in live discussions about previously assigned homework.
  - c) Mark Temple felt the students were learning the content pretty well, but there was no opportunity for hands on learning. ASE is allowing students to graduate under this pretense, during Covid.
  
- 7) Brian Huebert asked if there was any more business.
  - a) Sam Haberman asked if there was a date for the next meeting.
  - b) Dan Hodnefield suggested to wait and see how Covid 19 would affect the future.
  - c) With no further business, Brian called for adjournment:
    - 1<sup>st</sup> Motion for adjourn by Dan Hodnefiled.  
No Discussion
    - 2<sup>nd</sup> Motion for adjourn by Sam Haberman.
      - o Motion carried unanimously.

Minutes recorded by Jill Kleeberger, Secretary  
Submitted by Jill Kleeberger, Secretary